

September 10, 2020

**FORT WAYNE
PUBLIC
TRANSPORTATION
CORPORATION
BOARD OF
DIRECTORS**

BOARD MEMBERS

Sherese Fortriede
Ron Steinman
Glynn Hines
Nelson Coats
Lana Keesling
Howard Traxmor
Konrad Urberg

CITILINK STAFF

Maurice Pearl
Jean Marie Boykins
Bruce Miller
Kylee Wagner
Junior Rodriguez
Claudia Harris-Stevenson
Pam Schieber
Ruth Vosmeier
Ernest Johnson

**CORPORATE
COUNSEL**

Tom Trent
Denny Logan

Meeting Minutes

Public Comment

Board of Directors Reports

2019 Audit Report

Financial Report

Operations Report

Marketing Report

Human Resources Report

Maintenance Report

General Manager's Report

Introduction and/or Adoption
of Resolutions and Ordinances

Old Business and New Business

Open Discussion by the Board

TENTATIVE AGENDA
FORT WAYNE PUBLIC TRANSPORTATION CORPORATION
BOARD OF DIRECTORS MEETING ORDER OF BUSINESS
THURSDAY, SEPTEMBER 10, 2020 5:30 PM
801 LEESBURG ROAD, FORT WAYNE, INDIANA 46808

REGULAR MEETING to start at 5:30 PM via Zoom

<https://us02web.zoom.us/j/84418884185?pwd=T3l4VWJsNXZsYUZ5MTdUZEhJQm4QT09>
Meeting ID: 844 1888 4185 Passcode: 732984

1. Reading, correcting and approval of the Minutes of the previous meeting(s):
 - a. Regular Board Meeting Minutes (8/13/2020)
 - b. Finance Committee Meeting Minutes (8/19/2020)
 - c. Legislative Committee Meeting Minutes (8/27/2020)
 2. Written Communications from the public¹, including petitions and remonstrances:
 3. 2019 Audit Report – BKD Auditors
 4. Board of Directors Reports:
 - a. Executive Committee - Sherese Fortriede
 - b. Finance Committee - Nelson Coats
 - c. Legislative Committee - Lana Keesling
 - d. Marketing Committee - Sherese Fortriede
 - e. Personnel Committee - Ron Steinman
 - f. Transit Planning Committee - Reese Pearl
- Staff Reports:
5. Financial Report
 - a. Approval of the Record of Transmittals
 6. Operations Report
 7. Marketing Report
 8. Human Resources Report
 9. Maintenance Report
 10. General Manager's Report
 11. Introduction and/or Adoption of Resolutions and Ordinances:
 - a. Resolutions
 - b. Appropriation Ordinances
 - c. General Ordinances
 12. Old Business and New Business:
 - a. Old Business
 - b. New Business
 - i. Approval of Citilink 2021 Budget
 13. Open Discussion by the Board

¹ Public Comment is only available to those individuals who pre-registered according to Citilink Policy Meeting



BOARD MEETING MINUTES

Board of Directors Meeting
801 Leesburg Road, Fort Wayne, Indiana 46808
August 13, 2020 at 5:30 PM

1. Call to Order

The regular meeting of the Board of Directors of the Fort Wayne Public Transportation Corporation (d/b/a Citilink) was called to order at approximately 5:31PM by Chairperson Fortriede.

2. Roll Call

Roll call was administered by Chairperson Fortriede.

Members Present: Sherese Fortriede, Ron Steinman, Glynn Hines, Lana Keesling, Nelson Coats, Howard Traxmor, and Konrad Urberg

Members Absent: None

Staff Present: Reese Pearl, Jean Marie Boykins, Bruce Miller, Kylee Wagner, Pam Schieber, Shelia Van Asperen: Local 682, and Ruth Vosmeier

Staff Absent: Ernest Johnson, President: Local 682

Others Present: Tom Trent, Corporate Counsel

3. Reading, Correcting and Approving of Minutes

a. Regular Board Meeting Minutes (7/9/2020)

The Regular Board Meeting minutes of July 9, 2020, were approved unanimously by those present of the Board of Directors. Mr. Steinman made motion for the approval of the minutes, and Mr. Urberg seconded the motion.

