

February 13, 2020

**FORT WAYNE
PUBLIC TRANSPORTATION
CORPORATION
BOARD OF DIRECTORS**

BOARD MEMBERS

Sherese Fortriede
Ron Steinman
Glynn Hines
Nelson Coats
Lana Keesling
Howard Traxmor
Konrad Urberg

CITILINK STAFF

Maurice Pearl
Jean Marie Boykins
Bruce Miller
Junior Rodriguez
Claudia Harris-Stevenson
Pam Schieber
Ruth Vosmeier
Ernest Johnson

CORPORATE COUNSEL

Tom Trent
Denny Logan

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9	General Manager's Report
10	Introduction and/or Adoption of Resolutions and Ordinances
11	Old Business and New Business
12	Open Discussion by the Board

TENTATIVE AGENDA
FORT WAYNE PUBLIC TRANSPORTATION CORPORATION
BOARD OF DIRECTORS MEETING
ORDER OF BUSINESS
THURSDAY, FEBRUARY 13, 2019 AT 5:30 PM
801 LEESBURG ROAD FORT WAYNE, IN 46808

- I. EXECUTIVE SESSION to start at 5:00 PM to discuss matters per I.C. 5-14-1.5-6.1(b)(9)
- II. REGULAR MEETING: to start at 5:30 PM

- 1. Reading, correcting and approval of the Minutes of the previous meeting(s):
 - a. Regular Board Meeting Minutes (1/9/2020)
 - b. Marketing Committee Meeting Minutes (1/9/2020)
 - c. Executive Session of the Board of Directors Meeting Minutes (1/25/2020)
- 2. Written Communications from the public¹, including petitions and remonstrance's:
- 3. Board of Directors Reports:
 - a. Finance Committee:
 - b. Personnel Committee:
 - c. Marketing Committee:
 - d. Executive Committee
 - e. Legislative Committee
 - f. Transportation Planning Committee

Staff Reports:

- 4. Financial Report
- 5. Operations Report
- 6. Marketing Report
- 7. Human Resources Report
- 8. Maintenance Report
- 9. General Manager's Report
- 10. Introduction and/or Adoption of Resolutions and Ordinances:
 - a. Resolutions
 - b. Appropriations Ordinances:
 - c. General Ordinances
- 11. Old Business: and New Business:
 - a. Old Business: Citilink 2030 Transit Development Plan adoption
 - b. New Business: Board Committee Appointments
- 12. Open Discussion by the Board

¹ Public Comment is only available to those individuals who pre-registered according to Citilink Policy Meeting Minutes

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION
Board Minutes
January 9, 2020

The January meeting of the Board of Directors of the Fort Wayne Public Transportation Corporation/ Citilink was held on Thursday January 9, 2019 with the regular meeting starting at 5:30 pm located at the Citilink offices, 801 Leesburg Road, Fort Wayne, Indiana.

Directors Present: Ms. Sherese Fortriede, Chair, Mr. Ronald Steinman, Mr. Glynn Hines, Mr. Nelson Coats, Ms. Lana Keesling, and Mr. Howard Traxmor.

Directors Absent: None

Staff Present: Mr. Maurice Pearl, Ms. Jean Marie Boykins, Mr. Bruce Miller, Mr. Jason Trabert, Ms. Kylee Wagner, Ms. Pam Schieber. Ms. Ruth Vosmeier. Mr. Ernie Johnson, President ATU 682, Mr. Chris Phillips, Member ATU 682.

Staff Absent: None

Others Present: Mr. Tom Trent, Corporate Counsel, Mr. Denny Logan, Corporate Counsel, and Officer Jack Barbour.

Ms. Fortriede began with roll call of members and noted that all current Board Members were present.

Approval of Minutes: Ms. Fortriede moved to the reading, correcting and approval of the previously distributed regular Board Meeting minutes from December 12, 2019.

Mr. Steinman made the motion to approve the minutes. Mr. Coats seconded. The minutes were approved unanimously. Then Mr. Traxmor interjected that there was an error in December's Minutes regarding a question he had concerning the Employee Appreciation Lunch for going 30 days without a preventable collision. It was noted that the Minutes needed to be amended to state that the payment was made to Apple Spice Junction, and not D and A for the meal. The revised Minutes were approved unanimously.

Public Comments: None

Board of Directors Reports:

Finance Committee: No Report

Personnel Committee: No Report

Marketing Committee: There was a Marketing Committee Meeting immediately preceding the Board Meeting. Ms. Wagner presented the 2020 Marketing Plan. After a few revisions, and the committee's approval, it should be ready for distribution at the February Board Meeting.

Legislative Committee: No Report

Executive Committee: No Report

Transportation Planning Committee: No Report

Staff Reports:

Financial Report:

Mr. Miller distributed the Interim Record of Transmittals for 1/01/2020 – 1/10/2020 for review. Mr. Traxmor asked whether two payments made to Indeed was a duplication. Ms. Boykins explained that the two Indeed transactions were for two different job postings: mechanic, and bus driver.

Mr. Traxmor made a motion to approve the Interim Record of Transmittals for the period of January 1 – January 10, 2020. Ms. Keesling seconded. The Interim Record of Transmittals were approved unanimously.

Under Section 4.1 of the Controller's Report, Mr. Miller pointed out that the overall revenue was under budget by 6.7%, which was largely due to the circuit tax breaker, and not drawing down the 5307 Special Rule Operations funds.

Citilink's cash Position at the end of December was roughly \$813,00 higher than it was in December of 2018.

In the Comparative Financial Summary: operating revenue was down 5.78% compared to 2018, Total revenue was up by 2.78%, and total operating expenses had an increase of 5.37% which was largely due to wage adjustments.

In the Statement of Net earnings, Mr. Miller pointed out that the revenue from property taxes was \$115,946.18 higher than budgeted. Under Fuel and Lubricants, for the month of December 2019, the budget was \$89,255.42 and the actual expenditure was \$68,697.98. That was \$25,587.44 under budget for December, and \$210,246.65 for the year. This was due largely to contracting fuel prices in advance. In 2018 the average fuel cost was approximately \$2.40 a gallon, compared to around \$2.14 a gallon in 2019. For 2020 most of the year is contracted at a fuel cost of \$2.05 per gallon. Due to a careful inventory audit, Citilink had an inventory adjustment of approximately \$25,000. Custodial Services for December 2019 were \$19,116.22 over budget. This was due to the fact that the cleaning service had not billed Citilink for 6 – 8 months. However, the year-end balance was only \$156 over budget.

Mr. Miller distributed an Operating Expense Comparison between 2019 and 2018. This document showed that salaries and wages were up \$631,646.68 over 2018. This was due to wage scale adjustments, management contracts brought in house, and additional Customer Service staff due to the increasing Access ridership. Despite the wage increases the Operating Expenses for 2019 were roughly \$740,000 under budget. Fringe benefits were up \$129, 296.76, because of FICA and pension due to wage increases. Materials and supplies were up \$115,215.40. This was largely due to fuel increases and a \$90K parts increase due to major repairs needed on the aging fleet. Service fees decreased by \$359

Next Mr. Miller went over the handout he passed out which reviewed Operating Expenses in 2019 versus 2018. The overall 2019 Operating expenses were up roughly \$711,000 over 2018.

- Salaries and wages were up \$631,646.68. There was a significant wage increase in the new contract. This was needed to attract new drivers. Also, due to the growth in Access, more Customer Service Representatives were hired to keep up with the demand.
- Fringe Benefit costs increased by \$129,296.36. This was related to the increase in FICA and Pension due to the wage and hiring increases.
- Materials and Supplies were up \$225,215.40. This was a result of increases in fuel prices, and major engine repairs for buses. As the fleet grows older, the cost of repairs will rise.
- Service fees *decreased* by \$359,023.17. Management contract was brought in house, and there was a significant cost reduction in legal fees.
- Utilities had a slight increase of \$969.83
- Insurance increased by \$19,537.02
- Taxes *decreased* by \$5,731.14
- Purchased Transportation was up \$9,000.00
- Miscellaneous Expenses were up \$23,323.20. This was due in part to travel expenses for interviewing General Manager candidates and moving expenses.
- Leases and rentals were relatedly the same as in 2018
- Vehicle tracking had a major increase of \$25,820.00 because WIFI was put on all of the buses.

Mr. Steinman commented that Mr. Hines had inquired if Citilink was comparing banking products, at the December 2019 meeting, in order to get the best financial products for the company. Mr. Miller assured him, that he would look into the offerings of various financial institutions, but that it would not be for at least a month or two.

Operations Report:

Ms. Harris-Stevenson presented the Operations report.

- For the collision totals for December 2019, there were 5 preventable and 2 non-preventable collisions for Fixed Route, and 2 preventable and 1 non-preventable collisions for Access.
- In December 2019, fixed Route buses had 126,270 trips, this was a decrease of 3.47% from 2018.
- Their on-time performance was at 88.8% and average weekly ridership was at 5,274. Yearly ridership was down 5.4%.
- In December of 2019 Access ridership was at 120,270 trips which was up 12.65% over 2018. The average week-day ridership was 238 trips, and Access' on-time performance for December 2019 was at 96.68%. Annual ridership had an increase of 2.52% over 2018.
- Token Transit sales were at 2,687 passes for a net sale of \$7885.42.
- Free Fare Saturday had a total of 11,381 rides for Fixed Route, and 332 free rides for Access.
- CTN had 939 5310 Pass Through trips for December 2019.

- Greyhound sold 539 tickets in December compared to 673 in December of 2018. 45 packages and bags were processed in December 2019, compared to 43 in 2018.
- Run Count: In December 2019, Fixed Route had 49 full-time regular week day runs with 5 open runs. There were 18 Saturday runs, with 2 open runs with 66 full-time Fixed Route drivers. Access has 18 full-time regular Access runs, with 17 full-time Access drivers.

