

April 9, 2020

**FORT WAYNE
PUBLIC
TRANSPORTATION
CORPORATION
BOARD OF DIRECTORS**

BOARD MEMBERS

Sherese Fortriede
Ron Steinman
Glynn Hines
Nelson Coats
Lana Keesling
Howard Traxmor
Konrad Urberg

CITILINK STAFF

Maurice Pearl
Jean Marie Boykins
Bruce Miller
Kylee Wagner
Junior Rodriguez
Claudia Harris-Stevenson
Pam Schieber
Ruth Vosmeier
Ernest Johnson

CORPORATE COUNSEL

Tom Trent
Denny Logan

Meeting Minutes

Public Comment

Board of Directors Reports

Financial Report

Operations Report

Marketing Report

Human Resources Report

Maintenance Report

General Manager's Report

Introduction and/or Adoption
of Resolutions and Ordinances

Old Business and New Business

Open Discussion by the Board

TENTATIVE AGENDA
FORT WAYNE PUBLIC TRANSPORTATION CORPORATION
BOARD OF DIRECTORS MEETING
ORDER OF BUSINESS
THURSDAY APRIL 9, 2020 AT 5:30 PM
801 LEESBURG ROAD FORT WAYNE, IN 46808

- I. REGULAR MEETING to start at 5:30 PM
- II. ZOOM MEETING:
<https://zoom.us/j/691619275?pwd=S3B3UVJqdzVJRGxUckQvNkVTaEtkZz09>
Meeting ID: 691 619 275 Password: 024664

- 1. Reading, correcting and approval of the Minutes of the previous meeting(s):
 - a. Regular Board Meeting Minutes (3/12/2020)
- 2. Written Communications from the public¹, including petitions and remonstrance's:
- 3. Board of Directors Reports:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Marketing Committee
 - d. Executive Committee
 - e. Legislative Committee
 - f. Transportation Planning Committee

Staff Reports:

- 4. Financial Report
- 5. Operations Report
- 6. Marketing Report
- 7. Human Resources Report
- 8. Maintenance Report
- 9. General Manager's Report
- 10. Introduction and/or Adoption of Resolutions and Ordinances:
 - a. Resolution: R-03-20
 - 1. Advertising Contact
 - b. Appropriation Ordinances
 - c. General Ordinances
- 11. Old Business: and New Business:
 - a. Old Business
 - b. New Business
 - 1. Service and Fare Adjustments due to Covid 19
- 12. Open Discussion by the Board

¹ Public Comment is only available to those individuals who pre-registered according to Citilink Policy Meeting Minutes



BOARD MEETING MINUTES

Board of Directors Meeting
801 Leesburg Road, Fort Wayne, IN 46808
March 12, 2020 at 5:30 PM

1. Call to Order

The regular meeting of the Board of Directors of the Fort Wayne Public Transportation Corporation (d/b/a Citilink) was called to order at approximately 5:32 PM by Chairperson Fortriede.

2. Roll Call

Roll call was administered by Chairperson Fortriede. She noted that all Board Members were present, with the exception of Ron Steinman and Glynn Hines.

Members Present: Sherese Fortriede, Nelson Coats, Lana Keesling, Howard Traxmor, and Konrad Urberg

Members Absent: Ron Steinman and Glynn Hines

Staff Present: Reese Pearl, Bruce Miller, Kylee Wagner, Pam Schieber, Ernest Johnson,
President: Local 682, and Ruth Vosmeier

Others Present: Tom Trent, Corporate Counsel, Denny Logan, Corporate Counsel, Ashley Gilbert-Johnson, and Officer Shane Carrier

It was noted that both the Vice-chair and the Secretary were absent from the Board. At the advice of Corporate Counsel, Board President, Ms. Fortriede appointed Nelson Coats as Assistant Secretary of the Board.

3. Reading, Correcting and Approving of Minutes

- a. Regular Board Meeting Minutes (2/13/2020)
- b. Executive Session of the Board of Directors (2/13/2020)

Mr. Coats moved to approve the above-referenced minutes, with Ms. Keesling seconding his motion. The Minutes were approved unanimously.

4. Public Comment

None

5. Board of Directors Reports

- a. Finance Committee: No Report
- b. Personnel Committee: No Report
- c. Marketing Committee: No Report
- d. Legislative Committee: No Report
- e. Executive Committee: No Report
- f. Transportation Planning Committee: No Report

6. Financial Report

The Board reviewed the Interim Record of Transmittals for the period between 3/1/2020 – 3/13/2020, and the February Record of Transmittals, which were included in the Board packet. Ms. Fortriede made a motion to approve the Records of Transmittals, with Mr. Coats seconding his motion. There being no discussion on the motion, the Records of Transmittals were approved by unanimous vote of the Board.

Mr. Miller proceeded to give the Board an overview of the February financial statement, which was also set forth in the Board packet.

7. Operations Report

General Manager Reese Pearl provided the Board with an overview of the March Operations report, a complete copy of which was set forth in the Board packet. Mr. Pearl was asked why such a high percentage of the Customer Service Reports are unsubstantiated. He explained that video from the buses are reviewed, and if the claims cannot be validated, then they are classified as unsubstantiated.

8. Marketing Report

Marketing Manager, Ms. Wagner provided the marketing report for the month of February, a complete copy of which was set forth in the Board packet. Ms. Wagner highlighted a dramatic increase in ridership on the Cougar Express with 1,034 rides in February, compared to 729 rides in January. She also advised that Citilink's website is continuing to have increased views. The community outreach events are going well; however, the Corona Virus outbreak has already caused the cancellation of an event on March 26th.

9. Human Resources Report

Ms. Boykins provided the Human Resources report for the month of February. A complete copy of the report was included in the Board packet. Ms. Boykins informed the Board that there were three promotions since the last Board Meeting. On February 17th Jack Havens accepted the appointment of: Chief Safety Officer. Also, on March 2nd, Junior Rodriguez was promoted to Maintenance Manager, and Joe Medley to Operations Supervisor.

10. Maintenance Report

In the absence of PM Maintenance Supervisor Rodriguez, Mr. Pearl provided the maintenance report for the month of February. A complete copy of the report was included in the Board packet. Mr. Pearl was asked questions regarding how Citilink's MPG rate and mileage between road calls compared with other companies. He said that the mileage was fair, and that the distance between road calls was excellent.

11. General Manager's Report

Mr. Pearl provided the General Manager's report for the month of January. A complete copy of the report was included in the Board packet. Mr. Pearl answered questions concerning an increase in the cost of rides in February and what the plans are if drivers test positive for Covid 19.

12. Introduction and/or Adoption of Resolutions and Ordinances

The following resolution was advanced for Board review and approval:

RESOLUTION R-03-20

A RESOLUTION OF THE FORT WAYNE PUBLIC TRANSPORTATION CORPORATION (FWPTC) DESIGNATING THE MOST ADVANTAGEOUS BID IN RESPONSE TO THE AVL/GPS PROCUREMENT.

Mr. Pearl briefed the Board on the content and effect of the resolution stating that four staff members had reviewed the proposals based on: technical specifications, implementation and training, cost, and qualifications of the firm and staff. DoubleMap was the company that received the highest score. Therefore, Citilink would like to move forward pending the Board's final approval.

Mr. Coats moved to approve Resolution R-03-20, with Ms. Keesling seconding the said motion. There being no further discussion, the motion carried by the unanimous vote of the Board.

13. Old Business and New Business

Old Business: None

New Business: Mr. Traxmor recommended to open a 90-day study period to consider the probability of declaring a Climate Emergency. He proposed that a resolution of the Santa Clara valley Transit Authority would be a good starting point. He also suggested that the Covid 19 emergency was related to this disaster, and that Citilink should be part of the solution. There was a consensus of the Board that Mr. Pearl review this situation for a period of 90 days.

14. Open Discussion

Ms. Fortriede answered a question concerning the company's readiness for the Covid 19 outbreak. She stated that Citilink is as ready as possible. Mr. Pearl added that the company is doing everything possible to help halt the virus.

There being no further discussion, Chairperson Fortriede adjourned the Board meeting at 6:08 PM

Attest:

Sherese Fortriede
Chair

Ron Steinman
Vice Chair

PUBLIC COMMENT

Board of Directors Reports

TO: FORT WAYNE PUBLIC TRANSPORTATION CORPORATION BOARD OF DIRECTORS
 FROM: BRUCE MILLER, CONTROLLER
 April 9, 2020
 SUBJECT: FINANCIAL REPORT

Agenda Item #4.1

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CONTROLLER'S REPORT

April 9, 2020

MARCH 2020 FINANCIAL DATA

Overall revenue is under budget by approximately 8.0% primarily due to the fact that we don't anticipate drawing down as much 5307 Special Rule Operations funds in the current year as was budgeted. Operating expenses are under budget by approximately 9.06%. Part of the reason for the savings is due to the fact that we have experienced large savings in Group Medical Insurance and Fuel. These are lower due to the health insurance renewal coming in lower than what we had anticipated and diesel fuel prices being significantly lower than budgeted.

Citilink's cash position as of March 31, 2020 is roughly \$635,000 higher as compared to the cash position as of March 31, 2019 primarily related to the timing of draw downs on Federal Grants.

Financial Summary Comparison

	March		Year-to-date			
	2020	2019	2020	2019	\$ Diff	% Diff
Operating revenue	\$ 120,405.03	\$ 157,583.34	\$ 505,112.31	\$ 523,964.25	\$ (18,851.94)	-3.60%
Non-operating revenue	\$ 1,056,794.34	\$ 960,635.15	\$ 3,195,747.18	\$ 2,881,865.48	\$ 313,881.70	10.89%
Total Revenue	<u>\$ 1,177,199.37</u>	<u>\$ 1,118,218.49</u>	<u>\$ 3,700,859.49</u>	<u>\$ 3,405,829.73</u>	<u>\$ 295,029.76</u>	8.66%
Operating Expenses	<u>\$ 1,111,994.31</u>	<u>\$ 1,143,376.70</u>	<u>\$ 3,481,825.03</u>	<u>\$ 3,338,584.86</u>	<u>\$ 143,240.17</u>	4.29%

RECORD OF TRANSMITTALS

The Record of Transmittals for March 2020 is included in your packet. The interim Record of Transmittals for April 1-9, 2020 will be distributed at the meeting for your review and approval.