4. Public Comment

None

5. Board of Directors Reports

- a. Executive Committee: Met on 7/16/2020, meeting minutes are in packet
- b. Finance Committee: No Report. Will be meeting to discuss Proposed 2021 Budget
- c. Legislative Committee: No Report
- d. Marketing Committee: No Report
- e. Personnel Committee: No Report
- f. Transportation Planning Committee: No Report

6. Financial Report

Prior to Mr. Miller presenting the Financial report for the month of July, the Interim the record of Transmittals 8/1/2020 – 8/14/2020, and the Record of Transmittals for July 2020 were reviewed. Mr. Traxmor had a question regarding transaction #089112 for almost \$3,000 for a repair to a door at Baker Street. It was explained that a wheelchair accessible door mechanism was broken causing the door not to lock, and that replacement was needed immediately. Rodriguez explained that the door in the drivers' lounge at Baker street was not locking, and that was a security issue. It is a wheelchair accessible door, and the mechanism part is hard to get, so they had to call in Koehlinger. Mr. Pearl also explained that when that element is repaired, it is typically a replacement cost.

Ms. Fortriede entertained a motion that the Record of Transmittals be approved. Mr. Urberg made motion, and Mr. Steinman seconded the motion. All members voted in favor for the approval of the Records of Transmittals. The Records of Transmittals were approved by unanimous vote of the Board.

Mr. Miller proceeded to highlight items in the Controller's Report. Overall revenue is under budget by approximately 8.7%, and Operating Expenses are under budget by approximately 8.1%. Citilink's cash position as of July 31, 2020 is roughly \$167,000 higher as compared to the cash position of Jul 31, 2019. Total Revenue is up 7.68% and Operating Expenses are fairly flat compared to last year.

Mr. Traxmor asked how the C.A.R.E.S. act money was reflected in the budget.

Mr. Miller explained that it is set aside as revenue, as a revenue replacement for things such as to off-set revenue short-falls, as well as additional operating expenses relating to COVID response. The funding is accrued in the report, and will be drawn down later in August. He also explained that the funding will be used for needed capital projects. The money will be seen into the Statement of Net Earnings as anticipated to cover operating expenses, and when capital items are purchased.

There was a discussion on how the C.A.R.E.S. act expenditures were reflected in the Financial report. Mr. Miller explained that the funds were booked as a receivable. The money is booked

as we are entitled to it, and will be drawn down as needed, Mr. Pearl said that the money has not been approved yet, and therefore, it cannot be booked.

It was asked if there could be a separate report on how the C.A.R.E.S. funding is spent. Mr. Coats said that once the monies were approved, an additional report would be appropriate.

7. Operations Report

Claudia Harris-Stevenson provided the Board with an overview of the July Operations report. She highlighted, that July's Fixed Route ridership is down 39%, and Access was down 33.9% compared to July of 2019. She also mentioned that as of August 13, 2020 the company has gone 40 days without a preventable accident, and that Citilink would have an appreciation lunch on August 21st. On time performance for July 2020 was at 95.33% for fixed route, and 99.36% for Access. Citilink lost 1 full time Access driver, and is now down to 16 Access drivers. A complete copy of the Operations report was set forth in the Board packet.

8. Marketing Report

Marketing Manager, Ms. Wagner provided the Marketing report for the month of July, a complete copy of which was set forth in the Board packet. Ms. Wagner highlighted that a press release went out in July regarding face coverings. Also, the company's website is getting more hits, as ridership has been increasing. There was a lot of on-line activity relating to the Youth Summer Fun Pass; however, due to COVID 19, there were not many sold. Ms. Wagner also mentioned that there was considerable amount of interaction of people looking at pictures of hostlers and people from Blue Jacket cleaning the buses.

9. Human Resources Report

Ms. Boykins provided the Human Resources report for the month of July. A complete copy of the report was included in the Board packet. Ms. Boykins informed the Board that the company is on second round interviews for the building and grounds position. She said that there are still only 2 employees total that have tested positive for COVID 19. Also, that as of August 11th, there is rapid COVID 19 testing available, and that employees can get 3 tests free from the Cook Road BHS location.

10. Maintenance Report

Maintenance Supervisor, Mr. Rodriguez provided the Maintenance report for the month of July. A complete copy of the report was included in the Board packet. Mr. Rodriguez highlighted that fuel costs for 2020 were 37 cents less per gallon, and Citilink used 877 gallons less in 2019, which was a total savings of approximately \$13,000.