Marketing Report:

Ms. Wagner opened the Marketing Report by discussing the Christmas Bus campaign. This year Citilink gave rides to 4 groups: Woodburn Christian Children's Home, Crossroads, Charis House, and the Fort Wayne Rescue Mission. Ms. Wagner was able to go with three of the groups and said that there were a lot of happy kids and adults, and suggested that the Board members might join in the fun next year.

Just prior to today's Board Meeting, the Marketing Committee met to go over the 2020 Marketing plan. Ms. Fortriede said that there needs to be a few adjustments made to the plan, and that it could probably be presented at the February Board Meeting.

Stephen Bailey and Ms. Wagner created social media material

Ms. Wagner said that she was planning for the 2020 United Way campaign.

Human Resources Report:

Ms. Boykins presented the Human Resources report. As of today, an HR Generalist will be coming on board from Office Team. Her name is Laurie Howard, and she has a strong background in Human Resources, and has a great personality. Citilink has postings for 3 mechanics; however, after hiring 2 good candidates, only 1 more mechanic is needed. The Customer Service department needs to hire 1 person to replace of an employee that decided to stay home with her newborn child. It was hoped that 7 drivers would be hired, but only 5 have been hired as of January 9th to start training on January 27th. Also, Jason Trabert will be leaving Citilink, which creates the need for a new Maintenance Manager. That position was posted on Monday, January 6th. Junior Rodriguez went to California to train in procurement, in Mr. Tarbert's place. On Monday, Ms. Boykins and Mr. Pearl will meet with Mr. Rodriguez to review tasks that will need to be performed. There is still a need for a Safety position; however, this position will be incorporated as part of another position, as it would not be a full-time job.

There were no EEOC claims as of January 6,2020.

Maintenance:

Mr. Trabert began the Maintenance report discussing fuel consumption. In December 2019 they drove 120,973 miles and used 21,068 gallons of fuel averaging 5.74 miles per gallon. Access buses drove 37,634 miles, using 4,184 gallons of fuel, averaging 8.99 miles per gallon. In 2019 Citilink used 25,252 gallons of fuel with an average price of \$2.12 per gallon, and a total cost of

\$53,534.11. In 2018 25,008 gallons of fuel were used, with an average cost of \$2.37 a gallon for a total of \$59,268.96.

Fixed Route had 23 maintenance jobs scheduled, with a 100% completion rate, and Access had 11 jobs scheduled, also with 100% completion rate. Both fixed Route and Access had 0 major road calls for December 2019. For work orders, there were 156 work orders submitted with 5,388 hours for an average of 3.45 hours per job. New mechanic started on January 6th, and Levi is doing very well.

General Manager's Report:

Mr. Pearl had several meetings throughout December 2019, here are some highlights:

- Attended Leadership Fort Wayne class
- Mr. Pearl and Mr. Trabert met with the Maintenance Committee on December 13th
- Skype meeting with Bill Troe SRF – Final Report of TDP
- Phone Conference with FTA and Citilink legal regarding the Drug and Alcohol Policy
- Attended meeting with Union leadership to sign the CBA on December 27th
- Released GPS/AVL RFP on January 3rd – issues with current provider's service. There may be an interruption in service, if so, there will be press releases regarding any lapse in service. There will be a pre-proposal meeting on January 27th
- Met with NIRCC to discuss capital TIP for 2020.
- Attended Rotary International meetings
- Attended UTAB on January 7th

Introduction and/ or Adoption of Resolutions and Ordinances: No Report

Old Business:

Mr. Logan introduced the CBA (Collective Bargaining Agreement) to the Board for ratification. This was the document that Board adopted on December 24th which contained the Drug and Alcohol Policy, and was signed by the Union on December 27th. Section 28 in CBA is identical the Drug and Alcohol Policy that was approved by the Board. Ms. Fortriede introduced the CBA for ratification, Mr. Hines motioned that the document be ratified. Mr. Coats seconded the motion for ratification of the Collective Bargaining Agreement Between the Fort Wayne Public Transportation corporation and ATU Local 682.

New Business: No Report

Open Discussion by The Board:

Items for Open Discussion:

Mr. Hines discussed how members of the Board are appointed. City Council has to nominate and appoint a person to serve on Citilink's Board. City Council had appointed someone on January 9th. However, it was discovered that this person does not live in Citilink's taxing district: therefore, she is ineligible to serve on Citilink's Board. There will be another person appointed to the Board on Tuesday, January 14th.

Board Meeting Minutes

January 9, 2020

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Mr. Traxmor commented that in 2019 he filed a complaint with the city that there is falling concrete in the underpass on Calhoun, just south of Central Station. He expressed appreciation for the work done to improve that situation. Mr. Traxmor also that he would like to see the crosswalks by Central Station redone in 2020. Ms. Fortriede said that this matter was discussed in the Marketing Committee Meeting, and that Mr. Pearl was going to send a letter to the City of Fort Wayne.

There being no further business, the meeting was adjourned at 6:30 PM.

Attest:

Sherese Fortriede
Chair

Ron Steinman
Vice Chair

Public Comment

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION

Marketing Committee Meeting

January 9, 2020

The Marketing Committee of the Board of Directors of Fort Wayne Public Transportation Corporation held a meeting at Citilink in the conference room on Thursday January 9, 2020 beginning at 4:30 PM.

Board Members Present: Sherese Fortriede - Chair, Nelson Coats, and Howard Traxmor

Others Present: Kylee Wagner - Marketing Manager, Reese Pearl - GM, & Mark Russett - Website Consultant

2020 Marketing Plan: Meeting was to discuss the 2020 Marketing Plan. Topics included projects, objectives, target markets, research, strategies, implementation, and budget. All topics were discussed, and ideas were given from all who were present. The marketing plan was set to be revised by Kylee and presented at the next committee meeting.

The meeting adjourned at 5:15 PM

ATTEST:

Sherese Fortriede, Chair

Ron Steinman, Secretary

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION

Executive Session Meeting Minutes

January 25, 2020

An Executive Session of the Board of Directors of the Fort Wayne Public Transportation Corporation was held on Saturday, January 25, 2020 beginning at 8:00a.m. at the law offices of Rothberg Logan & Warsco, at 505 E Washington Blvd, Fort Wayne, IN 46802.

Directors Present: Ms. Sherese Fortriede, Mr. Glynn Hines, Mr. Ron Steinman, Mr. Nelson Peters, Ms. Lana Keesling, Mr. Howard Traxmor, and Mr. Konrad Urberg

Staff Present: Mr. Maurice Pearl, and Ms. Ruth Vosmeier

Others Present: Mr. Tom Trent, and Mr. Denny Logan: Corporate Counsel.

The Executive Committee met and discussed one or more of the purposes stated in the notice for such a meeting. Nothing else was discussed.

There being no further business, the meeting was adjourned at 11:53 AM.

Sherese Fortriede
Chairperson

Glynn Hines
Secretary

TO: FORT WAYNE PUBLIC TRANSPORTATION CORPORATION BOARD OF DIRECTORS
 FROM: BRUCE MILLER, CONTROLLER
 FEBRUARY 13, 2020
 SUBJECT: FINANCIAL REPORT

CONTROLLER'S REPORT

February 13, 2020

JANUARY 2020 FINANCIAL DATA

Overall revenue is under budget by approximately 3.85% primarily due to the fact that we don't anticipate drawing down as much 5307 Special Rule Operations funds in the current year as was budgeted. Operating expenses are under budget by approximately 2.90%. Part of the reason for the savings is due to the fact that we have experienced large savings in Group Medical Insurance and Fuel. These are lower due to the health insurance renewal coming in lower than what we had anticipated and diesel fuel prices being significantly lower than budgeted.

Citilink's cash position as of January 31, 2020 is roughly \$645,000 higher as compared to the cash position as of January 31, 2019 primarily related to the timing of draw downs on Federal Grants.

Financial Summary Comparison

	January		Year-to-date			
	2020	2019	2020	2019	\$ Diff	% Diff
Operating revenue	\$ 232,250.11	\$ 213,357.38	\$ 232,250.11	\$ 213,357.38	\$ 18,892.73	8.85%
Non-operating revenue	\$ 1,057,046.29	\$ 962,408.18	\$ 1,057,046.29	\$ 962,408.18	\$ 94,638.11	9.83%
Total Revenue	\$ 1,289,296.40	\$ 1,175,765.56	\$ 1,289,296.40	\$ 1,175,765.56	\$ 113,530.84	9.66%
Operating Expenses	\$ 1,239,243.79	\$ 1,149,812.08	\$ 1,239,243.79	\$ 1,149,812.08	\$ 89,431.71	7.78%

RECORD OF TRANSMITTALS

The Record of Transmittals for January 2020 is included in your packet. The interim Record of Transmittals for February 1-13, 2020 will be distributed at the meeting for your review and approval.