Respectfully submitted,

Bruce Miller
 Controller

Prepared By:



Approved By:



CITILINK

**Cash Balances Report
03/31/2020**

OLD National Bank

Checking	\$	2,356,480.52
Ticket Vending Machine	\$	1,667.00
Credit Card	\$	1,687.33
Money Market	\$	5,336.67
	\$	<u>2,365,171.52</u>

Horizon Bank (was Salin)

Savings	\$	1,111,553.25	
TOTAL			<u><u>\$ 3,476,724.77</u></u>

Fund Balances

Operating	\$	1,167,335.91	
Workers' Comp	\$	1,000,000.00	
Liability	\$	240,813.82	
Matching	\$	200,384.52	
Levy Excess	\$	-	
Rainy Day	\$	868,190.52	
			<u><u>\$ 3,476,724.77</u></u>

CASH ACTIVITY SUMMARY

	<u>Current Month</u>		<u>Y-T-D</u>	
Beginning Balance	\$	2,808,776.93	\$	3,807,967.59
Receipts	\$	1,767,053.84	\$	3,332,361.81
Disbursements	\$	1,099,106.00	\$	3,663,604.63
Ending Balance	\$	<u>3,476,724.77</u>	\$	<u>3,476,724.77</u>
	\$	-	\$	-

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK

STATEMENT OF NET EARNINGS
For the Month Ending March 31, 2020

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
REVENUE						
OPERATING REVENUE						
Passenger Fares	71,230.68	119,466.67	-48,235.99	311,608.88	358,400.00	-46,791.12
Paratransit	13,600.80	15,330.00	-1,729.20	47,682.05	45,990.00	1,692.05
Fare Subsidy	27,777.55	33,528.25	-5,750.70	103,366.35	100,584.75	2,781.60
Advertising Service	7,685.00	13,333.33	-5,648.33	42,047.03	40,000.00	2,047.03
ID Cards	111.00	50.00	61.00	408.00	150.00	258.00
TOTAL OPERATING REVENUE	120,405.03	181,708.25	-61,303.22	505,112.31	545,124.75	-40,012.44
NON-OPERATING REVENUE						
Federal Operating Assistance	0.00	0.00	0.00	0.00	0.00	0.00
State Operating Assistance	176,034.58	174,417.42	1,617.16	528,103.74	523,252.25	4,851.49
Property Taxes	472,482.00	472,482.33	-0.33	1,417,446.00	1,417,447.00	-1.00
Excise Taxes	31,380.67	31,380.67	0.00	94,142.01	94,142.00	0.01
Bank Taxes	2,381.33	2,381.33	0.00	7,143.99	7,144.00	-0.01
COIT Tax	81,463.17	76,964.42	4,498.75	244,389.51	230,893.25	13,496.26
Commercial Vehicle Taxes	2,707.92	2,707.92	0.00	8,123.76	8,123.75	0.01
JARC	0.00	0.00	0.00	0.00	0.00	0.00
Capitalize Maintenance	160,000.00	171,253.33	-11,253.33	480,000.00	513,760.00	-33,760.00
CMAQ	0.00	6,666.67	-6,666.67	0.00	20,000.00	-20,000.00
Complementary Paratransit	26,912.83	26,912.83	0.00	80,738.49	80,738.50	-0.01
FTA 5307 - Operations	100,000.00	173,525.83	-73,525.83	300,000.00	520,577.50	-220,577.50
New Freedom	0.00	0.00	0.00	0.00	0.00	0.00
Private Grants	0.00	0.00	0.00	0.00	0.00	0.00
FTA - Program Administration for 5310	0.00	1,666.67	-1,666.67	0.00	5,000.00	-5,000.00
FTA 5310 - Operational Funds Pass Thru	0.00	8,333.33	-8,333.33	0.00	25,000.00	-25,000.00
Sale of Fuel	0.00	0.00	0.00	0.00	0.00	0.00
Sale of Scrap	0.00	83.33	-83.33	0.00	250.00	-250.00
Investment Income	224.43	416.67	-192.24	869.84	1,250.00	-380.16
Accident Repair Recovery	0.00	500.00	-500.00	381.75	1,500.00	-1,118.25
Greyhound Agency Income	2,537.60	5,000.00	-2,462.40	7,459.07	15,000.00	-7,540.93
Other Miscellaneous Income	669.81	4,583.33	-3,913.52	26,949.02	13,750.00	13,199.02
Gain/Loss on Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING REVENUE	1,056,794.34	1,159,276.08	-102,481.74	3,195,747.18	3,477,828.25	-282,081.07
TOTAL REVENUE	1,177,199.37	1,340,984.33	-163,784.96	3,700,859.49	4,022,953.00	-322,093.51
OPERATING EXPENSES						
SALARIES AND WAGES						
Operations Supervisors Wages	25,876.40	25,148.83	727.57	77,018.24	75,446.50	1,571.74
Drivers Wages	333,551.70	350,661.92	-17,110.22	1,055,121.58	1,051,985.75	3,135.83
Dispatchers & Other Wages	27,384.32	26,399.83	984.49	78,765.42	79,199.50	-434.08
Maintenance Supervisors Wages	5,570.40	14,686.58	-9,116.18	20,927.52	44,059.75	-23,132.23
Mechanics & Service Wages	57,076.01	55,908.83	1,167.18	173,014.49	167,726.50	5,287.99
General Office Wages	25,214.60	24,644.50	570.10	63,945.89	73,933.50	-9,987.61
General Management Wages	18,939.36	16,302.92	2,636.44	55,166.48	48,908.75	6,257.73
Sick Pay	20,303.36	22,761.50	-2,458.14	57,018.24	68,284.50	-11,266.26
Holiday Pay	0.00	13,202.42	-13,202.42	44,910.76	39,607.25	5,303.51
Vacation Pay	30,062.40	35,484.75	-5,422.35	88,339.08	106,454.25	-18,115.17
Other Paid Absence	6,246.53	11,828.25	-5,581.72	21,469.97	35,484.75	-14,014.78
TOTAL SALARIES AND WAGES	550,225.08	597,030.33	-46,805.25	1,735,697.67	1,791,091.00	-55,393.33

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK

STATEMENT OF NET EARNINGS
For the Month Ending March 31, 2020

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
FRINGE BENEFITS						
FICA Taxes	40,324.55	45,111.83	-4,787.28	126,537.33	135,335.50	-8,798.17
Pension	46,789.34	56,288.17	-9,498.83	141,843.22	168,864.50	-27,021.28
Group Medical Insurance	213,919.66	253,458.75	-39,539.09	615,506.35	760,376.25	-144,869.90
Group Dental Insurance	7,405.98	7,879.58	-473.60	22,073.99	23,638.75	-1,564.76
Group Life Insurance	3,024.80	3,202.50	-177.70	8,863.30	9,607.50	-744.20
Group Disability Insurance	6,000.08	6,355.67	-355.59	17,732.71	19,067.00	-1,334.29
Group Vision Insurance	2,734.75	2,959.25	-224.50	8,096.56	8,877.75	-781.19
Separation Expense	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Taxes	481.91	502.75	-20.84	5,771.93	1,508.25	4,263.68
Workers' Compensation	10,471.13	11,329.50	-858.37	31,413.47	33,988.50	-2,575.03
Drivers' Uniforms	2,214.46	3,181.67	-967.21	6,372.55	9,545.00	-3,172.45
TOTAL FRINGE BENEFITS	333,366.66	390,269.67	-56,903.01	984,211.41	1,170,809.00	-186,597.59
MATERIALS AND SUPPLIES						
Fuel and Lubricants	60,689.57	86,904.17	-26,214.60	184,595.86	260,712.50	-76,116.64
Tires and Tubes - Fixed Route	5,768.37	6,250.00	-481.63	15,727.74	18,750.00	-3,022.26
Tires and Tubes - Paratransit	464.00	1,613.33	-1,149.33	2,320.00	4,840.00	-2,520.00
Tickets, Transfers and Schedules	0.00	1,666.67	-1,666.67	18,154.40	5,000.00	13,154.40
Parts - Rebuilt	0.00	0.00	0.00	1,302.00	0.00	1,302.00
Parts - Other Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
Parts/Supplies - Paratransit	6,563.38	10,083.33	-3,519.95	21,187.16	30,250.00	-9,062.84
Parts/Supplies - Revenue Equipment	12,409.25	36,250.00	-23,840.75	63,658.46	108,750.00	-45,091.54
Inventory Adjustment	0.00	0.00	0.00	0.00	0.00	0.00
Parts/Supplies - Shop Equipment	1,331.50	2,500.00	-1,168.50	3,871.69	7,500.00	-3,628.31
Parts/Supplies - Service Equipment	213.57	1,000.00	-786.43	443.17	3,000.00	-2,556.83
Accident Repairs	2,483.09	0.00	2,483.09	3,262.82	0.00	3,262.82
Coveralls	1,936.48	2,752.08	-815.60	7,685.90	8,256.25	-570.35
Service Supplies	4,418.62	3,333.33	1,085.29	10,624.42	10,000.00	624.42
Farebox Repairs	0.00	2,000.00	-2,000.00	1,460.41	6,000.00	-4,539.59
Outside Maintenance	2,392.53	8,333.33	-5,940.80	16,113.29	25,000.00	-8,886.71
Other Materials & Supplies	4,475.15	4,000.00	475.15	18,322.77	12,000.00	6,322.77
TOTAL MATERIALS AND SUPPLIES	103,145.51	166,686.25	-63,540.74	368,730.09	500,058.75	-131,328.66
SERVICES						
Professional and Technical	4,748.37	10,003.33	-5,254.96	25,569.00	30,010.00	-4,441.00
Temporary Help	14,823.96	0.00	14,823.96	31,182.78	0.00	31,182.78
Maintenance Contracts	7,449.10	8,291.25	-842.15	29,159.92	24,873.75	4,286.17
Custodial Services	12,391.09	4,700.00	7,691.09	19,145.49	14,100.00	5,045.49
Security Services	4,332.70	3,500.00	832.70	12,138.86	10,500.00	1,638.86
Legal Services	8,986.25	15,125.00	-6,138.75	46,416.62	45,375.00	1,041.62
Data Processing	2,798.27	2,750.00	48.27	9,163.46	8,250.00	913.46
TOTAL SERVICES	55,529.74	44,369.58	11,160.16	172,776.13	133,108.75	39,667.38
UTILITIES						
Heat, Lights and Water	14,179.83	13,000.00	1,179.83	41,470.63	39,000.00	2,470.63