Mr. Steinman asked about a surplus of masks? Mr. Rodriguez explained that those were originally purchased for Cougar Express riders, but they can now be given out to other passengers.

Mr. Steinman then asked about maintenance staff. Mr. Rodriguez said that the company needs to hire 2 mechanics. One candidate was interviewed this week, and there will be more interviews next week.

11. General Manager's Report

Mr. Pearl provided the General Manager's report for the month of July. A complete copy of the report was included in the Board packet. One of the items highlighted by Mr. Pearl was a meeting he had with Mark Palmer on July 21st to discuss any issues with State funding.

Mr. Pearl said that the company has implemented mask requirements for: the office, bus operators, and passengers. He commented that there was a high-rate of compliance to this regulation. There was also discussion on the supply of face masks, and that Citilink should be well prepared.

He then proceeded to give an update on the bus advertising RFP. The company decided to go to one vendor for bus advertising. The RFP was issued and put on the company's website on August 12, 2020. It will also be posted on Transit Talent. The proposals are due on September 11th, and will be brought before the Board on October 8th for approval.

There was discussion regarding various grants, and Mr. Pearl was asked to request a debrief in regards to a 5339 Grant.

12. Introduction and/or Adoption of Resolutions and Ordinances

None

13. Old Business and New Business

Old Business:

- a. Mr. Miller presented the results to his investigation to find the most advantageous account for Citilink's holdings that are currently in Horizon Bank. Farmers and Merchants money market account was by far the best option. Mr. Miller proposed approval by the Board to switch the \$1.1 Million from Horizon Bank, into a Farmers and Merchants Bank money market account.

Mr. Hines motioned for approval for the transfer of the funds. Mr. Urberg seconded the motion. The Board passed by unanimous vote for the transfer of funds from Horizon Bank to a money market account with Farmers and Merchants Bank.

New Business:

- a. Mr. Miller briefly discussed the 2021 Budget Draft. The document will be presented in an upcoming Finance Committee Meeting where they can propose to make any changes before it

is brought back to the full Board in September. The proposed budget does reflect some changes on operating, and non-operating revenue, as well as anticipated changes in expense. Mr. Miller also referred to a schedule that referenced a timeline of required criteria.

14. Open Discussion

Mr. Hines suggested that whoever presents Citilink’s 2021 Budget to City Council should be able to answer any questions concerning federal funding, pertaining to the amounts and how the funds are dispersed.

Mr. Pearl said that he and Mr. Miller will be presenting the budget to City Council, and that the answers to those questions would be provided.

There being no further discussion, Chairperson Fortriede adjourned the Board meeting at 6:19 PM.

Attest:

Sherese Fortriede
Chair

Ron Steinman
Vice Chair



**FORT WAYNE PUBLIC TRANSPORTATION CORPORATION
FINANCE COMMITTEE MEETING MINUTES**

August 19, 2020

The Finance Committee of the Board of Directors of the Fort Wayne Public Transportation Corporation met on Monday, August 19, 2020 at Citilink, 801 Leesburg Road, Fort Wayne, Indiana 46808 and via Zoom, beginning at 3:01PM.

Committee members present: Mr. Nelson Coats, Chair; Mr. Glynn Hines; Mr. Ron Steinman; and Ms. Lana Keesling

Staff members present: Mr. Maurice Pearl, General Manager; Mr. Bruce Miller, Controller; and Ms. Ruth Vosmeier, Executive Assistant

Others present: Howard Traxmor, member of the Board of Directors

The committee met and discussed the proposed 2021 budget as prepared by Citilink executive personnel. The Committee resolved, by a motion made and duly seconded, to recommend passage of the said 2021 budget to the full Board at its regularly scheduled meeting on September 10, 2020.

There being no further business, the meeting adjourned at 3:29 PM.