Respectfully submitted,

Bruce Miller
 Controller

Prepared By:



Approved By:



CITILINK

**Cash Balances Report
1/31/2020**

OLD National Bank

Checking	\$	1,695,119.29
Ticket Vending Machine	\$	1,153.00
Credit Card	\$	2,056.27
Money Market	\$	5,336.58
	\$	<u>1,703,665.14</u>

Horizon Bank (was Salin)

Savings	\$	1,111,161.12	
TOTAL			<u><u>\$ 2,814,826.26</u></u>

Fund Balances

Operating	\$	483,608.25	
Workers' Comp	\$	1,000,000.00	
Liability	\$	262,642.97	
Matching	\$	200,384.52	
Levy Excess	\$	-	
Rainy Day	\$	868,190.52	
			<u><u>\$ 2,814,826.26</u></u>

CASH ACTIVITY SUMMARY

	<u>Current Month</u>		<u>Y-T-D</u>	
Beginning Balance	\$	3,807,967.59	\$	3,807,967.59
Receipts	\$	347,920.93	\$	347,920.93
Disbursements	\$	1,341,062.26	\$	1,341,062.26
Ending Balance	\$	<u>2,814,826.26</u>	\$	<u>2,814,826.26</u>
	\$	-	\$	-

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK

STATEMENT OF NET EARNINGS
For the Month Ending January 31, 2020

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
REVENUE						
OPERATING REVENUE						
Passenger Fares	160,866.36	119,466.67	41,399.69	160,866.36	119,466.67	41,399.69
Paratransit	17,560.20	15,330.00	2,230.20	17,560.20	15,330.00	2,230.20
Fare Subsidy	36,245.80	33,528.25	2,717.55	36,245.80	33,528.25	2,717.55
Advertising Service	17,424.75	13,333.33	4,091.42	17,424.75	13,333.33	4,091.42
ID Cards	153.00	50.00	103.00	153.00	50.00	103.00
TOTAL OPERATING REVENUE	232,250.11	181,708.25	50,541.86	232,250.11	181,708.25	50,541.86
NON-OPERATING REVENUE						
Federal Operating Assistance	0.00	0.00	0.00	0.00	0.00	0.00
State Operating Assistance	176,034.58	174,417.42	1,617.16	176,034.58	174,417.42	1,617.16
Property Taxes	472,482.00	472,482.33	-0.33	472,482.00	472,482.33	-0.33
Excise Taxes	31,380.67	31,380.67	0.00	31,380.67	31,380.67	0.00
Bank Taxes	2,381.33	2,381.33	0.00	2,381.33	2,381.33	0.00
COIT Tax	81,463.17	76,964.42	4,498.75	81,463.17	76,964.42	4,498.75
Commercial Vehicle Taxes	2,707.92	2,707.92	0.00	2,707.92	2,707.92	0.00
JARC	0.00	0.00	0.00	0.00	0.00	0.00
Capitalize Maintenance	160,000.00	171,253.33	-11,253.33	160,000.00	171,253.33	-11,253.33
CMAQ	0.00	6,666.67	-6,666.67	0.00	6,666.67	-6,666.67
Complementary Paratransit	26,912.83	26,912.83	0.00	26,912.83	26,912.83	0.00
FTA 5307 - Operations	100,000.00	173,525.83	-73,525.83	100,000.00	173,525.83	-73,525.83
New Freedom	0.00	0.00	0.00	0.00	0.00	0.00
Private Grants	0.00	0.00	0.00	0.00	0.00	0.00
FTA - Program Administration for 5310	0.00	1,666.67	-1,666.67	0.00	1,666.67	-1,666.67
FTA 5310 - Operational Funds Pass Thru	0.00	8,333.33	-8,333.33	0.00	8,333.33	-8,333.33
Sale of Fuel	0.00	0.00	0.00	0.00	0.00	0.00
Sale of Scrap	0.00	83.33	-83.33	0.00	83.33	-83.33
Investment Income	348.87	416.67	-67.80	348.87	416.67	-67.80
Accident Repair Recovery	0.00	500.00	-500.00	0.00	500.00	-500.00
Greyhound Agency Income	2,698.25	5,000.00	-2,301.75	2,698.25	5,000.00	-2,301.75
Other Miscellaneous Income	636.67	4,583.33	-3,946.66	636.67	4,583.33	-3,946.66
Gain/Loss on Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING REVENUE	1,057,046.29	1,159,276.08	-102,229.79	1,057,046.29	1,159,276.08	-102,229.79
TOTAL REVENUE	1,289,296.40	1,340,984.33	-51,687.93	1,289,296.40	1,340,984.33	-51,687.93
OPERATING EXPENSES						
SALARIES AND WAGES						
Operations Supervisors Wages	27,710.72	25,148.83	2,561.89	27,710.72	25,148.83	2,561.89
Drivers Wages	374,143.08	350,661.92	23,481.16	374,143.08	350,661.92	23,481.16
Dispatchers & Other Wages	25,054.55	26,399.83	-1,345.28	25,054.55	26,399.83	-1,345.28
Maintenance Supervisors Wages	10,832.32	14,686.58	-3,854.26	10,832.32	14,686.58	-3,854.26
Mechanics & Service Wages	60,856.92	55,908.83	4,948.09	60,856.92	55,908.83	4,948.09
General Office Wages	22,961.52	24,644.50	-1,682.98	22,961.52	24,644.50	-1,682.98
General Management Wages	17,203.76	16,302.92	900.84	17,203.76	16,302.92	900.84
Sick Pay	18,100.80	22,761.50	-4,660.70	18,100.80	22,761.50	-4,660.70
Holiday Pay	44,907.80	13,202.42	31,705.38	44,907.80	13,202.42	31,705.38
Vacation Pay	29,046.76	35,484.75	-6,437.99	29,046.76	35,484.75	-6,437.99
Other Paid Absence	5,526.95	11,828.25	-6,301.30	5,526.95	11,828.25	-6,301.30
TOTAL SALARIES AND WAGES	636,345.18	597,030.33	39,314.85	636,345.18	597,030.33	39,314.85

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK

STATEMENT OF NET EARNINGS
For the Month Ending January 31, 2020

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
FRINGE BENEFITS						
FICA Taxes	47,014.48	45,111.83	1,902.65	47,014.48	45,111.83	1,902.65
Pension	47,363.54	56,288.17	-8,924.63	47,363.54	56,288.17	-8,924.63
Group Medical Insurance	182,537.70	253,458.75	-70,921.05	182,537.70	253,458.75	-70,921.05
Group Dental Insurance	7,211.90	7,879.58	-667.68	7,211.90	7,879.58	-667.68
Group Life Insurance	2,920.90	3,202.50	-281.60	2,920.90	3,202.50	-281.60
Group Disability Insurance	5,632.69	6,355.67	-722.98	5,632.69	6,355.67	-722.98
Group Vision Insurance	2,559.53	2,959.25	-399.72	2,559.53	2,959.25	-399.72
Separation Expense	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Taxes	3,669.85	502.75	3,167.10	3,669.85	502.75	3,167.10
Workers' Compensation	10,471.17	11,329.50	-858.33	10,471.17	11,329.50	-858.33
Drivers' Uniforms	433.99	3,181.67	-2,747.68	433.99	3,181.67	-2,747.68
TOTAL FRINGE BENEFITS	309,815.75	390,269.67	-80,453.92	309,815.75	390,269.67	-80,453.92
MATERIALS AND SUPPLIES						
Fuel and Lubricants	63,530.96	86,904.17	-23,373.21	63,530.96	86,904.17	-23,373.21
Tires and Tubes - Fixed Route	5,947.44	6,250.00	-302.56	5,947.44	6,250.00	-302.56
Tires and Tubes - Paratransit	696.00	1,613.33	-917.33	696.00	1,613.33	-917.33
Tickets, Transfers and Schedules	18,154.40	1,666.67	16,487.73	18,154.40	1,666.67	16,487.73
Parts - Rebuilt	-40.00	0.00	-40.00	-40.00	0.00	-40.00
Parts - Other Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
Parts/Supplies - Paratransit	5,994.34	10,083.33	-4,088.99	5,994.34	10,083.33	-4,088.99
Parts/Supplies - Revenue Equipment	33,181.11	36,250.00	-3,068.89	33,181.11	36,250.00	-3,068.89
Inventory Adjustment	0.00	0.00	0.00	0.00	0.00	0.00
Parts/Supplies - Shop Equipment	1,381.69	2,500.00	-1,118.31	1,381.69	2,500.00	-1,118.31
Parts/Supplies - Service Equipment	20.16	1,000.00	-979.84	20.16	1,000.00	-979.84
Accident Repairs	360.00	0.00	360.00	360.00	0.00	360.00
Coveralls	4,189.03	2,752.08	1,436.95	4,189.03	2,752.08	1,436.95
Service Supplies	3,119.22	3,333.33	-214.11	3,119.22	3,333.33	-214.11
Farebox Repairs	1,460.41	2,000.00	-539.59	1,460.41	2,000.00	-539.59
Outside Maintenance	9,914.03	8,333.33	1,580.70	9,914.03	8,333.33	1,580.70
Other Materials & Supplies	11,207.82	4,000.00	7,207.82	11,207.82	4,000.00	7,207.82
TOTAL MATERIALS AND SUPPLIES	159,116.61	166,686.25	-7,569.64	159,116.61	166,686.25	-7,569.64
SERVICES						
Professional and Technical	4,412.32	10,003.33	-5,591.01	4,412.32	10,003.33	-5,591.01
Temporary Help	5,686.16	0.00	5,686.16	5,686.16	0.00	5,686.16
Maintenance Contracts	11,661.49	8,291.25	3,370.24	11,661.49	8,291.25	3,370.24
Custodial Services	3,383.76	4,700.00	-1,316.24	3,383.76	4,700.00	-1,316.24
Security Services	4,025.00	3,500.00	525.00	4,025.00	3,500.00	525.00
Legal Services	22,507.68	15,125.00	7,382.68	22,507.68	15,125.00	7,382.68
Data Processing	3,236.87	2,750.00	486.87	3,236.87	2,750.00	486.87
TOTAL SERVICES	54,913.28	44,369.58	10,543.70	54,913.28	44,369.58	10,543.70
UTILITIES						
Heat, Lights and Water	13,421.42	13,000.00	421.42	13,421.42	13,000.00	421.42