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK

STATEMENT OF NET EARNINGS
For the Month Ending March 31, 2020

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
INSURANCE						
Physical Damage Insurance	833.33	833.33	0.00	2,499.99	2,500.00	-0.01
Liability Insurance	15,000.00	15,000.00	0.00	45,000.00	45,000.00	0.00
Other Corporate Insurance	16,674.32	17,252.58	-578.26	50,796.04	51,757.75	-961.71
TOTAL INSURANCE	32,507.65	33,085.92	-578.27	98,296.03	99,257.75	-961.72
TAXES						
Fuel and Lubricant Taxes	750.00	510.00	240.00	2,003.88	1,530.00	473.88
Other Taxes	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	750.00	510.00	240.00	2,003.88	1,530.00	473.88
PURCHASED TRANSPORTATION						
Purchased Transportation	8,000.00	8,333.33	-333.33	24,000.00	25,000.00	-1,000.00
MISCELLANEOUS EXPENSES						
Dues and Subscriptions	1,645.83	2,310.67	-664.84	8,783.49	6,932.00	1,851.49
Travel and Meetings	1,797.78	2,916.67	-1,118.89	9,669.74	8,750.00	919.74
Bad Debt Expense	0.00	0.00	0.00	0.00	0.00	0.00
Advertising/Media	820.00	7,915.50	-7,095.50	5,086.39	23,746.50	-18,660.11
Communications Service	3,862.03	3,973.00	-110.97	12,001.30	11,919.00	82.30
CDL/Phys/Drug Test	1,270.50	835.00	435.50	3,647.50	2,505.00	1,142.50
Bank Fees	1,437.48	1,300.00	137.48	4,995.10	3,900.00	1,095.10
Other Miscellaneous Expense	222.50	500.00	-277.50	1,041.95	1,500.00	-458.05
TOTAL MISCELLANEOUS EXPENSES	11,056.12	19,750.83	-8,694.71	45,225.47	59,252.50	-14,027.03
LEASES AND RENTALS						
Office Equipment Lease	151.72	180.00	-28.28	151.72	540.00	-388.28
VEHICLE TRACKING SYSTEM						
Vehicle Tracking System	3,082.00	3,000.00	82.00	9,262.00	9,000.00	262.00
TOTAL OPERATING EXPENSES	1,111,994.31	1,276,215.92	-164,221.61	3,481,825.03	3,828,647.75	-346,822.72
NET EARNINGS (LOSS) BEFORE NON-BUDGETED ITEMS	65,205.06	64,768.42	436.64	219,034.46	194,305.25	24,729.21
NON-BUDGETED ITEMS						
Depreciation	156,524.88	0.00	156,524.88	469,574.64	0.00	469,574.64
Unfunded Pension Liability	12,750.00	0.00	12,750.00	38,250.00	0.00	38,250.00
Unfunded Other Postretirement Employee Benefits Liability	43,500.00	0.00	43,500.00	130,500.00	0.00	130,500.00
NET EARNINGS (LOSS)	-147,569.82	64,768.42	-212,338.24	-419,290.18	194,305.25	-613,595.43

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088597	03/10/2020	ATU COPE Employee COPE(Union) Withheld	13.70
			13.70
088598	03/10/2020	CITILINK ELITE CLUB Elite Club Employees Withholding	122.50
			122.50
088599	03/10/2020	CITY UTILITIES Account Number 002424600051506 Account Number 004542000698334 Account Number 002424600051524	665.55 173.41 11.63
			850.59
088600	03/10/2020	FWPTC EMPLOYEE SUNSHINE CLUB Employee Sunshine Club Withholdings	112.00
			112.00
088601	03/10/2020	INDIANA MICHIGAN POWER COMPANY Account Number 048-498-441-1-5	25.19
			25.19
088602	03/10/2020	LINCOLN NATIONAL LIFE INS D/C Employee 457 Withholdings	3,163.00
			3,163.00
088603	03/10/2020	LOCAL #682 SHEILA VANASPEREN Employee Union Dues Withheld	4,866.50
			4,866.50
088604	03/10/2020	NORTHERN INDIANA PUBLIC SERVIC Account Number 641-201-002-7	5,873.85
			5,873.85
088605	03/10/2020	WELLS FARGO INST TRUST SERV Pension Deductions/Contributions	27,517.12
			27,517.12
088606	03/13/2020	SENIOR INFORMATION FAIR 2020 Senior Info Fair Booth Registration	100.00
			100.00
088607	03/13/2020	EARS, NOSE AND THROAT ASSOCIATES 2nd Opinion on Jean Stone 2nd Opinion - Jeanne Stone	248.00 155.00
			403.00
088608	03/13/2020	EVELYN EVERETT & KELLEY AUTO MALL BODY 20-003 / KC2020-848	215.10
			215.10
088609	03/13/2020	WILLIAM MILLHOUSE & BOUGHTER SINAK KC2018-711 / 18-071 BI Settlement	5,000.00
			5,000.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088610	03/13/2020	JAMES MEYERS & KELLEY AUTO MALL BODY S KC2020-850 / 20-006 PD Settlement	1,137.66 1,137.66
088611	03/13/2020	ENTERPRISE RENT-A-CAR 20-003 / KC2020-848	371.53 371.53
088612	03/13/2020	AFLAC INSURANCE Account Number KR783	1,992.82 1,992.82
088613	03/13/2020	AG PLUS LP 1300 Gal - Unleaded - 03/02/2020 7499 Gal Diesel - 03/05/2020 7498 Gal Diesel - 02/17/2020 7503 Gal Diesel - 02/27/2020	2,847.00 15,261.96 15,409.89 15,270.11 48,788.96
088614	03/13/2020	BRENDA ALLEN 2020 Cleaning Allowance	85.00 85.00
088615	03/13/2020	ALLSTATE - AMERICAN HERITAGE Case Number W1330	919.28 919.28
088616	03/13/2020	AMERICAN EXPRESS Delta - Flight Junior Kansas City - Proc Delta - Flight for Jack to Phil,PA PTASP Marathon - Gas vehilces since pump dow Amazon - Coasters/BC Holder for Reese Lands End - Citilink Logo Clothing Front/Rear Hubcaps Indeed - Help Wanted Ads Delta - Flight Junior - Pittsburg, Procu Amazon - Badge Holders/File Folders Marathon - Gas vehilces since pump dow Indeed.com - Help Wanted Ads Marathon - Gas vehilces since pump dow Amazon - Garage Door Openers for shop Amazon - Planner for Reese Amazon - 12 Tab Dividers for Board Pacl Conferencing - Call Services	686.40 674.40 287.02 41.20 68.02 534.65 506.26 636.40 63.39 280.38 90.84 140.00 22.00 44.99 119.28 16.98 4,212.21
088617	03/13/2020	AMERICAS WASH SYSTEMS INC Repair on Wash Rack System	720.00 720.00
088618	03/13/2020	APPLIED TECHNOLOGY GROUP INC Partner Protection Program	293.95 293.95

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088619	03/13/2020	ARROW PEST CONTROL SERV.INC	
		Monthly Pest Control Service	258.00
		Monthly Pest Control - Baker St	86.00
			344.00
088620	03/13/2020	AUTOMOTIVE & IND SUPPLY INC	
		Filters, Radiator, Belts, Shoc	47.36
		Filters, Radiator, Belts, Shoc	304.48
		Oil/ Radiator/Filter/ Oil Caps	119.76
		Filters, Radiator, Belts, Shoc	41.20
		Filters, Radiator, Belts, Shoc	68.28
		Motors, Shocks, Solenoids, Fil	413.07
		Oil/ Radiator/Filter/ Oil Caps	950.97
		Motors, Shocks, Solenoids, Fil	201.30
		Batteries, Core, Control Arms,	87.48
		Batteries, Core, Control Arms,	395.29
		Batteries, Core, Control Arms,	2,351.37
		Batteries, Core, Control Arms,	38.46
		Batteries, Core, Control Arms,	384.86
		Filters, Radiator, Belts, Shoc	779.82
		Batteries, Core, Control Arms,	211.64
		Batteries, Core, Control Arms,	131.02
Batteries, Core, Control Arms,	273.30		
			6,799.66
088621	03/13/2020	AUTOMOTIVE HARDWARE SERV INC	
		Supplies for Body Shop Work to buses	318.87
			318.87
088622	03/13/2020	STEPHEN J. BAILEY	
		Social Media Management Jan'2020	600.00
			600.00
088623	03/13/2020	JACK L BARBOUR	
		Security for 02/29-03/06/2020	525.00
		Security for 02/22-02/28/2020	525.00
		Security for 02/08-02/14/2020	575.00
		Security for 02/15-02/21/2020	525.00
			2,150.00
088624	03/13/2020	MIDWEST AUTO ELECTRIC INC	
		Reman Starter	325.00
			325.00
088625	03/13/2020	BATTERIES PLUS, INC.	
		Battery Replacement on Jacks Phone	64.99
			64.99
088626	03/13/2020	BLACKSTONE LABORATORIES INC	
		Oil Reports	225.00
		Oil Reports	270.00
			495.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088627	03/13/2020	JEAN MARIE BOYKINS Cell Phone Reimbursement	45.00
			45.00
088628	03/13/2020	BRATEMAN'S INC Janice Wyatt Charles Roland Mike Keesler Jr. Lora Ware Richard Thomas JR Christopher Meyers	179.97 239.95 260.00 131.00 195.98 399.91
			1,406.81
088629	03/13/2020	DARREL BROCK 2020 Boot Allowance - Per Contract	171.19
			171.19
088630	03/13/2020	NINA BROWNLEE 2020 Cleaning Allowance	85.00
			85.00
088631	03/13/2020	SHANE M CARRIER Security for 03/03--03/06/2020 Security for 02/25-02/28/2020 Security for 02/10-02/14/2020 Security Correction 02/10/20 Security for 02/17-02/21/2020	225.00 225.00 225.08 -0.08 225.00
			900.00
088632	03/13/2020	CINTAS FIRST AID & SAFETY Cabinet Restocks - Baker Street Cabinet Restocks/Gloves/Eye Stations	180.31 1,082.62
			1,262.93
088633	03/13/2020	CITY GLASS SPECIALITY INC Glass installed on Bus #1877 - Accident	340.00
			340.00
088634	03/13/2020	CITY UTILITIES Account Number 004542000638226 Account Number 004542000638218	470.05 547.32
			1,017.37
088635	03/13/2020	CLARKE POWER SERVICES, INC Oil Seal Tube for #1352	4.94
			4.94
088636	03/13/2020	MSC INDUSTRIAL SUPPLY CO Parts and Supplies for Shop Parts and Suplies for Shop Parts & Supplies for Shop Parts and Supplies for Shop	468.52 143.03 214.18 276.90
			1,102.63