Attest:

J. Nelson Coats,
Committee Chairman

Ron Steinman
Board Vice Chair



FORT WAYNE PUBLIC TRANSPORTATION CORPORATION

801 Leesburg Road, Fort Wayne, IN 46808

Phone: (260) 432-4977

www.fwcitilink.com

Committee Present: Lana Keesling, Sherese Fortriede, Glynn Hines, and Konrad Urberg

Others Present: Mark Palmer, Maurice Pearl, Ruth Vosmeier

Legislative Committee Minutes

Thursday, August 27, 2020, 1:00 – 2:00 PM via Zoom

Purpose: To discuss potential drive thru tax proposal

Committee Chair Keesling opened the meeting at 1:07 PM and turned it over to Mr. Palmer to discuss the prospect of whether or not to consider perusing a drive thru tax to help fund public transportation, He started off by stating some of the obstacles:

- City Council could not enact it
- The General Assembly would have to authorize it
- There would have to be a lot of supporters prior to presenting it to the General Assembly
- Allen County already has a food and beverage tax (strong opposition from restaurants)

Mr. Palmer said that a similar tax passed in the Indianapolis area. Originally a 0.25% tax was sought, but after a hard fight in 2014, the bill passed where 8 counties posed taxes 0.10 – 0.25%. State Senator Mark Stoops was proactive in getting the tax dedicated to public transit passed in Monroe County. It had passed 3 or 4 times in the State Senate before finally clearing the State House.

It was suggested that because things are moving through legislation very slowly due to COVID 19, that the organization should start right away and know that it will take 1 -2 years.

Mr. Palmer said that there needs to be a clear-cut action plan with a time table. There needs to be a list of the players and stake-holders, and start with them. He also said that the proposal should be ready to file by November 2021.

The committee then discussed potential support for the drive thru tax:

- The environmental aspect of this proposal was liked
- Southeast Fort Wayne is in need of public transportation. We need to talk to the people there and encourage grass-roots organizations.
- The Allen county Disability Council, as well as the County, City, and various disability organizations could be active in supporting this cause.
 - It was suggested to formulate a 16 to 18-month action plan.

Mr. Palmer said that the Committee members should each come up with an action plan, and give it to Mr. Pearl in 7 – 10 days.

There being no further business, the meeting was adjourned at 1:57 PM.

ATTEST:

Sherese Fortriede, Board Chair

Lana Keesling, Committee Chair

2019 Audit Report

BKD CPA's & Advisors

Wallace Wetherill

Michael Earls

Tyler Sipe

Board of Directors Reports

TO: FORT WAYNE PUBLIC TRANSPORTATION CORPORATION BOARD OF DIRECTORS
 FROM: BRUCE MILLER, CONTROLLER
 September 10, 2020
 SUBJECT: FINANCIAL REPORT

Agenda Item #5.1

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CONTROLLER'S REPORT

September 10, 2020

AUGUST 2020 FINANCIAL DATA

Overall revenue is under budget by approximately 9.0% primarily due to a decrease in ridership related to Covid and the fact that we don't anticipate drawing down as much 5307 Special Rule Operations funds in the current year as was budgeted. Operating expenses are under budget by approximately 7.9%. Part of the reason for the savings is due to the fact that we have experienced a large savings in Group Medical Insurance and Fuel. These are lower due to the health insurance renewal coming in lower than what we had anticipated and diesel fuel prices being significantly lower than budgeted.

Please note that the Passenger Fares and Paratransit revenue line items are starting to show increases as we start to collect fares again, however they are substantially lower than prior years as we continue to experience a decline in ridership related to Covid.

Citilink's cash position as of August 31, 2020 is roughly \$265,000 lower as compared to the cash position as of August 31, 2019.

Financial Summary Comparison

	August		Year-to-date			
	2020	2019	2020	2019	\$ Diff	% Diff
Operating revenue	\$ 97,862.07	\$ 153,343.75	\$ 912,764.86	\$ 1,244,799.00	\$ (332,034.14)	-26.67%
Non-operating revenue	\$ 1,105,950.92	\$ 973,155.54	\$ 8,854,310.38	\$ 7,833,843.48	\$ 1,020,466.90	13.03%
Total Revenue	\$ 1,203,812.99	\$ 1,126,499.29	\$ 9,767,075.24	\$ 9,078,642.48	\$ 688,432.76	7.58%
Operating Expenses	\$ 1,197,578.73	\$ 1,174,067.47	\$ 9,406,677.84	\$ 9,363,007.03	\$ 43,670.81	0.47%

RECORD OF TRANSMITTALS

The Record of Transmittals for August 2020 is included in your packet. The interim Record of Transmittals for September 1-10, 2020 will be distributed at the meeting for your review and approval.