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK

STATEMENT OF NET EARNINGS
For the Month Ending January 31, 2020

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
INSURANCE						
Physical Damage Insurance	833.33	833.33	0.00	833.33	833.33	0.00
Liability Insurance	15,000.00	15,000.00	0.00	15,000.00	15,000.00	0.00
Other Corporate Insurance	16,899.36	17,252.58	-353.22	16,899.36	17,252.58	-353.22
TOTAL INSURANCE	32,732.69	33,085.92	-353.23	32,732.69	33,085.92	-353.23
TAXES						
Fuel and Lubricant Taxes	720.00	510.00	210.00	720.00	510.00	210.00
Other Taxes	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	720.00	510.00	210.00	720.00	510.00	210.00
PURCHASED TRANSPORTATION						
Purchased Transportation	8,000.00	8,333.33	-333.33	8,000.00	8,333.33	-333.33
MISCELLANEOUS EXPENSES						
Dues and Subscriptions	5,016.83	2,310.67	2,706.16	5,016.83	2,310.67	2,706.16
Travel and Meetings	5,272.48	2,916.67	2,355.81	5,272.48	2,916.67	2,355.81
Bad Debt Expense	0.00	0.00	0.00	0.00	0.00	0.00
Advertising/Media	2,871.39	7,915.50	-5,044.11	2,871.39	7,915.50	-5,044.11
Communications Service	4,426.72	3,973.00	453.72	4,426.72	3,973.00	453.72
CDL/Phys/Drug Test	1,492.00	835.00	657.00	1,492.00	835.00	657.00
Bank Fees	1,684.49	1,300.00	384.49	1,684.49	1,300.00	384.49
Other Miscellaneous Expense	351.95	500.00	-148.05	351.95	500.00	-148.05
TOTAL MISCELLANEOUS EXPENSES	21,115.86	19,750.83	1,365.03	21,115.86	19,750.83	1,365.03
LEASES AND RENTALS						
Office Equipment Lease	0.00	180.00	-180.00	0.00	180.00	-180.00
VEHICLE TRACKING SYSTEM						
Vehicle Tracking System	3,063.00	3,000.00	63.00	3,063.00	3,000.00	63.00
TOTAL OPERATING EXPENSES	1,239,243.79	1,276,215.92	-36,972.13	1,239,243.79	1,276,215.92	-36,972.13
NET EARNINGS (LOSS) BEFORE NON-BUDGETED ITEMS	50,052.61	64,768.42	-14,715.81	50,052.61	64,768.42	-14,715.81
NON-BUDGETED ITEMS						
Depreciation	156,524.88	0.00	156,524.88	156,524.88	0.00	156,524.88
Unfunded Pension Liability	12,750.00	0.00	12,750.00	12,750.00	0.00	12,750.00
Unfunded Other Postretirement Employee Benefits Liability	43,500.00	0.00	43,500.00	43,500.00	0.00	43,500.00
NET EARNINGS (LOSS)	-162,722.27	64,768.42	-227,490.69	-162,722.27	64,768.42	-227,490.69

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088355	01/03/2020	JUNIOR RODRIGUEZ Per diem for Procurement Series 1	350.00
			350.00
088356	01/10/2020	AFLAC INSURANCE Account Number KR783	1,992.82
			1,992.82
088357	01/10/2020	AG PLUS LP 1200 Gal Unleaded - 01/02/2020 1000 Gal Unleaded - 12/16/2019 7500 Gal Diesel - 12/09/2019 7501 Gal Diesel - 12/17/2019 7500 Gal Diesel - 12/27/2019	2,808.00 2,340.00 16,081.50 16,083.64 16,081.50
			53,394.64
088358	01/10/2020	ALLSTATE - AMERICAN HERITAGE Case # W1330	919.28
			919.28
088359	01/10/2020	AMERICAN EXPRESS Greater Fort Wayne - Mayors Lunch 1/23/1 Hilton - Hotel for Bruce 12/16-12/18/19 Greater Fort Wayne - Third House Forum Lands End - Citilink Logo Clothing Lands End - Citilink Logo Clothing Hilton - Hotel for Jason 12/16-12/18/19 Lands End - Citilink Logo Clothing Amazon - Dividers /Rpt Covers for Brd Pa Amazon - 2 Remotes for Garage Doors Amazon - Flags for Baker/Leesburg Debrands - Chocolates for Brd Members Netwrok Solutions - 5 yr Domain Renewal Cherokee Building - Celining Tiles Lands End - Citilink Logo Clothing Indeed.com - Help wanted ads Lands End - Citilink Logo Clothing USPS - Certified Mail Open Enrollments Indeed.com - Help Wanted Ads Lands End - Citilink Logo Clothing Bluejacket - 4trips Fantasy of Lights Lands End - Citilink Logo Clothing American Airlines - Flight for Jason CA United Airlines - Flight Jason CA Amazon - Coatrack for Baker Street	25.00 286.70 30.00 504.86 245.59 352.70 259.99 58.99 57.90 71.46 353.57 184.95 93.53 343.91 61.62 849.56 144.40 510.75 830.14 160.00 1,438.11 254.00 409.00 51.19
			7,577.92
088360	01/10/2020	AMERICAN PAYROLL ASSOCIATION 2020 Membership Renewal #118860	254.00
			254.00
088361	01/10/2020	APPLIED TECHNOLOGY GROUP INC Set up 2 phones (HR Assist. & Hotline) Partner Protection Program	811.65 293.95
			1,105.60

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088362	01/10/2020	ARROW PEST CONTROL SERV.INC	
		Monthly Pest Control	258.00
		Monthly Pest Control - Baker St	86.00
			344.00
088363	01/10/2020	ATU COPE	
		Employee COPE (Union) Withheld	13.70
			13.70
088364	01/10/2020	AUTOMOTIVE & IND SUPPLY INC	
		Filters, Battery & Core Charge	129.80
		Refrigerant & Ultra Prem Rear	119.00
		Filters, Battery & Core Charge	177.53
		Batteries/Cores/Radiator	1,699.48
		Refrigerant & Ultra Prem Rear	200.94
		Pipe/Batteries/Cores/Filters	-288.00
		Batteries and Core Charges	-36.00
		Batteries/Cores/ Filters, Cali	1,636.26
		Pitman Arm Assy / 5W30 Oil	351.18
		Batteries/Cores/ Filters, Cali	529.57
			4,519.76
088365	01/10/2020	STEPHEN J. BAILEY	
		Social Media Management - Nov 2019	600.00
			600.00
088366	01/10/2020	JACK L BARBOUR	
		Security for 12/28/19-01/03/2020	525.00
		Security for 12/21-12/27/2019	375.00
		Security for 12/07-12/13/2019	725.00
		Security for 12/14-12/20/2019	525.00
			2,150.00
088367	01/10/2020	MIDWEST AUTO ELECTRIC INC	
		Reapir on big bus jump pack	85.00
			85.00
088368	01/10/2020	BLACKSTONE LABORATORIES INC	
		Oil Reports	210.00
		Oil Reports	345.00
			555.00
088369	01/10/2020	JEAN MARIE BOYKINS	
		Cell Phone Reimbursement	45.00
			45.00
088370	01/10/2020	BRAKE MATERIALS & PARTS INC.	
		Disc Pads	873.88
			873.88

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088371	01/10/2020	BRATEMAN'S INC	
		John Waters	374.91
		Derrick Ervin	375.00
		Ieshia Williams	374.94
		Thomas Pfefferkorn	374.97
		Richard Thomas JR	349.94
		Floyd Sandlin	299.94
		Jack Havens	72.87
		Helen Griffin	105.00
		Debra Mueller	375.00
		Christian McLemore	375.00
		Deetra Johnson	375.00
		Towenda Waters	374.91
		Timmie Whitt	375.00
		William Baade	275.00
		Ernest Johnson	114.99
		Annette Hairston	374.97
		Albert Wells	375.00
		Paulette Santana	374.93
		Sheila Van Asperen	375.00
		Alfred Lee	97.97
		Stacey Holmes	349.92
		Willa Brown	223.98
		Kathy Hagan	110.99
		Brenda Allen	282.94
		Evelyn Everett	375.00
		Charles Triplett	350.39
		John Christopher	94.00
Jeanne Stone	24.00		
			8,001.56
088372	01/10/2020	SHANE M CARRIER	
		Security for 12/31/19-01/03/2020	275.00
		Security for 12/23-12/27/2019	175.00
		Security for 12/10-12/13/2019	225.00
		Security for 12/17-12/20/2019	225.00
			900.00
088373	01/10/2020	LATEACHCA CARSWELL-AYERS	
		CDL Renewal	35.00
		2019 CDL Physical	93.00
		CDL Permit Renewal	36.00
			164.00
088374	01/10/2020	GREATER FORT WAYNE INC.	
		Annual Dues/Investments for 2020	1,200.00
			1,200.00
088375	01/10/2020	CINTAS FIRST AID & SAFETY	
		Cabinet Restocks - Baker Street	162.17
		Cabinte Restocks/Gloves/Eye Stations	600.04
			762.21

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088376	01/10/2020	CITILINK ELITE CLUB Elite Club Employee Withholdings	117.50
			117.50
088377	01/10/2020	CITY GLASS SPECIALITY INC Windshield replacement on #1468	305.00
			305.00
088378	01/10/2020	CITY OF FORT WAYNE Street Sign Repair/Installatio	318.88
			318.88
088379	01/10/2020	CITY UTILITIES Account Number 002424600051524 Account Number 004542000698334	12.79 190.75
			203.54
088380	01/10/2020	MSC INDUSTRIAL SUPPLY CO Parts and Supplies for shop Eversoak Preferred Roll Parts and Supplies for Shop Eversoak Preferred Roll Parts and Supplies for shop Clay White 12/pk Crayon	407.34 46.42 348.46 49.67 419.97 16.42
			1,288.28
088381	01/10/2020	CLEAN FUELS OF INDIANA INC Maint Agreement for 2020	5,912.50
			5,912.50
088382	01/10/2020	COMMERCIAL TESTING SITE, LLC Bus Testing - Lateachca Carswell-Ayers Class B Training/Test - Claudia Harris-S	100.00 570.00
			670.00
088383	01/10/2020	COMM.TRANS. NETWORK INC. Dec'19 (9939 trips @ \$27/trip) 50% Net	8,000.00
			8,000.00
088384	01/10/2020	COSTCO 2019 Membership 000111878587781	120.00
			120.00
088385	01/10/2020	CRAFT LABORATORIES INC True Grit	121.50
			121.50
088386	01/10/2020	CUMMINS CROSSPOINT LLC Nox Sensor #1 for stock Filters Breather Cover EGR valve for 1349/stock Filters for Stock Belts, Breather Cover, Gaskets	466.02 58.56 60.50 1,187.04 1,139.58 186.06
			3,097.76