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088637	03/13/2020	COMMERCIAL TESTING SITE, LLC	
		Class B Test N Moss-Baskerville/G Archl	300.00
		Class B Test - Larry McGuire Jr	100.00
			400.00
088638	03/13/2020	COMM.TRANS. NETWORK INC.	
		February 2020-942 trips @\$27/trip 50% N	8,000.00
			8,000.00
088639	03/13/2020	CONFIDENTIAL SHREDDING	
		Receptacle Paper Shredding	20.00
			20.00
088640	03/13/2020	CRAFT LABORATORIES INC	
		Nozzles	22.80
		Ice Melt Safe Step 50# Bags	558.60
		Majestic Salt Away	52.00
		Extra 55g Drum	405.35
			1,038.75
088641	03/13/2020	CUMMINS CROSSPOINT LLC	
		Pressure Sensors	113.44
		Pressure Sensors	113.44
		Belts for stock	194.30
		Thermostat, Element, Sensor, F	49.70
		Thermostat, Element, Sensor, F	1,995.80
		Doser for unit 1247	376.91
		Filters	831.18
		Gaskets, Seal, Valve #1554	248.02
		EGR cleaning parts unit 1556	700.08
		Air Comp. and gaskets for 0833	-230.00
		Warranty Repair #1759	509.63
		Injector, Core, Gasket, 1247	2,612.64
		Fuel Rail and lines unit 1247	97.01
		Filters for stock	916.58
		Connectors for unit 0831/stk	33.11
		Injector, Core, Gasket, 1247	-345.00
Fuel Rail and lines unit 1247	806.22		
Turbo Charger & Kits # 0833	-948.75		
			8,074.31
088642	03/13/2020	JAMES DEE	
		2020 Cleaning Allowance	85.00
			85.00
088643	03/13/2020	DWD TECHNOLOGY GROUP INC	
		Bracket/Hard Drive/Wireless Acss Point	164.00
		Monthly Server Back Up to Cloud	838.00
		Cisco Any Connect Subsc 02.13-02.12.2	245.00
			1,247.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088644	03/13/2020	EXECUTIVE IMAGE BUILDING SERVICES	
		Cleaning Services - February 2020	1,200.00
		Cleaning Srvs - Feb'20 - BAKER ST	1,500.00
			2,700.00
088645	03/13/2020	FORT WAYNE CLUTCH INC	
		Drive Shaft Rebuild #1192	543.15
			543.15
088646	03/13/2020	FRONTIER	
		Account Number 260-436-7729-031609-!	70.20
			70.20
088647	03/13/2020	GENUINE PARTS CO - NAPA	
		Front Brake / Brake Pads	178.98
			178.98
088648	03/13/2020	GILLIG LLC	
		Motor Assy for stock	363.18
		Rear Display for # 1877	2,012.00
		Switch Unit for 1351	134.85
		Heater Motor Resistors	42.64
		Parts for Stock	2,166.04
		Parts for Stock	420.14
Rims for Fixed Buses	458.44		
			5,597.29
088649	03/13/2020	GOODYEAR TIRE & RUBBER	
		Mileage - January 2020	5,708.85
			5,708.85
088650	03/13/2020	GUARDIAN INS - APPLETON	
		March Vision Premiums	3,010.84
			3,010.84
088651	03/13/2020	JACK HAVENS	
		Parking/Baggage Checks/Transport	100.50
			100.50
088652	03/13/2020	HINEN PRINTING	
		Business Cards - Jack Havens	70.93
			70.93
088653	03/13/2020	RICOH USA, INC.	
		Black/White & Color Copies	327.55
			327.55
088654	03/13/2020	INDIANA STAMP CO INC	
		Retirement Award - Kathy Hagan	79.95
			79.95

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088655	03/13/2020	J & K COMMUNICATIONS INC	
		Contract # 1833 - 03/01/20-03/31/2020	117.50
		Contract # 1842 - 03/10/20-04/09/2020	23.50
		Contract # 1787 - 03/05/20-04/04/2020	47.00
		Contract # 1848 - 03/04/20-04/03/2020	23.50
		Antenna for # 0986 - Accident Repair	79.73
		Contract # 1664 - 03/01/20-03/31/2020	70.50
		Contract # 1673 - 03/01/20-03/31/2020	1,551.00
		Contract # 1751 - 03/15/20-04/14/2020	94.00
		Contract # 1747 - 03/01/20-03/31/2020	117.50
		2,124.23	
088656	03/13/2020	JACKSON OIL & SOLVENTS INC	
		DEF [BULK]	337.50
		337.50	
088657	03/13/2020	JANITORS SUPPLY CO INC	
		Liners/Tissues/Kitchen Towels	189.65
		Tissues & Saniting Wipes	269.80
		459.45	
088658	03/13/2020	KC CLAIMS, LLC	
		KC2019-837 / 19-087	682.50
		KC2019-836 / 19-090	312.00
		KC2019-828 / 19-084	377.00
		KC2019-817 / 19-068	290.28
		KC2020-848 / 20-003	487.50
		kC2019-835 / 19-091	188.50
		KC2020-847 / 19-112	420.28
		KC2013-240 / 13-061	585.00
		KC2019-779 / 19-041	331.50
		KC2019-794 / 19-048	533.00
		KC2019-745 / 19-018	403.00
		KC2019-805 / 19-061	364.00
		KC2019-800 / 19-057	208.00
KC2019-795 / 19-050	182.00		
		5,364.56	

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088659	03/13/2020	KELLEY CHEVROLET INC	
		Tank #0986	116.62
		Window Regulator #1192	205.52
		Module for #1192	205.52
		Sensor for #1267	10.59
		Retianiner for #1192	10.65
		Pipe & Hose #1192	154.11
		Valve for stock	217.73
		Parts for stock	455.02
		Pipe & Sensor for 0987	140.35
		Module for #1264	209.36
		Program TCM Midule #1471	90.00
		REMAN Steering Gearbox 1266	635.93
		Control, Lamp, Sensor, Housing	655.88
		Vacuum Pump for unit 1266	165.23
		F Filter for #0987 & Core Char	2,330.99
		Starter for #1471	233.62
		Items for stock order	144.48
		Items for stock order	185.60
		Connector for #1090	21.98
Plate, Vlave & Core #1471	640.38		
		6,829.56	
088660	03/13/2020	KOORSEN FIRE & SECURITY INC.	
		Annual Fire Ext / Sprinkler Inspe Servic	1,282.78
		1,282.78	
088661	03/13/2020	LINCOLN NATIONAL LIFE INS CO	
		FTWAYTRAN3-BL-1470889	3,177.76
		3,177.76	
088662	03/13/2020	LOWE'S	
		Elbow/Coupling/Pipe DEF System	16.70
		Pump/Hose for DEF Fluid bypass	119.69
		136.39	
088663	03/13/2020	MARKET & CAPITOL ADVOCACY, LLC	
		State Gov Affairs Consult Fees - Feb'20	4,150.00
		4,150.00	
088664	03/13/2020	Jesus Martinez	
		2020 Cleaning Allowance	85.00
		85.00	
088665	03/13/2020	McMAHON TRUCK TIRE INC	
		Tires/Balance/Alignment #1471	410.98
		Tires, Alignment, Balance, Labor #1995	571.96
		Tires, Balance, Alignment, Labor #0987	414.98
		1,397.92	