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088387	01/10/2020	DWD TECHNOLOGY GROUP INC	
		80 Hours - Service Pack	10,800.00
		Monthly Server Back up to Cloud	838.00
			11,638.00
088388	01/10/2020	EXECUTIVE IMAGE BUILDING SERVICES	
		Cleaning Services - October 2019	1,200.00
		Cleaning Srvs - Oct'19 - Baker St	1,500.00
		Cleaning Srvs - Nov'19 - Baker St	1,500.00
		Cleaning Services - September 2019	1,200.00
		Cleaning Srvs - Sept'19 - Baker St	1,500.00
		Cleaning Services - December 2019	1,200.00
		Cleaning Services - November 2019	1,200.00
		Cleaning Srvs - Dec'19 - Baker St	1,500.00
		Cleaning Srvs - Nov'18 - Baker St	1,500.00
		Cleaning Services - March 2019	1,200.00
		Cleaning Srvs - Mar'19 - Baker St	1,500.00
		Cleaning Srvs - May'19 - Baker St	1,500.00
		Cleaning Services - November 2018	1,200.00
		Cleaning Services - August 2019	1,200.00
		Cleaning Srvs - Aug'19 - Baker St	1,500.00
		Cleaning Services - May 2019	1,200.00
		Cleaning Srvs - July'19 - Baker St	1,500.00
			23,100.00
088389	01/10/2020	FORT WAYNE ROTARY CLUB AND FOUNDATION	
		Semi-Annual Dues - Jan-June 2020	590.00
			590.00
088390	01/10/2020	FORT WAYNE TRUCK CENTER	
		Hollow Mount Bushings for stoc	99.40
		Brake parts for buses	286.20
		Hollow Mount Bushings for stoc	323.20
		brake parts for gillig buses	2,003.40
		Brake parts for buses	1,804.86
			198.80
			4,715.86
088391	01/10/2020	FRONTIER	
		Account Number 260-436-7729-031609-5	71.06
			71.06
088392	01/10/2020	FWPTC EMPLOYEE SUNSHINE CLUB	
		Sunshine Club Employees Withholding	110.00
			110.00
088393	01/10/2020	GASOLINE EQUIP SERVICE INC	
		Parts for Fuel System in wash rack	297.81
			297.81
088394	01/10/2020	GFI GENFARE	
		Farebox Parts / Repairs	146.90
			146.90

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088395	01/10/2020	ALEX W. GIERE 2019 Tooling Allowance	500.00
			500.00
088396	01/10/2020	GILLIG LLC Stock Parts Order Stock Parts Order slack adjusters for 0832/stk Outrigger, Post & Brace #0836 Brk Chambers, Mirror, glass Air Bag Kits/Speakers, Slack A Bike Rack for stock Batt Buss Bar # 1046 bulkhead retainers1046/stock Bike Racks for stock bulkhead retainers1046/stock	3,116.39 37.65 605.56 1,125.18 795.04 541.01 1,098.48 104.14 1.70 1,319.09 341.37
			9,085.61
088397	01/10/2020	GOODYEAR TIRE & RUBBER Mileage - November 2019	5,072.22
			5,072.22
088398	01/10/2020	HELEN GRIFFIN 2019 Shoe Allowance - 2 pairs	115.01
			115.01
088399	01/10/2020	GUARDIAN INS - APPLETON January Vision Premiums	2,961.77
			2,961.77
088400	01/10/2020	SHAMBAUGH & SON LP Filters - Baker Street	231.50
			231.50
088401	01/10/2020	HINEN PRINTING 100,000 Non-Window Envelopes	2,865.00
			2,865.00
088402	01/10/2020	RICOH USA, INC. Black/White & Color Copies	185.69
			185.69
088403	01/10/2020	INDIANA MICHIGAN POWER COMPANY Account Number 048-498-441-1-5	25.80
			25.80
088404	01/10/2020	PURDUE UNIVERSITY FORT WAYNE 2020 Future City Award Sponsor - Transit	300.00
			300.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088405	01/10/2020	J & K COMMUNICATIONS INC	
		Contract #1842 - 01/10/20-02/09/20	23.50
		Contract #1848 - 01/04/20-02/03/20	23.50
		Contract #1833 - 01/01/20-01/31/20	117.50
		Microphones for stock	1,014.98
		Contract #1664 - 01/01/20-01/31/20	70.50
		Contract #1673 - 01/01/20-01/31/20	1,551.00
		Contract #1747 - 01/01/20-01/31/20	117.50
		Contract #1787 - 01/05/20-02/04/20	47.00
		Contract #1751 - 01/15/20-02/14/20	94.00
		3,059.48	
088406	01/10/2020	JACKSON OIL & SOLVENTS INC	
		175 Gal DEF [BULK]	262.50
		DEF [BULK]	300.00
		250 Gal - DELO 50/50 ELC B [BULK]	1,952.50
		2,515.00	
088407	01/10/2020	JANITORS SUPPLY CO INC	
		Urinal Screens/Hand Soap/ Tissues/ Paper	267.80
		Clean Seat Foaming refills	209.00
		Brown Napkin Towels	62.80
		Sanitizing wipes/Mop Sticks/Wet Mop	289.68
		829.28	
088408	01/10/2020	KC CLAIMS, LLC	
		KC2019-838 / 19-093	474.50
		KC2019-789 / 19-042	377.00
		KC2019-840 / 19-096	517.78
		KC2019-795 / 19-050	188.50
		KC2019-839 / 19-095	604.50
		KC2019-843 / 19-105	537.28
		KC2019-826 / 19-080	130.00
		KC2019-837 / 19-087	881.78
		KC2019-811 / 19-065	507.00
		KC2019-801 / 19-058	377.00
		KC2019-834 / 19-088	500.50
		KC2019-835 / 19-091	429.00
		KC2018-716 / 18-073	182.00
KC2019-087 / 19-060	689.00		
		6,395.84	

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088409	01/10/2020	KELLEY CHEVROLET INC	
		Bolts	12.86
		Pipe & Clamps	14.16
		Bolt	115.74
		Shaft for #1262	253.47
		Pipe & Clamps	53.22
		Steering gearbox 0986 & Core	635.93
		rims for 1262	1,056.68
		Bearings	192.68
		Lights & Sensor for stock orde	490.29
		Hose/Pipe/Fitting #0937	218.92
		ABS sensor for 0937	73.89
		Injectors for stock	493.86
		Starter for #0986	610.05
		Shaft, Bearings, Gaskets #1264	407.40
		module, Kits, Insulator	516.50
		Control Unit for A/C	157.71
Mini Bus Fuel Tank replacement	1,603.01		
	6,906.37		
088410	01/10/2020	KOEHLINGER SECURITY TECH INC	
		Keys for Juniors desk/cabinets	30.25
			30.25
088411	01/10/2020	LINCOLN NATIONAL LIFE INS CO	
		FTWAYTRAN3-BL-1470889	3,071.47
			3,071.47
088412	01/10/2020	LINCOLN NATIONAL LIFE INS D/C	
		Employee 457 Withholdings	2,933.00
			2,933.00
088413	01/10/2020	LOCAL #682 SHEILA VANASPEREN	
		Employee Union Dues Withheld	4,907.25
			4,907.25
088414	01/10/2020	LOWE'S	
		Wedges	12.33
		Plugs	5.34
		Batteries for Shop	27.86
		2 Shop Vacs and Filters	365.29
			410.82
088415	01/10/2020	LUPKE-RICE ASSOCIATES	
		Public Offical Bond - Bruce Miller	225.00
			225.00
088416	01/10/2020	MARKET & CAPITOL ADVOCACY, LLC	
		State Gov Affairs Consult Fees - Dec'19	2,500.00
			2,500.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088417	01/10/2020	McMAHON TRUCK TIRE INC	
		Tires for #1264 (not billed on 389427)	696.00
		Tires/Mount/Balance #1574	579.96
		Mount/Balance for tires on #1263	701.00
		Tires/Balance/Alignment/Labor #1575	982.94
		Tires/Balance/Alignment #1264	298.94
			3,258.84
088418	01/10/2020	MUNCIE TRANSIT SUPPLY	
		Fuel Nozzles for Fueling System	3,035.62
			3,035.62
088419	01/10/2020	NATIONAL SAFETY COUNCIL, INC	
		2020 Membership Renewal	657.00
			657.00
088420	01/10/2020	NORTHEAST INDIANA DISABILITY ADVOCACY	
		2020 NEIDAC Membership Dues	500.00
			500.00
088421	01/10/2020	NORTHERN INDIANA PUBLIC SERVIC	
		Account Number 641-201-002-7	4,798.02
			4,798.02
088422	01/10/2020	OFFICE CONCEPTS, INC.	
		Contract Number 12688	807.33
		Contract Number 12189 - Jean Marie	188.14
		Contract Number 12813 - DISPATCH	14.92
			1,010.39
088423	01/10/2020	OFFICETEAM INC	
		Temp Help - Cust Srv - Calista Jones	505.93
		Temp Help - Cust Srv - Miyana Thompson	826.00
		Temp Help - Cust Srv - Calista Jones	872.47
		Buyout Miyana Thompson	1,248.00
		Temp Help - Cust Service - Miyana Thomps	1,089.33
		Temp Help - Cust Srv - Calista Jones	616.20
		Temp Help - Cust Srv - Calista Jones	671.13
			5,829.06
088424	01/10/2020	PARKER SERVICE INC.	
		Tow Bill for #1262	175.00
			175.00
088425	01/10/2020	MAURICE PEARL	
		Cell Phone Reimbursement	45.00
			45.00
088426	01/10/2020	CARLOS PEREZ JIMENEZ	
		2020 Tooling Allowance	560.00
		2019 Tooling Allowance	35.00
			595.00
088427	01/10/2020	PETTY CASH/BRUCE MILLER	
		2019 Petty Cash Reimbursement	452.93
			452.93

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088428	01/10/2020	PHYSICIANS HEALTH PLAN INC January Health Insurance Premiums	190,644.89
			190,644.89
088429	01/10/2020	POWER COMPONENTS CORPORATION Hose Assembly	49.03
		Coupler for wash rack	7.94
			56.97
088430	01/10/2020	PRINCIPAL LIFE INSURANCE COMPANY Account Number 1103764-10001	12,844.59
			12,844.59
088431	01/10/2020	Q.H.G OF FORT WAYNE COMPANY LLC Everette/Trabert/Rupp/Fisher/Brownlee/Mg	551.00
			551.00
088432	01/10/2020	RAYNOR DOOR AUTHORITY, INC. Repair on South Gate	420.00
		Repairs to Doors on Bus Barn	1,955.52
			2,375.52
088433	01/10/2020	RICHARD ALEXANDER BAIR Repair on Tire Machine in Shop	1,683.16
			1,683.16
088434	01/10/2020	MIKE ROBERSON Cell Phone Reimbursement	45.00
			45.00
088435	01/10/2020	JUNIOR RODRIGUEZ Cell Phone Reimbursement	45.00
			45.00
088436	01/10/2020	ROTHBERG LOGAN & WARSCO LLP Liability Matters	70.00
		Liability Matters	70.00
		General Legal/Workers Comp Matters	22,563.64
		Liability Matters	2,130.28
		Liability Matters	609.85
			25,443.77
088437	01/10/2020	SAFETY-KLEEN CORPORATION Minimizer III - 12 Week Service	700.70
			700.70
088438	01/10/2020	FLOYD SANDLIN 2019 Shoe Allowance	74.90
			74.90
088439	01/10/2020	PAM SCHIEBER Cell Phone Reimbursement	45.00
			45.00
088440	01/10/2020	MICHAEL SCHLEIGER 2020 Tooling Allowance	560.00
		2019 Tooling Allowance	535.00
			1,095.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088441	01/10/2020	SELECTION.COM INC	
		Background Checks	208.95
		Background Checks	59.70
			268.65
088442	01/10/2020	KIRK SNYDER	
		2019 Tooling Allowance	52.60
			52.60
088443	01/10/2020	SRF CONSULTING GROUP, INC.	
		COA/TDP Consultant Fees	1,248.16
			1,248.16
088444	01/10/2020	CLAUDIA HARRIS-STEVENSON	
		Per Diem - Drug & Alcohol Training FTA	18.20
			18.20
088445	01/10/2020	JASON TAULBEE	
		2020 Tooling Allowance	353.03
			353.03
088446	01/10/2020	RICHARD THOMAS JR.	
		Cell Phone Reimbursement	45.00
			45.00
088447	01/10/2020	JASON TRABERT	
		Cell Phone Reimbursement	45.00
			45.00
088448	01/10/2020	UNIFIRST CORPORATION	
		Mats & Wet Mops - BAKER STREET	39.17
		December Shop Uniforms	318.31
		January Shop Uniforms	318.31
		December Shop Uniforms	557.01
		Mats & Wet Mops	39.17
		December Shop Uniforms	385.99
			1,657.96
088449	01/10/2020	RUTH VOSMEIER	
		Cell Phone Reimbursement	45.00
			45.00
088450	01/10/2020	KYLEE WAGNER	
		Cell Phone Reimbursement	45.00
			45.00
088451	01/10/2020	KYLEE WAGNER	
		Missed hrs on Payroll 12/22/19 & 1/4/20	309.32
			309.32
088452	01/10/2020	SAMANTHA WARE	
		2019 Shoe Allowance	70.62
			70.62
088453	01/10/2020	WAYNE FASTENERS INC	
		Drill bits for shop use	42.84
			42.84

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088454	01/10/2020	PRAXAIR DISTRIBUTION INC. Cylinder Rentals	83.75
			83.75
088455	01/10/2020	WELLS FARGO INST TRUST SERV Pension Deductions/Contributions	25,152.31
			25,152.31
088456	01/29/2020	CITILINK ELITE CLUB Elite Club Employees Withholding	117.50
			117.50
088457	01/29/2020	CITY UTILITIES Account Number 004542000638226 Account Number 004542000638218 Account Number 002424600051506	464.14 547.32 641.46
			1,652.92
088458	01/29/2020	COMCAST CABLE Account Number 8529 20 002 2294590	146.85
			146.85
088459	01/29/2020	COMCAST BUSINESS Account Number 939773232 Account Number 939776232	331.36 2,556.81
			2,888.17
088460	01/29/2020	COMM.TRANS. NETWORK INC. 3 2019 Ford Buses	146,066.00
			146,066.00
088461	01/29/2020	DERRICK ERVIN SR. CDL Renewal	35.00
			35.00
088462	01/29/2020	FWPTC EMPLOYEE SUNSHINE CLUB Sunshine Club Employee Withholdings	110.00
			110.00
088463	01/29/2020	MARCY GRAHAM CDL Renewal	35.00
			35.00
088464	01/29/2020	JACK HAVENS Per Diem 02/02-02/08/2020 Orlando FL	350.00
			350.00
088465	01/29/2020	INDIANA MICHIGAN POWER COMPANY Account Number 046-220-014-0-4 Account Number 047-759-400-0-2	4,935.09 1,806.50
			6,741.59
088466	01/29/2020	LINCOLN NATIONAL LIFE INS D/C Employee 457 Withholdings	2,988.00
			2,988.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 01/01/2020 to 01/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088467	01/29/2020	NATIONAL SERV-ALL INC Account Number 3-0091-1008754	241.42
			<u>241.42</u>
088468	01/29/2020	SPRINT Account Number 749911519	3,310.41
			<u>3,310.41</u>
088469	01/29/2020	WELLS FARGO INST TRUST SERV Pension Deductions/Contributions	25,115.61
			<u>25,115.61</u>
		TOTAL CHECK AMOUNT	676,957.59

EFT PAYMENTS & OTHER TRANSACTIONS

PAYROLL DIRECT DEPOSIT & NET CHECKS	\$369,941.95
PAYROLL TAXES	\$154,653.90
HEALTH INSURANCE - HRA PAYMENTS/HSA Contributions	\$112,120.20
WORKER'S COMP.	\$13,481.14
DATA PROCESSING/ANALYSIS CHARGES	\$3,505.76
PAYROLL LIENS	\$10,401.72
CHECKES ISSUED PRIOR MONTH - VOIDED CURRENT MONTH	\$0.00

TOTAL EFT PAYMENTS & OTHER TRANSACTIONS **\$664,104.67**

TOTAL TRANSMITTALS **\$1,341,062.26**

RECORD OF TRANSMITTALS

I HEREBY ATTEST THAT I HAVE EXAMINED THE VOUCHER CHECK NUMBERS 088355-088469 IN THE AMOUNT OF \$676,957.59 AND EFT PAYMENTS AND OTHER TRANSACTIONS IN THE AMOUNT OF \$664,104.67 AS LISTED ON THE FORT WAYNE PUBLIC TRANSPORTATION CORPORATION RECORD OF TRANSMITTALS FOR THE MONTH OF JANUARY 2020 AND, BY MY SIGNATURE, HAVE INDICATED APPROVAL OF SAME.

NOTE: J. NELSON COATS HAS ABSTAINED ON THE VOTE RELATING TO ALL INVOICES FROM DWD TECHNOLOGY GROUP.

Dated this 13th Day Of February, 2020.

_____	_____
_____	_____
_____	_____

TO FORT WAYNE PUBLIC TRANSPORTATION CORPORATION BOARD OF DIRECTORS
FROM CLAUDIA HARRIS-STEVENSON
DATE FEBRUARY 7, 2020
SUBJECT: OPERATIONS REPORT

Activities:

- New Driver Orientation – Jan 27th – Feb 3rd
Newly Hired Employees: Rachel Meyers, Larry McGuire, Gregory Archbold & Nicole Moss-Baskerville