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088666	03/13/2020	MUNCIE TRANSIT SUPPLY	
		Blower Motors for stock	192.18
		Blower Motor Assy for stock	288.27
		Camshafts, Slack Adjusters	533.08
		Parts for inventory stock	348.70
			1,362.23
088667	03/13/2020	NEW AVENUES, INC.	
		Employee Assist Prog Trng 01/31/2020	100.00
			100.00
088668	03/13/2020	OFFICE CONCEPTS, INC.	
		Contract #12688 - B/W & Color prints	613.37
		Contract #12189 - Jean Marie	246.11
		Contract # 12813 - B/W Copies DISPATCH	12.78
			872.26
088669	03/13/2020	OFFICETEAM INC	
		Temp Help - Cust Srv - Dnieka Pearson	826.00
		Temp Help - HR Assist - Laurie Howard	1,141.14
		Temp Help - HR Assist - Laurie Howard	1,170.40
		Temp Help Buy out - Calista Jones	1,248.00
		Temp Help - HR Assist - Laurie Howard	1,170.40
		Temp Help - Cust Srv - Dnieka Pearson	660.80
		Temp Help - HR Assist - Laurie Howard	1,170.40
		Temp Help - Cust Srv - Calista Jones	934.74
		Temp Help - Cust Srv - Dnieka Pearson	841.49
		Temp Help - Cust Srv - Dnieka Pearson	826.00
		Temp Help - Cust Srv - Calista Jones	309.75
		Temp Help - HR Assist - Laurie Howard	1,170.40
088670	03/13/2020	ONI RISK PARTNERS, INC.	
		Added 2 vehicles that were missed	548.00
			548.00
088671	03/13/2020	MAURICE PEARL	
		Cell Phone Reimbursement	45.00
			45.00
088672	03/13/2020	CHRISTOPHER PHILLIPS	
		2020 Cleaning Allowance	85.00
			85.00
088673	03/13/2020	PHYSICIANS HEALTH PLAN INC	
		March Health Insurance Premiums	201,891.64
			201,891.64
088674	03/13/2020	POWER COMPONENTS CORPORATION	
		Hose & Crimp Charge - Wash Bay Repai	6.85
			6.85
088675	03/13/2020	PRINCIPAL LIFE INSURANCE COMPANY	
		Account Number 1103764-10001	13,406.06
			13,406.06

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088676	03/13/2020	PROFITS ON-HOLD PROD LLC Monthly Subscription	125.00
			125.00
088677	03/13/2020	Q.H.G OF FORT WAYNE COMPANY LLC Ware/Cohen/Griffin/Stone/Hinton/James/ Pearson/Gonzalez/Lamb/Waxton/Baade	467.50 408.00
			875.50
088678	03/13/2020	JOSH RAYL 2020 - 2 pair of Shoes	109.64
			109.64
088679	03/13/2020	RAYNOR DOOR AUTHORITY, INC. Belts Repair on Doors 17-18 & Exit 8 Tracks for repair to door	50.00 340.00 150.00
			540.00
088680	03/13/2020	JUNIOR RODRIGUEZ Cell Phone Reimbursement	45.00
			45.00
088681	03/13/2020	JUNIOR RODRIGUEZ Per Diem - Procurement Training III Per Diem - Procurement Training III	-300.00 300.00
			0.00
088682	03/13/2020	ROTHBERG LOGAN & WARSCO LLP Liability Matters General Legal Matters Liability Matters	1,435.50 8,453.30 252.00
			10,140.80
088683	03/13/2020	RUSSETT DESIGN, INC Updates, PR, News 1/1-2/29/2020	570.00
			570.00
088684	03/13/2020	SAFETY-KLEEN CORPORATION Immersion Cleaner - 24 Week Service Minimizer III - 12 week Service	218.40 1,706.45
			1,924.85
088685	03/13/2020	SAFETY VISION, LP Camera Security System upgrade Camera Security System upgrade	7,495.00 66,687.59
			74,182.59
088686	03/13/2020	PAM SCHIEBER Cell Phone Reimbursement	45.00
			45.00
088687	03/13/2020	SELECTION.COM INC Back Ground Checks Back Ground Checks	10.00 67.50
			77.50

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088688	03/13/2020	SRF CONSULTING GROUP, INC. COA/TDP Consultant Fees	2,253.31
			2,253.31
088689	03/13/2020	THERMO KING MIDWEST Temp Sensors Motor & Filter Tensioners for stock	80.50 140.93 372.02
			593.45
088690	03/13/2020	RICHARD THOMAS JR. Cell Phone Reimbursement	45.00
			45.00
088691	03/13/2020	RICHARD THOMAS SR. 2020 Cleaning Allowance	85.00
			85.00
088692	03/13/2020	THREE RIVERS FESTIVAL 2020 TRF Parade Entry Fee	95.00
			95.00
088693	03/13/2020	UNIFIRST CORPORATION March Shop Uniforms March Shop Uniforms Mats & Wet Mops - Baker Street Shop Uniforms for Shop February Shop Uniforms Mats & Wet Mops - Baker Street	447.24 350.23 42.54 350.23 346.78 42.54
			1,579.56
088694	03/13/2020	ULINE INC. 10 Mil - Laminating Sheets	213.47
			213.47
088695	03/13/2020	RUTH VOSMEIER Cell Phone Reimbursement	45.00
			45.00
088696	03/13/2020	KYLEE WAGNER Cell Phone Reimbursement	45.00
			45.00
088697	03/13/2020	CLIFTON WAXTON 2020 Cleaning Allowance	85.00
			85.00
088698	03/13/2020	WAYNE FASTENERS INC Bolts for #1469/Stock	7.61
			7.61
088699	03/13/2020	PRAXAIR DISTRIBUTION INC. Cylinder Rentals	86.25
			86.25

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
088700	03/13/2020	JAMES WHITE 2020 Cleaning Allowance	85.00
			85.00
088701	03/13/2020	JANICE WYATT 2020 Cleaning Allowance	85.00
			85.00
088702	03/31/2020	CITILINK ELITE CLUB Elite Club Employees Withholding	122.50
			122.50
088703	03/31/2020	COMCAST CABLE Account Number 8529 20 002 2294590	291.85
			291.85
088704	03/31/2020	COMCAST BUSINESS Account Number 939773232 Account Number 939776232	331.36 2,556.81
			2,888.17
088705	03/31/2020	FWPTC EMPLOYEE SUNSHINE CLUB Sunshine Club Dues Withheld	110.00
			110.00
088706	03/31/2020	RODNEY GUY Garnishment Refund	427.96
			427.96
088707	03/31/2020	INDIANA MICHIGAN POWER COMPANY Account Number 046-220-014-0-4 Account Number 047-759-400-0-2	4,909.99 1,687.90
			6,597.89
088708	03/31/2020	LINCOLN NATIONAL LIFE INS D/C Employee 457 Withholdings	3,038.00
			3,038.00
088709	03/31/2020	NEOFUNDS BY NEOPOST Postage Account # 7900 0440 8019 7704	500.00
			500.00
088710	03/31/2020	QUADIENT LEASING USA INC Postage Machine Lease # N15101637	151.72
			151.72
088711	03/31/2020	SPRINT Account Number 749911519	3,334.18
			3,334.18
088712	03/31/2020	WELLS FARGO INST TRUST SERV Pension Deductions/Contributions	26,555.45
			26,555.45

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 03/01/2020 to 03/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
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TOTAL CHECK AMOUNT	554,559.61
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EFT PAYMENTS & OTHER TRANSACTIONS

PAYROLL DIRECT DEPOSIT & NET CHECKS	\$365,610.62
PAYROLL TAXES	\$148,907.25
HEALTH INSURANCE - HRA PAYMENTS/HSA Contributions	\$12,640.60
WORKER'S COMP.	\$3,072.71
DATA PROCESSING/ANALYSIS CHARGES	\$3,288.37
PAYROLL LIENS	\$11,026.84
CHECKES ISSUED PRIOR MONTH - VOIDED CURRENT MONTH	\$0.00

TOTAL EFT PAYMENTS & OTHER TRANSACTIONS	\$544,546.39
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TOTAL TRANSMITTALS	<u><u>\$1,099,106.00</u></u>
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RECORD OF TRANSMITTALS

I HEREBY ATTEST THAT I HAVE EXAMINED THE VOUCHER CHECK NUMBERS 088597-088712 IN THE AMOUNT OF \$554,559.61 AND EFT PAYMENTS AND OTHER TRANSACTIONS IN THE AMOUNT OF \$544,546.39 AS LISTED ON THE FORT WAYNE PUBLIC TRANSPORTATION CORPORATION RECORD OF TRANSMITTALS FOR THE MONTH OF MARCH 2020 AND, BY MY SIGNATURE, HAVE INDICATED APPROVAL OF SAME.

NOTE: J. NELSON COATS HAS ABSTAINED ON THE VOTE RELATING TO ALL INVOICES FROM DWD TECHNOLOGY GROUP.

Dated this 9th Day Of APRIL, 2020.

_____	_____
_____	_____
_____	_____



Operations Report for March 2020

Fixed Route Services

Comparing March 2020 to March 2019 Fixed Route monthly ridership reflects a decrease of -24.05%. Year-to-date Fixed Route is down -11.58%.

The routes with the highest ridership are the 2, 4, and 8, with an average of 462 to 502 weekday ridership. The most productive routes are the 2, and 4. March 2020 system average for passengers per revenue hour is approximately 11.8.

Access Services

March 2020 ridership reflects a decrease of -34.79% compared to March 2019. Year-to-date Access shows a decrease of -7.10%.

COVID 19 outbreak caused a daily ridership decline that started on Monday March 16th for both Fixed Route and Access. By Wednesday March 25 ridership had dropped about 63%.

Safety

March 2018, 2019, 2020 Comparisons

Preventable Collisions:

Fixed Route

- 2 preventable collisions in 2020
- 2 preventable collisions in 2019
- 3 preventable collisions in 2018

Access

- 0 preventable collisions in 2020
- 0 preventable collisions in 2019
- 1 preventable collision in 2018

Non-Preventable Collisions:

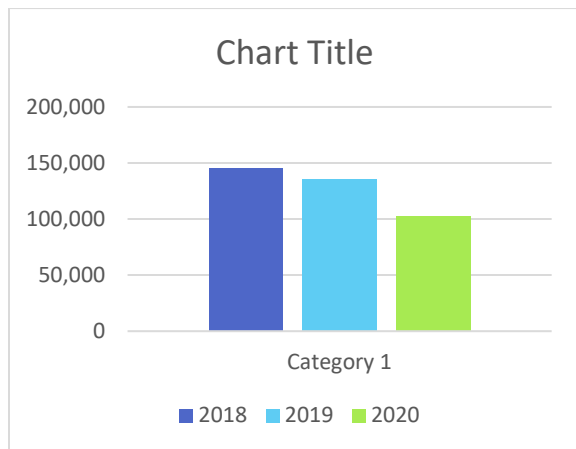
Fixed Route

- 6 non-preventable collisions in 2020
- 3 non-preventable collisions in 2019
- 6 non-preventable collisions in 2018

Access

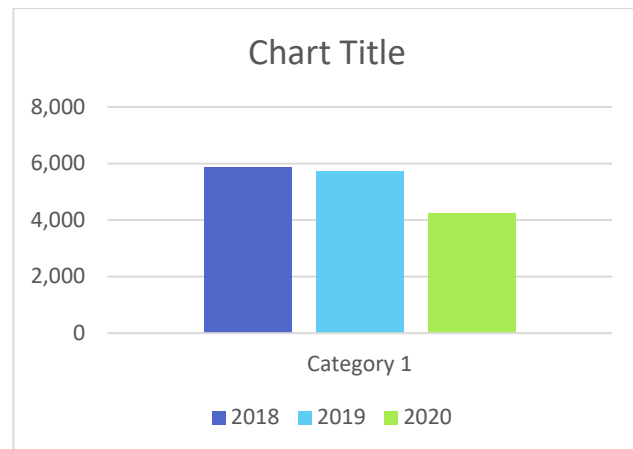
- 1 non-preventable collision in 2020
- 2 non-preventable collisions in 2019
- 1 non-preventable collision in 2018

Monthly Fixed Route Ridership



2018	2019	2020
145,440	135,475	102,762

Average Weekday Fixed Route Ridership



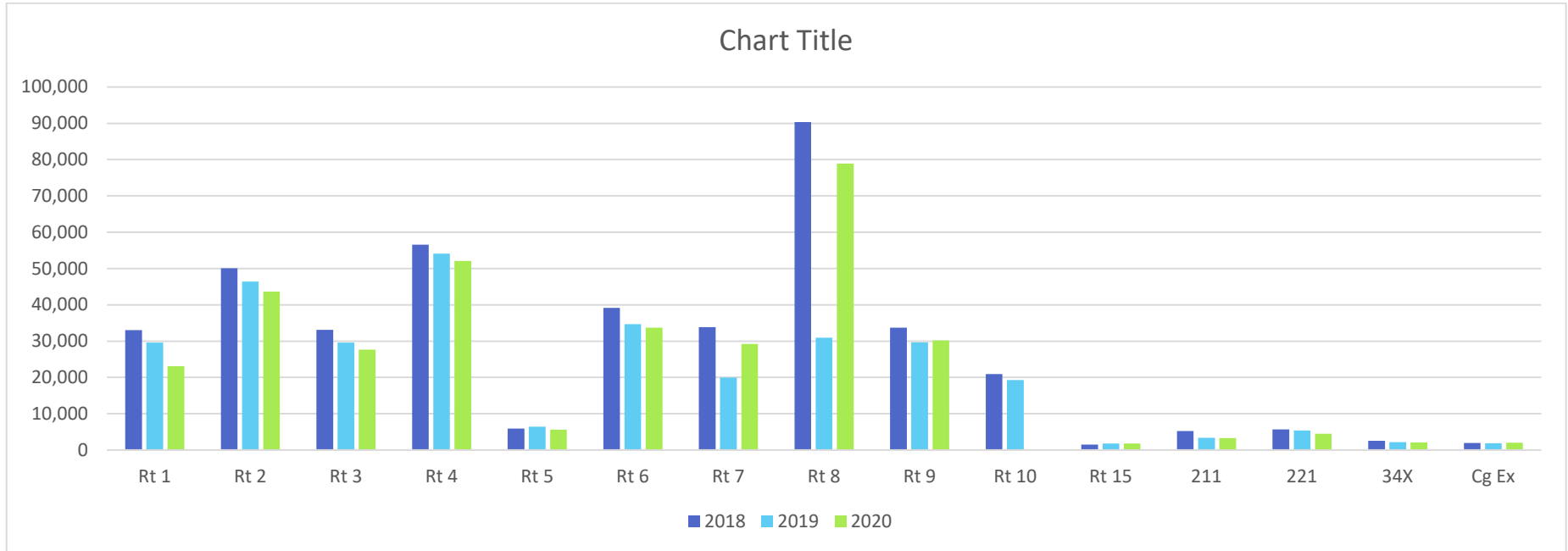
2018	2019	2020
5,878	5,712	4,254

Routes

1. Broadway/ Northcrest
2. Times Corner/Georgetown
3. Canterbury/ Village Woods
4. Parkview/ Wells Ludwig
5. Southgate Plaza
6. Franke Park/ McKinnie
7. Anthony Oxford/ Anthony Creighton
8. Glenbrook/ Calhoun Tillman
9. St. Francis/ Brooklyn and Taylor
10. New Haven
15. Medlink
211. Glenbrook Coldwater Dupont
221. West Jefferson/
Lutheran 34X ARC
- Cougar Express

**Year-to date Ridership Comparison By Route by Year
2018-2019-2020**

Agenda Item #5
Page 3 of 7

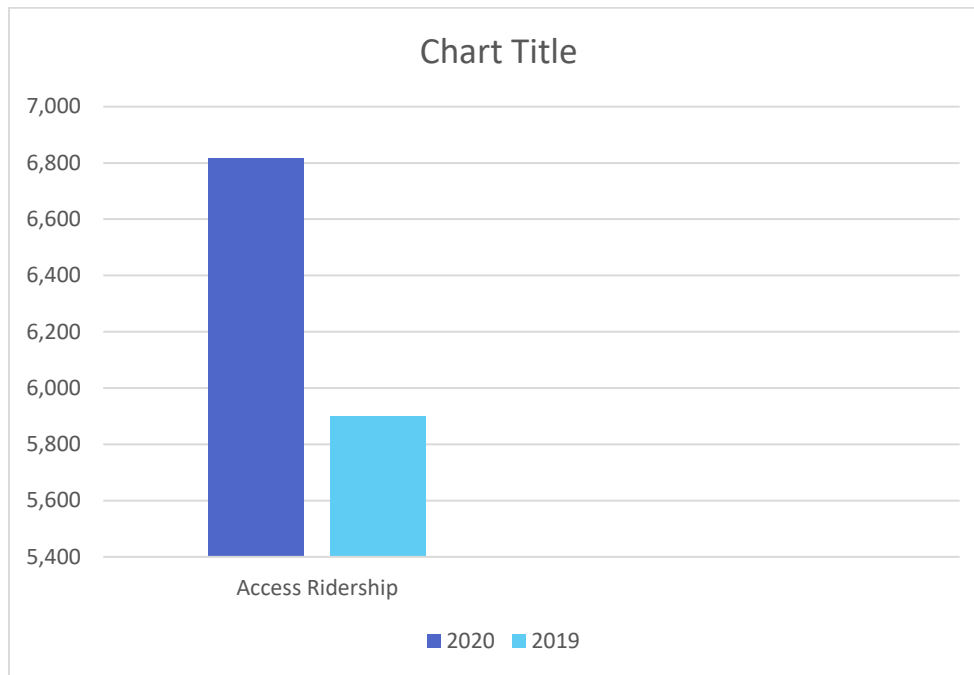


	Rt 1	Rt 2	Rt 3	Rt 4	Rt 5	Rt 6	Rt 7	Rt 8	Rt 9	Rt 10	Rt 15	211	221	34X	Cg Ex
2018	33,049	50,054	33,125	56,604	5,898	39,166	33,847	90,384	33,681	20,893	1,466	5,241	5,685	5,515	1,961
2019	29,624	46,436	29,596	54,107	6,414	34,671	19,954	30,946	29,665	19,293	1,830	3,364	5,362	2,198	1,906
2020	23,063	43,622	27,633	52,110	5,592	33,704	29,218	78,935	30,198	18,701	1,822	3,262	4,465	2,083	2,035

March Ridership Comparison

Access

2018-2019-2020



2019	2020
5,899	6,816

March Average Fixed Route Passengers per Hour By Route – Weekdays Only

Route 1-Waynedale Northcrest	9.01
Route 2-Time Corners Georgetown	16.47
Route 3-Village Woods Canterbury	10.90
Route 4-Wells Ludwig Parkview	14.76
Route 5-Southeast Local	5.83
Route 6-Franke Park McKinnie	13.51
Route 7-Anthony Oxford	11.44
Route 8-Glenbrook Southtown	14.80
Route 9-Broadway Taylor Gateway	12.03
Route 10-Lewis New Haven	15.25
Route 21-Dupont Road	2.00
Route 22-West Jefferson Lutheran	4.54
Route 97-Cougar Express	2.72
Route 31X-Downtown/ARC Express	2.80
Route 15-MedLink	2.83

Ridership (Goal 6: Ridership)

- **Fixed Route:**
 - March 2020 – 102,899 trips (decrease of 32,576 trips/-24.05%)
 - 135,475 trips March 2019
 - On-time performance was at 94.66%
 - Average weekday ridership - 4,254
 -
- **ACCESS Ridership:**
 - March 2020 - 4,392 (decrease of 2,343 trips/ -34.79%)
 - March 2019 - 6,735
 - Average weekday trips for March - 191
 - On-time performance - 98.36%
- **Token Transit:**
 - Mobile pass sales for March was 2,763 for net of \$7,596.02
 - Usage was 2,322 on fixed route and 441 on Access

- **5310 Pass Through to Community Transportation Network:**
 - 896 trips - January 2020

- **Greyhound:**
 - 407 tickets - March 2020 (751 were sold in 2019)
 - 23 packages/bags – January 2020 (50 processed in 2019)

- **Fixed Route Runs**
 - 49 Full Time Regular week day runs with 5 open
 - 18 Saturday runs with 2 open runs
 - 66 Fixed Route - Full Time Drivers

- **Access Runs**
 - 18 Full Time Regular Access runs with 1 open
 - 4 Saturday runs with 0 open
 - 20 Full Time Drive

Passenger Service Reports – March 2020

Fixed route:

Twenty-two (22) Passenger Service Reports were received.