COLLISION TOTALS – January 2020

Fixed Route

- Preventable - 3
- Non – Preventable – 0

Access

- Preventable – 1
- Non – Preventable – 0

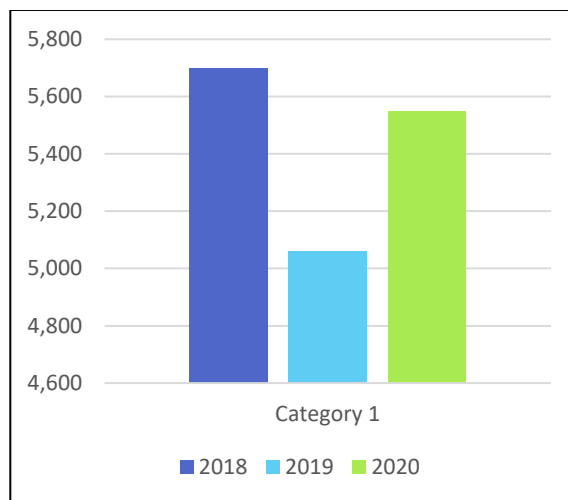
Total Collisions – 4

Monthly Fixed Route Ridership



2018	2018	2020
137,760	121,990	133,737

Average Weekday Fixed Route Ridership

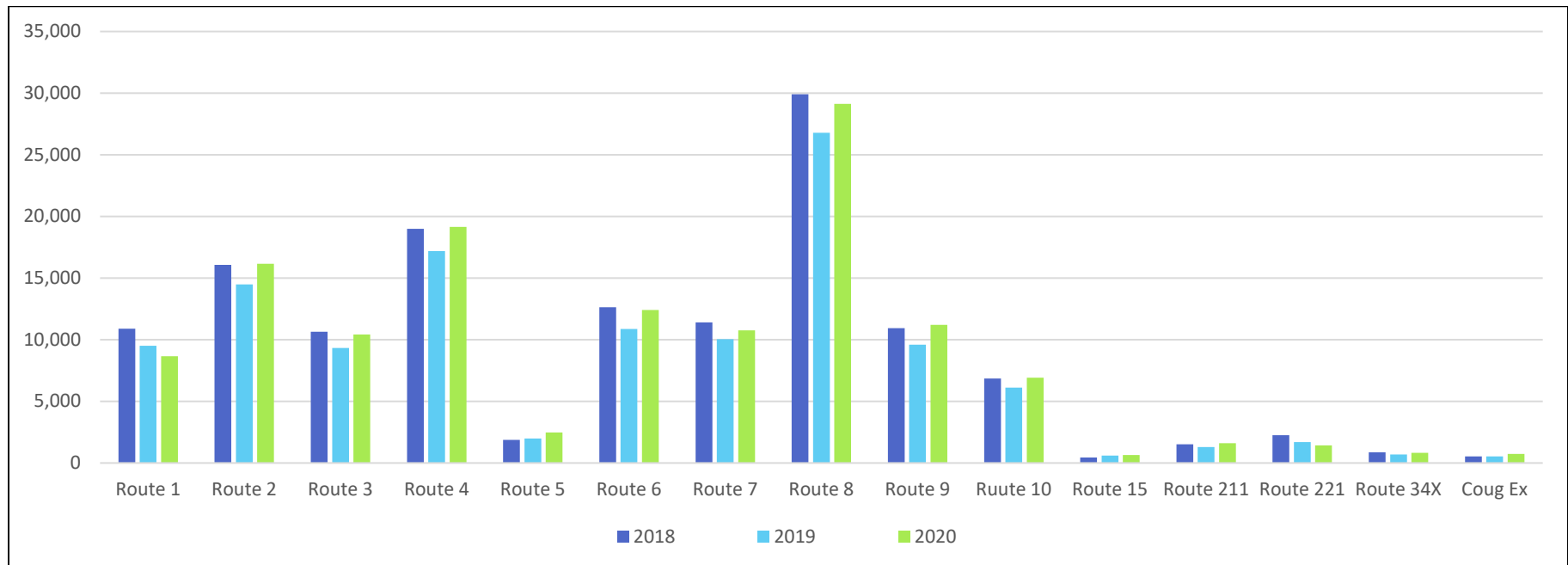


2018	2019	2020
5,702	5,061	5,547

**January Ridership Comparison
By Route by Year
2018-2019-2020**

- 1 Broadway/ Northcrest
- 2 Times Corner/ Georgetown
- 3 Canterbury/ Village woods
- 4 Parkview/ Wells Ludwig
- 5 Southgate Plaza
- 6 Franke Park/ McKinnie
- 7 Anthony Oxford/ Anthony Creighton
- 8 Calhoun Tillman/ Glenbrook
- 9 Brooklyn Taylor/ St Francis
- 10 New Haven
- 15 MedLink
- 211 Glenbrook/ Coldwater/ Dupont
- 221 West Jefferson/ Lutheran
- 34X ARC
- Cougar Express

Ridership



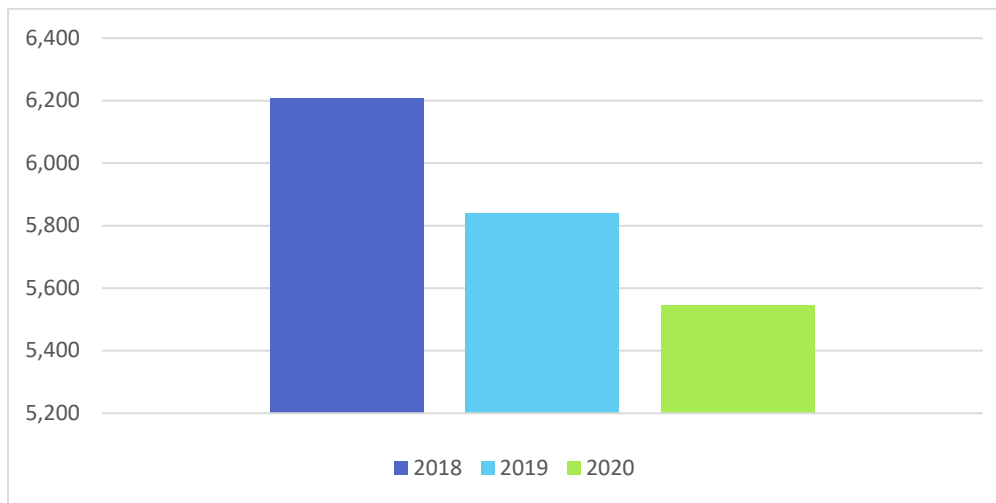
	Rt 1	Rt 2	Rt 3	Rt 4	Rt 5	Rt 6	Rt 7	Rt 8	Rt 9	Rt 10	Rt 15	211	221	34X	Cg Ex
2018	10,901	16,072	10,644	18,996	1,877	12,627	11,411	29,900	10,935	6,855	437	1,512	2,249	882	543
2019	9,502	14,496	9,320	17,177	1,986	10,862	10,043	26,786	9,589	6,107	608	1,291	1,688	690	529
2020	8,658	16,165	10,417	19,148	2,476	12,417	10,752	29,121	11,201	6,915	637	1,606	1,429	822	729

January Ridership Comparison

Access

2018-2019-2020

Ridership Totals



2018	2019	2020
6,207	5,839	5,547

**January Average Fixed Route Passengers per Hour
By Route – Weekdays Only**

Route 1-Waynedale Northcrest	15.00
Route 2-Time Corners Georgetown	21.39
Route 3-Village Woods Canterbury	14.64
Route 4-Wells Ludwig Parkview	17.63
Route 5-Southeast Local	6.82
Route 6-Franke Park McKinnie	16.28
Route 7-Anthony Oxford	14.89
Route 8-Glenbrook Southtown	19.47
Route 9-Broadway Taylor Gateway	14.37
Route 10-Lewis New Haven	18.51
Route 21-Dupont Road	4.09
Route 22-West Jefferson Lutheran	5.56
Route 97-Cougar Express	3.77
Route 31X-Downtown/ARC Express	2.51
Route 15-MedLink	3.07

Ridership (Goal 6: Ridership)

- **Fixed Route:**
 - January 2020 – 133,737 trips
 - 121,990 trips January 2019 (increase of 11,747 trips/9.63%)
 - On-time performance was at 93.16%
 - Average weekday ridership - 5,547
- **ACCESS Ridership:**
 - January 2020 - 6,816
 - January 2019 - 5,839 (increase of 977 trips/ 16.73%)
 - Average weekday trips for January - 298
 - On-time performance - 97.60%

- **Token Transit:**
 - Mobile pass sales for January was 2,954 for net of \$8,572.44
 - Usage was 2,427 on fixed route and 527 on Access

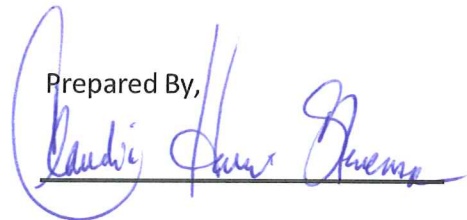
- **5310 Pass Through to Community Transportation Network:**
 - 961 trips - January 2020

- **Greyhound:**
 - 525 tickets - January 2020 (552 were sold in 2019)
 - 38 packages/bags – January 2020 (36 processed in 2019)

- **Fixed Route Runs**
 - 49 Full Time Regular week day runs with 5 open runs
 - 18 Saturday runs with 2 open runs
 - 66 Fixed Route - Full Time Drivers

- **Access Runs**
 - 18 Full Time Regular Access runs with 2 open
 - 4 Saturday runs with 0 open
 - 17 Full Time Drivers

Prepared By,



Claudia Lina Gomez

Approved By,



Mark Seal

Marketing Report – February 2020

Media Coverage

Press Releases

- 260 Day
- On Schedule – Inclement Weather

Website

- Mark info

Social Media (last 30 days)

- Stephen info

Partnerships/Community Outreach

- 1/21/2020 – MLK Bus
- 1/23/2020 – Vera Bradley meeting – partnership
- 2/4/2020 – Citilink donations to Comfort Cases
- 2/6/2020 – 260 Day
- Looking at avenues to fill book box at Central Station

Prepared By,

Kylee Wagner

Approved By,

Maurice



Human Resources Report

February 13, 2020

As of February 7, 2020, Current Count of Employees 129

Departments Fully Staffed

Administration	No	Finance	Yes
Operations	No	Customer Service	Yes
Maintenance	No		

Recruitment: New Positions & Interviews

- Administration – Safety (1)
- Operations - Access Drivers (3)
- Maintenance – Maintenance Manager (1) and Mechanics (2)

New Hires

- Administration - Office Team Temp
- Operations - Access Drivers (4)

Training

- Operations - Transit Supervisor Certification

Terminations

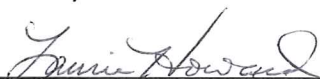
- Maintenance Manager

Collision Accidents

- Fixed Route: 3 Preventable, 0 Non-Preventable, Total 3
- Access Route: 1 Preventable, 0 Non-Preventable, Total 1

EEOC: Claims Filed 0 Claims Open 0 Claims Closed 0

Prepared by



Approved by





Maintenance Report

January 2020 Statistics

Fixed Route Buses

Mileage

- Total Miles: 125,843
- Fuel Usage: 21,896
- Ave. MPG: 5.75

PMI's

- Scheduled: 25
- Completed: 25
- % Completed: 100%

Road Calls

- Road Calls: 3
- Miles Between RC: 41,948

Access Buses

Mileage

- Total Miles: 41,068
- Fuel Usage: 4,590
- Ave. MPG: 8.95

PMI's

- Scheduled: 9
- Completed: 9
- % Completed: 100%

Road Calls

- Road Calls: 0
- Miles Between RC: 41,068

Labor

Statistics

- # of Work Orders: 153
- Labor Hours: 576.5
- AVG Repair Time: 3.77

Mechanic Staff

- We lost 2 Mechanics and now have a total of 7 on staff. New mechanic is adapting fast and is looking very promising for Citilink.

Hostler Staff

- We have a full roster of 5 part Time and 1 full time.

Fuel

2020

- Total Fuel Used This Month: 26,486 Gallons
- Fuel cost per Gallon: \$2.11
- Total Fuel Cost: \$55,832.49

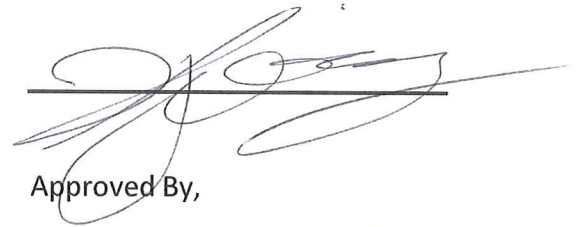
2019

- Total Fuel Used This Month: 27,224 Gallons
- Fuel cost per Gallon: \$2.29
- Total Fuel Cost: \$62,206.84

2018

- Total Fuel Used This Month: 28.311 Gallons
- Fuel cost per Gallon: \$1.90
- Total Fuel Cost: \$53,734.28

Prepared By,



Approved By,



General Manager's Report

- Attended a Legislative Agenda Meeting in Indianapolis at IndyGo
- Attended Rotary International Meetings
- Attended a Fort Wayne City Council Meeting
- Attended interviews for the Citilink Maintenance Manager
- Met with Byron Center Representatives regarding move
- Attended Leadership Fort Wayne
- Met with H.A.R.T. Team with City of Fort Wayne Police Department representatives
- Attended the Allen County Leaders Luncheon
- Met with Board Member Urberg
- Attended the Citilink Board Retreat on Saturday, January 25th
- Conducted pre-proposal meeting for AVL/GPS system on Monday, January 27th
- Met Jim Ryan with Gillig
- Met with Matt Evans from Anthony Wayne vending
- Attended White Coat Tour at Parkview Hospital on February 5th
- Phone conversation with FTA regarding Human Trafficking

Prepared and approved by



Mission: Connect people by providing the highest quality sustainable public transportation while pursuing continuous improvement and growth.

2020 Citilink Goal Stats Summary Report

Goal 1 - Safety

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Goal	Description
Road Calls															
Fixed Route															
2020 Major Road Calls	3												3	35 or less	Total Road Calls
YTD	3														
Access															
2020 Major Road Calls	0												0	10 or less	Total Road Calls
YTD	0														
Accidents															
Fixed Route															
2020 Preventable Accidents	3												3	20 or less	Preventable
YTD	3														
Total Collision Accidents	3												3	report only	Total Accidents
YTD	3														
Access															
2020 Preventable Accidents	1												1	8 or less	Preventable
YTD	1														
Total Collision Accidents	1												1	report only	Total Accidents
YTD	1														

Goal 2 - Customer Service

On-time Performance															
Fixed Route															
2019 On time performance	93.16%												93.16%	90%	
Access															
2019 On time performance	97.60%												97.60%	95%	

Goal 5 - Financial Responsibility

Expenses															
Fixed Route Cost/Hour	\$91.23												\$91.23	\$86.00	
Access Cost/Trip	\$29.90												\$29.90	\$29.00	\$28 or less
Free Access Trips on FR	1,329												1,329		Report only
Revenue															
Fixed Route															
2019 Farebox Revenue	\$152,987	\$84,388	\$87,594	\$85,894	\$106,358	\$76,287	\$84,706	\$98,006	\$83,208	\$90,219	\$79,184	\$77,093	\$1,105,924		
2020 Farebox Revenue	\$160,866												\$160,866	\$1,433,600	2019 budget amount
Monthly +/-	\$7,879												\$7,879		
YTD +/-	\$7,879														
Access															
2019 Farebox Revenue	\$14,039	\$12,874	\$20,558	\$13,606	\$15,645	\$13,655	\$12,797	\$17,437	\$14,152	\$17,968	\$14,251	\$13,736	\$180,718		
2020 Farebox Revenue	\$17,560												\$17,560		
Monthly +/-	\$3,521												\$3,521		
YTD +/-	\$3,521														
Token Transit Sales															
2019 Token Transit Sales	\$8,916	\$9,178	\$9,484	\$9,867	\$9,572	\$8,861	\$10,208	\$10,362	\$9,565	\$10,867	\$9,502	\$8,609	\$114,991	5% Increase	
2020 Token Transit Sales	\$9,358												\$9,358		
Monthly +/-	\$442												\$442		
YTD +/-	\$442														

Goal 6 - Increase Ridership														
Fixed Route														
2019 Passenger Trips	121,990	125,274	135,475	139,412	139,277	127,658	135,980	144,512	130,904	145,965	128,279	126,270	1,600,996	
2020 Passenger Trips	133,737												133,737	Increase 34,000 annually
Monthly +/-	11,747												11,747	
YTD +/-	11,747													
Access														
2019 Passenger Trips	5,839	5,899	6,735	6,583	6,555	5,582	6,289	6,163	6,212	7,236	6399	6312	75,804	
2020 Passenger Trips	6,816												6,816	<i>report only</i>
Monthly +/-	977												977	
YTD +/-	977													
Purchased Trips														
2019 Purchased Trips	764	810	832	808	829	840	803	1037	961	989	943	939	10,555	
2020 Purchased Trips	961												961	<i>report only</i>
Monthly +/-	197												197	
YTD +/-	197													
Total Ridership														
2019 Passenger Trips	128,593	131,983	143,042	146,803	146,661	134,080	143,072	151,712	138,077	154,190	135,621	133,521	1,687,355	
2020 Passenger Trips	141,514	0	0	0	0	0	0	0	0	0	0	0	141,514	<i>report only</i>
Monthly +/-	12,921												12,921	
YTD +/-	12,921													
Greyhound Ticket Sales														
2020 Passenger tickets sold	525												525	<i>report only</i>
2020 Packages/bags	38												38	<i>report only</i>



PUBLIC OFFICIAL BOND
State Form 55947 (11-16)
Approved by State Board of Accounts, 2015
INDIANA DEPARTMENT OF INSURANCE

Bond number 601048540

BRUCE A MILLER, as Principal, and
The Ohio Casualty Insurance Company, as Surety, as well as all heirs, executors, and
administrators of the Principal and Surety, are bound, jointly and severally, to the **State of Indiana**, in the
amount of \$50,000.00, if subparagraphs (b) is violated. In all other respects, the following
conditions apply to this Public Official Bond.

- a) The Principal is duly elected, commissioned, appointed, or employed as CONTROLLER
for _____ in the State of Indiana.
- b) The Principal shall faithfully perform and fulfill his or her duties of the position named in subparagraph
(a); including compliance with IC 5-11 and paying over on demand to the persons entitled or authorized
to receive the same, all moneys that may come into his or her hands during the term of this Public
Official Bond.
- c) The term of this Public Official Bond is for a one (1) year term beginning on the 14th day of
January, 2020 and ending on the 14th day of January, 2021.
- d) This Public Official Bond cannot be continued, extended, or renewed as provided by IC 5-4-1-18(m).
- e) This Public Official Bond complies with IC 5-4-1-18, and any conflict between this bond and the Indiana
Code shall be resolved in favor of the statutory provisions.
- f) The Legislature may change, modify, or repeal any relevant law now in force and exact and all laws
during the existence of this Public Official Bond, but this Public Official Bond will remain in full force and
effect, except for that which was directly altered by the change in law.

<u>The Ohio Casualty Insurance Company</u>	<u>BRUCE A MILLER</u>
<u>175 Berkeley Street</u>	<u>2821 WILDERNESS</u>
<u>Boston, MA 02116</u>	<u>FORT WAYNE, IN 46845</u>



Laura Antil By BRUCE A MILLER
Attorney in Fact
Laura Antil

Accepted and approved this 31st day of January, 2020

RESOLUTION 01-20

**A RESOLUTION APPROVING THE 2020-2021 PUBLIC OFFICIAL BOND FOR
BRUCE A. MILLER, CONTROLLER OF THE FORT WAYNE PUBLIC
TRANSPORTATION CORPORATION (FWPTC).**

WHEREAS, Bruce A. Miller, is the Controller of the Fort Wayne Public Transportation Corporation by action of the FWPTC Board of Directors effective January 14, 2013; and

WHEREAS, the Controller has given bond in a sum and under conditions that are satisfactory to the FWPTC Board Of Directors, a copy of which bond document is attached hereto; and

WHEREAS, such bond is now being renewed;

NOW THEREFORE, BE IT RESOLVED: The FWPTC Board of directors approves the 2019-2020 Public Official Bond for Bruce A. Miller, Controller of the Fort Wayne Public Transportation Corporation.

ATTEST:

APPROVED:

Glynn Hines, Secretary
Fort Wayne Public Transportation
Corporation

Sherese Fortriede, Chairman
Fort Wayne Public Transportation
Corporation

Approved this 13th day of February, 2020.

OLD BUSINESS AND NEW BUSINESS

Old Business:

Adoption of Citilink 2030 Transit Development Plan

New Business

Board Committee Appointments

**CITILINK
BOARD OF DIRECTORS
Committee Appointments
February 6, 2020**

FINANCE COMMITTEE

**J. Nelson Coats, Chair
Glynn Hines
Ronald Steinman
Lana Keesling**

TPC APPOINTMENT

Howard Traxmor

PERSONNEL COMMITTEE

**Ron Steinman, Chair
Glynn Hines
Sherese Fortriede**

EXECUTIVE COMMITTEE

**Glynn Hines, Chair
Sherese Fortriede
Ron Steinman**

LEGISLATIVE COMMITTEE

**Lang Keesling, Chair
Sherese Fortriede
Glynn Hines
Konrad Urberg**

MARKETING COMMITTEE

**Sherese Fortriede, Chair
J. Nelson Coats
Howard Traxmor**

AD HOC COMMITTEES

OPEN DISCUSSION BY THE BOARD