- Nineteen (19) were complaints
 - Thirteen (13) were unsubstantiated
 - Five (5) regarding a pass up
 - Two (2) regarding careless driving
 - Two (2) regarding on time performance
 - One (1) regarding discourtesy
 - Three (3) regarding other
 - Driver health
 - Child charged a fare
 - Missed stop
 - Five (5) being monitored for future action
 - Two (2) regarding discourtesy
 - Three (3) regarding other
 - Loud music
 - Injury
 - Missing bus stop sign
 - One (1) resulted in disciplinary action
 - One (1) regarding careless driving

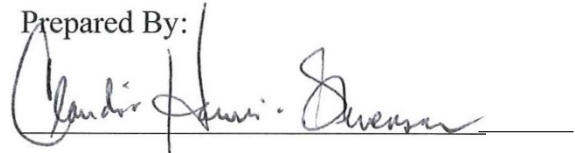
- Three (3) were commendations

Access:

Two (2) Passenger Service Reports were received.

- Two (2) were complaints
 - Two (2) were unsubstantiated
 - One (1) regarding careless driving
 - One (1) regarding other
 - Property damage

Prepared By:



Claudio Henri Swenson

Approved By:



Mark Pearl

Marketing Report – April 2020

Media Coverage

Press Releases

- Limited Schedule Release – March 24
- Central Station Restrooms Closed – April 3

Highlights

- Driver Appreciation Day went really well!
- We had a passenger reach out to give thank you cards to all drivers.

Website

- 17,032 Pageviews in March
- 18,736 Pageviews in February
- 20,909 Pageviews in January

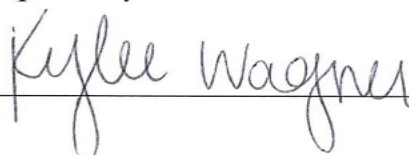
The new website is now up and running!

Social Media (last 30 days)

- Stephen info

Partnerships/Community Outreach

Prepared By:



Approved By:





Human Resources Report

April 9, 2020

As of March 31, 2020, Current Count of Employees 128

Departments Fully Staffed

Administration	Yes	Operations	No
Maintenance	No	Finance	Yes
Customer Service	Yes		

Recruitment: New Positions – On hold due to COVID 19

Operations - Access Drivers (4)
Maintenance – Maintenance Supervisor

Promotions

Maintenance – Maintenance Manager (1)

New Hires

Administration - Office Team Employee converted to Citilink HR Generalist

Training

Administration – Transit’s Response to COVID-19 Webinar (2)
Maintenance – Procurement Training Session #2 (1)

Collision Accidents – Month of March

Fixed Route: 2 Preventable, 6 Non-Preventable, Total 8
Access Route: 0 Preventable, 1 Non-Preventable, Total 1

EEOC: Claims Filed 0 Claims Open 0 Claims Closed 0

Prepared By:



Approved By:





Maintenance Report

March 2020

Fixed Route Buses

Mileage

- Total Miles: 120,760
- Fuel Usage: 21,144
- Ave. MPG: 3.43

PMI's

- Scheduled: 28
- Completed: 28
- % Completed: 100%

Road Calls

- Road Calls: 3
- Miles Between RC: 40,253

Access Buses

Mileage

- Total Miles: 30,203
- Fuel Usage: 3,144
- Ave. MPG: 8.77

PMI's

- Scheduled: 9
- Completed: 9
- % Completed: 100%

Road Calls

- Road Calls: 0
- Miles Between RC: 30,203

Labor

Statistics

- # of Work Orders: 154
- Labor Hours: 602.05
- AVG Repair Time: 3.9

Mechanic Staff

- We are currently looking to hire 2 mechanics. We have a total of 7 on staff.

Hostler Staff

- We have a full roster of 5 part Time and 1 full time.

Fuel

2020

- Total Fuel Used This Month: 24,288 Gallons
- Fuel cost per Gallon: \$2.04
- Total Fuel Cost: \$49,547.52

2019

- Total Fuel Used This Month: 26,678 Gallons
- Fuel cost per Gallon: \$2.29
- Total Fuel Cost: \$61,092.62

2018

- Total Fuel Used This Month: 28,837 Gallons
- Fuel cost per Gallon: \$1.90
- Total Fuel Cost: \$54,790.30

Prepared By:

A handwritten signature in black ink, appearing to be "J. J. [unclear]", written over a horizontal line.

Approved By:

A handwritten signature in blue ink, appearing to be "M. [unclear]", written over a horizontal line.



General Manager's Report -March 2020

Highlighted Activities:

- Participated in numerous Coronavirus conference calls
- Attended Rotary International meetings in person and via Zoom
- Attended Zoom meeting for Leadership Fort Wayne
- Participated in webinar for CARES Act
- Attended Skype call with Jim Ryan at Gillig
- Participated in multiple conference calls with RLW

Prepared and Approved By:

A handwritten signature in blue ink, appearing to read "Mark Lead", written over a horizontal line.

Goal 6 - Increase Ridership															
Fixed Route															
2019 Passenger Trips	121,990	125,274	135,475	139,412	139,277	127,658	135,980	144,512	130,904	145,965	128,279	126,270	1,600,996		
2020 Passenger Trips	133,737	124,398	102,762										360,897	Increase 34,000 annually	
Monthly +/-	11,747	(876)	(32,713)										(21,842)		
YTD +/-	11,747	10,871	(21,842)												
Access															
2019 Passenger Trips	5,839	5,899	6,735	6,583	6,555	5,582	6,289	6,163	6,212	7,236	6399	6312	75,804		
2020 Passenger Trips	6,816	5,954	4,392										17,162	<i>report only</i>	
Monthly +/-	977	55	(2,343)										(1,311)		
YTD +/-	977	1,032	(1,311)												
Purchased Trips															
2019 Purchased Trips	764	810	832	808	829	840	803	1037	961	989	943	939	10,555		
2020 Purchased Trips	961	942	896										2,799	<i>report only</i>	
Monthly +/-	197	132	64										393		
YTD +/-	197	329	393												
Total Ridership															
2019 Passenger Trips	128,593	131,983	143,042	146,803	146,661	134,080	143,072	151,712	138,077	154,190	135,621	133,521	1,687,355		
2020 Passenger Trips	141,514	131,294	108,050	0	0	0	0	0	0	0	0	0	380,858	<i>report only</i>	
Monthly +/-	12,921	(689)	(34,992)										(22,760)		
YTD +/-	12,921	12,232	(22,760)												
Greyhound Ticket Sales															
2020 Passenger tickets sold	525	453	407										1,385	<i>report only</i>	
2020 Packages/bags	38	29	23										90	<i>report only</i>	

RESOLUTION 03-2020

A resolution adopting a revised policy governing all advertising in or upon Citilink vehicles and facilities:

WHEREAS, the primary purpose of Fort Wayne Public Transportation Corporation (Citilink) is to provide safe and efficient public transportation services for persons using its vehicles and facilities; and

WHEREAS, the Board of Directors of the Fort Wayne Public Transportation Corporation intends that Citilink vehicles and facilities constitute non-public forums that are subject to the viewpoint-neutral guidelines set forth in the exhibits below, and that the Board of Directors has determined to permit certain forms of public service and commercial advertising in or upon Citilink vehicles and facilities; and

WHEREAS, many Citilink passengers have limited or no alternatives but to use Citilink vehicles and facilities for transportation to and from school, work, recreation, and other locations and are a captive audience to advertising therein or thereon; and

WHEREAS, significant numbers of persons using Citilink vehicles and facilities are minors and may be affected adversely by certain advertising; and

WHEREAS, Citilink, in establishing its standards for advertising in/on Citilink vehicles and facilities, seeks to maximize revenue generated by advertising while simultaneously maximizing ridership by fulfilling its mission to “provide safe, courteous and dependable public transportation at the most reasonable cost to our community”; and

WHEREAS, the Board of Directors desires to avoid any endorsement, implied or otherwise, of any of the products, services, or messages advertised; and

WHEREAS, on March 10, 2011, the Board of Directors adopted Resolution RO2-11 (the “Advertising Guidelines”); and

WHEREAS, in the interests of clarity, to ensure that the rules for accepting and displaying advertising are consistently enforced, and to maintain and enhance Citilink’s reputation and public image, revisions have been proposed to the Advertising Guidelines; and

WHEREAS, the Marketing Committee of the Board of Directors recommends that Resolution RO2-11 be repealed in its entirety and that the proposed Policy Governing All Advertising in or upon Citilink Vehicles and Facilities be adopted.

NOW THEREFORE, BE IT RESOLVED: The Board of Directors of the Fort Wayne Public Transportation Corporation adopts the attached Policy Governing All Advertising in or upon Citilink Vehicles and Facilities (Exhibit I) effective as of the date hereof.

Adopted this ____ day of _____ 2019.

1005122.1

ATTEST:

Sherese Fortriede
Chair

Ron Steinman
Vice Chair

Exhibit I.

Policy Governing All Advertising in or upon Citilink Vehicles and Facilities

1. **Purpose.** Citilink is a public transportation system that strives to provide safe, courteous and dependable public transportation at the most reasonable cost to our community. In line with this mission, Citilink desires to provide advertising space to help generate revenue and fund the operation of the transit system (the “Advertising Space”). In order to efficiently manage the Advertising Space while also maximizing revenue, Citilink has adopted this Policy Governing all Advertising in or upon Citilink Vehicles and Facilities (the “Policy”).

(a) Non-Public Forum. It is the intent of Citilink that the Advertising Space shall constitute a non-public forum that is not open for public discourse or expressive activity. In order to maintain this designation, absolutely no advertisements will be accepted that do not comply with this Policy. Citilink’s fundamental purpose and intent is to accept advertising as an additional means of generating revenue to support its transit operations. In furtherance of that discreet and limited objective, Citilink will retain strict control over the nature of the advertisements accepted for posting and will maintain its advertising space as a non-public forum.

(b) Policy Advances Revenue Objective. In Citilink’s experience, certain types of advertisements interfere with Citilink’s primary purpose of generating revenue to benefit the transit system. This Policy advances the revenue-generating objective by prohibiting advertisements that could detract from that objective by creating substantial controversy, interfering with and diverting resources from transit operations, and/or posing significant risks of harm, inconvenience, or annoyance to transit passengers, operators, and vehicles. Such advertisements create an environment that is not conducive to achieving revenue for the benefit of the transit system or to preserving and enhancing the security, safety, comfort, and convenience of its operations. The viewpoint neutral restrictions in this Policy foster the maintenance of a professional advertising environment that maximizes advertising revenue.

This Policy is intended to provide clear guidance as to the types of advertisements that will allow Citilink to generate revenue and enhance transit operations by:

- Increasing and maximizing revenue;
- Preventing the appearance of favoritism by Citilink;
- Preventing the risk of imposing views on a captive audience;
- Maintaining a position of neutrality on controversial issues;
- Preserving the marketing potential of the Advertising Space by avoiding content that the community could view as offensive, inappropriate, or harmful to the public generally or to minors in particular;
- Maximizing ridership;
- Avoiding claims of discrimination and maintaining a non-discriminatory environment for riders;
- Preventing any harm or abuse that may result from running controversial or offensive advertisements; and
- Reducing the diversion of resources from transit operations that are caused by

controversial or offensive advertisements.

(c) Application of Policy. This Policy applies to the posting of all new advertisements on the exterior and/or interior of all Citilink vehicles and facilities on or after the effective date hereof. Any advertisements which may be prohibited under this Policy, but which were or will be posted pursuant to the terms of a fully executed advertising contract prior to the effective date of this Policy, will be allowed to be posted or to remain posted for the duration of that contract. Upon expiration of the contract, such advertisements must undergo a review in accordance with this Policy to ensure compliance with this Policy prior to renewal of the advertising contract with Citilink.

2. **Restrictions.** Citilink **WILL NOT** display or maintain any advertisement that falls within one or more of the following categories:

- (a) Demeaning or disparaging. The advertisement contains material that demeans or disparages an individual or group of individuals on the basis of race, color, religion, national origin, ancestry, gender, age, disability, ethnicity, gender, marital or parental status, military discharge status, source of income, or sexual orientation. For the purposes of determining whether an advertisement contains such material, Citilink will determine whether a reasonably prudent person, knowledgeable of Citilink's ridership and using prevailing community standards, would believe that the advertisement contains material that ridicules or mocks, is abusive or hostile to, or debases the dignity or stature of an individual, group, group of individuals, or entity.
- (b) Alcohol, tobacco and firearms. The advertisement promotes the sale or use of alcohol, tobacco or firearms, or alcohol-, tobacco-, or firearms-related products, including depicting such products or such products' associated paraphernalia.
- (c) Profanity. The advertisement contains profane language, *i.e.*, language containing certain of those personally reviling epithets naturally tending to provoke violent resentment or language that under contemporary community standards is so grossly offensive to members of the public who actually hear it as to amount to a nuisance.
- (d) Violence. The advertisement contains an image or description of violence, including, but not limited to (1) the depiction of human or animal bodies or body parts, or fetuses, in states of mutilation, dismemberment, decomposition, or disfigurement, and (2) the depiction of weapons or other implements or devices used in the advertisement in an act of violence or harm on a person or animal.
- (e) Unlawful goods, services or conduct. The advertisement, or any material contained in it, promotes or encourages, or appears to promote or encourage, unlawful or illegal goods, services, behavior, or activity. For the purposes of determining illegality, Citilink may consider the laws of the United States, the State of Indiana, and all local and municipal rules and regulations.
- (f) Obscenity or nudity. The advertisement contains legally obscene material or depicts nudity or sexual intercourse or other sexual acts. For purposes of these

standards, the terms “obscene” and “nudity” shall have the meanings contained in Indiana Code Title 35 Article 49.

- (g) Prurient sexual suggestiveness. The advertisement contains material that incites, describes, depicts, or represents sexual activities or images or descriptions of human sexuality or anatomy in a way that the average adult, applying contemporary community standards, would find appeals to the prurient interest. The advertisement promotes the sale of pornography, adult telephone or Internet services, escort services, nude dance clubs, sensual massage, or any other form of adult-oriented entertainment.
- (h) Endorsement. The advertisement, or any material contained in it, implies or declares an endorsement by Citilink of any service, product, or point of view; without the prior written authorization of Citilink through Citilink’s General Manager.
- (i) False, misleading, or deceptive speech. The advertisement, or any material in it, is false, fraudulent, misleading, or deceptive.
- (j) Libelous speech, copyright infringement, etc. The advertisement, or any material contained in it, is libelous; an infringement of copyright, trademark, or service mark; or is otherwise unlawful or illegal or is likely to subject Citilink to litigation.
- (k) Political Advertising. The advertisement contains material that promotes or opposes a political party; promotes or opposes the election of any candidate or group of candidates for federal, state, judicial, or local government offices; promotes or opposes a referendum or ballot initiative; or is otherwise political in nature or contains political messages, including advertisements involving political or judicial figures and/or advertisements involving an issue that is political in nature in that it directly or indirectly implicates the action, inaction, or prospective action or policies of a governmental entity. This prohibition includes any advertisement that contains political campaign speech referring to a specific ballot question, initiative, petition, referendum, or political viewpoint.
- (l) Religious Issue. The advertisement contains any reference to a religion, creed, denomination, tenet, deity, belief, or cause, including the depiction of text, symbols, or images commonly associated with any religion, or otherwise expresses or advocates an opinion, position, or viewpoint on matters of public debate about religious issues.
- (m) Disregard for Transit Safety. Advertising cannot encourage persons to refrain from using safety precautions normally used in transit-related activities (such as awaiting, boarding, riding upon, or debarking from transit vehicles).
- (n) Unclear identification of the advertiser. The advertisement is such that (1) the message or sponsorship of the advertisement cannot reasonably be determined

without reference to a web site or telephone number that is listed in the advertisement, and (2) that web site prominently contains, or that telephone number directs callers to, material that violates these guidelines.

- (o) Non-paid advertising. Citilink requires all advertising to be contracted according to the pricing set forth in the current published advertising rates as set by the Board of Directors. No free advertising of any kind is accepted. Trade agreements (in which, in lieu of cash, Citilink accepts products or services that are deemed useful to it in exchange for the provision of advertising) may be accepted upon approval by Citilink through Citilink's General Manager.
 - (p) Non-commercial. The subject matter and intent of the advertisement is non-commercial and does not promote for sale, lease or other form of financial benefit a product, service, event, or other property interest in primarily a commercial manner for primarily a commercial purpose. For the purposes of this requirement, commercial is defined as: related to or used in the buying and selling of goods and services; concerned with earning money; and/or relating to or based on the amount of profit that something earns.
3. **Public Service Announcements.** Citilink may make advertising space available for public service announcements by governmental entities, academic institutions, or nonprofit organizations. Such announcements are subject to the provisions set forth in Section 1(a) through 1(n) above and shall not express or advocate opinions or positions upon political, religious, or moral issues. Such announcements shall be non-commercial, non-partisan, and non-political announcements that educate the public without advertising the provision of goods or services.
4. **Initial Review and Notification of Non-Compliance.** Citilink shall review each advertisement submitted for display on or in Citilink vehicles or facilities and any other pertinent information, including the content of any website or other material referenced in the advertisement, to determine compliance with advertisement standards set forth above. In the event that the advertisement falls within, or may fall within, one or more of the categories set forth above, Citilink will send prompt, written notification to the advertiser that the proposed advertisement does not comply with the Policy, and will include a copy of this Policy and will specify which of the category(s) the advertisement falls within or may fall within. Citilink may include, at its discretion, suggestions to the advertiser of changes that could be made to the advertisement to make it compliant with this Policy. Citilink may discuss with the advertiser revisions to the advertisement to bring it into compliance with this Policy, and the advertiser can submit a revised advertisement to Citilink for review.
5. **Request for Final Determination from the Citilink Board of Directors.** If the advertiser and Citilink do not reach an agreement regarding suggested revisions to the advertisement, the General Manager of Citilink determines that no appropriate revision would bring the advertisement into compliance with this Policy, or the advertiser chooses not to submit a revised advertisement, and the advertiser desires a final determination with regard to whether the advertisement complies with this Policy, the advertiser shall request a final determination from the Citilink Board of Directors by notifying the General Manager, in writing. Such notification shall occur within 30 days of the notice of non-

compliance, unless the advertiser submits a revised advertisement for review. The Board of Directors will promptly schedule a meeting to review the advertisement and any other pertinent information, and hear comments. The Board of Directors will render the final decision and notify the advertiser, with a copy to the General Manager, of the Board's final decision within five days of the meeting date.

6. **Applicability.** These guidelines apply to all advertising coordinated or sold by Citilink, any sub-contractor or third party partner. Citilink reserves the right to suspend, modify, or revoke the application of any or all of this policy as it deems necessary to comply with legal mandates, to accommodate its primary transportation function, and to fulfill the goals and objectives of Citilink. Any suspension, modification, or revocation must be in writing and signed by the Citilink Board of Directors.
7. **Headings.** Headings appear solely for convenience of reference. Such headings are not part of this Policy and shall not be used to construe it.
8. **Entire Policy.** This Policy comprises the full and complete Policy governing advertising in and upon Citilink vehicles and facilities. Any potential discrepancies contained in any Citilink document including its website, advertising promotional material, and advertising contract shall be disregarded and interpreted according to the standards outlined in this Policy. This Policy is expressly incorporated into such documents by reference.
9. **Severability.** Should any part of this Policy be held invalid or unenforceable for any reason, such holding will not affect the remaining parts, which will continue in full force and effect.

Goal 6 - Increase Ridership														
Fixed Route														
2019 Passenger Trips	121,990	125,274	135,475	139,412	139,277	127,658	135,980	144,512	130,904	145,965	128,279	126,270	1,600,996	
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YTD +/-	11,747	10,871	(21,842)											
Access														
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YTD +/-	197	329	393											
Total Ridership														
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OLD BUSINESS AND NEW BUSINESS

New Business: Changes in Ridership due to Covid 19

OPEN DISCUSSION BY THE BOARD