Respectfully submitted,

Bruce Miller
 Controller

Prepared By:



Approved By:



CITILINK

**Cash Balances Report
08/31/2020**

OLD National Bank

Checking	\$	1,795,508.81
Ticket Vending Machine	\$	1,153.00
Credit Card	\$	3,214.80
Money Market	\$	5,336.90
	\$	<u>1,805,213.51</u>

Horizon Bank (was Salin)

Savings	\$	1,112,019.26	
TOTAL			<u><u>\$ 2,917,232.77</u></u>

Fund Balances

Operating	\$	582,496.93	
Workers' Comp	\$	1,000,000.00	
Liability	\$	266,160.80	
Matching	\$	200,384.52	
Levy Excess	\$	-	
Rainy Day	\$	868,190.52	
		<u>868,190.52</u>	<u><u>\$ 2,917,232.77</u></u>

CASH ACTIVITY SUMMARY

	<u>Current Month</u>		<u>Y-T-D</u>	
Beginning Balance	\$	3,349,340.42	\$	3,807,967.59
Receipts	\$	682,186.45	\$	8,883,061.21
Disbursements	\$	1,114,294.10	\$	9,773,796.03
		<u>1,114,294.10</u>		<u>9,773,796.03</u>
Ending Balance	\$	<u>2,917,232.77</u>	\$	<u>2,917,232.77</u>
	\$	-	\$	-

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK

STATEMENT OF NET EARNINGS
For the Month Ending August 31, 2020

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
REVENUE						
OPERATING REVENUE						
Passenger Fares	62,319.72	119,466.67	-57,146.95	514,048.60	955,733.33	-441,684.73
Paratransit	9,295.95	15,330.00	-6,034.05	74,536.10	122,640.00	-48,103.90
Fare Subsidy	22,163.40	33,528.25	-11,364.85	219,460.35	268,226.00	-48,765.65
Advertising Service	3,939.00	13,333.33	-9,394.33	103,822.81	106,666.67	-2,843.86
ID Cards	144.00	50.00	94.00	897.00	400.00	497.00
TOTAL OPERATING REVENUE	97,862.07	181,708.25	-83,846.18	912,764.86	1,453,666.00	-540,901.14
NON-OPERATING REVENUE						
Federal Operating Assistance	0.00	0.00	0.00	0.00	0.00	0.00
State Operating Assistance	176,034.58	174,417.42	1,617.16	1,408,276.64	1,395,339.33	12,937.31
Property Taxes	472,482.00	472,482.33	-0.33	3,779,856.00	3,779,858.67	-2.67
Excise Taxes	31,380.67	31,380.67	0.00	251,045.36	251,045.33	0.03
Bank Taxes	2,381.33	2,381.33	0.00	19,050.64	19,050.67	-0.03
COIT Tax	81,463.17	76,964.42	4,498.75	743,322.36	615,715.33	127,607.03
Commercial Vehicle Taxes	2,707.92	2,707.92	0.00	21,663.36	21,663.33	0.03
JARC	0.00	0.00	0.00	0.00	0.00	0.00
Capitalize Maintenance	160,000.00	171,253.33	-11,253.33	1,280,000.00	1,370,026.67	-90,026.67
CMAQ	0.00	6,666.67	-6,666.67	0.00	53,333.33	-53,333.33
Complementary Paratransit	26,912.83	26,912.83	0.00	215,302.64	215,302.67	-0.03
FTA 5307 - Operations	150,000.00	173,525.83	-23,525.83	1,050,000.00	1,388,206.67	-338,206.67
New Freedom	0.00	0.00	0.00	0.00	0.00	0.00
Private Grants	0.00	0.00	0.00	0.00	0.00	0.00
FTA - Program Administration for 5310	0.00	1,666.67	-1,666.67	2,666.00	13,333.33	-10,667.33
FTA 5310 - Operational Funds Pass Thru	0.00	8,333.33	-8,333.33	24,000.00	66,666.67	-42,666.67
Sale of Fuel	0.00	0.00	0.00	0.00	0.00	0.00
Sale of Scrap	0.00	83.33	-83.33	36.88	666.67	-629.79
Investment Income	142.08	416.67	-274.59	1,572.95	3,333.33	-1,760.38
Accident Repair Recovery	0.00	500.00	-500.00	10,211.18	4,000.00	6,211.18
Greyhound Agency Income	1,907.55	5,000.00	-3,092.45	16,107.81	40,000.00	-23,892.19
Other Miscellaneous Income	538.79	4,583.33	-4,044.54	31,198.56	36,666.67	-5,468.11
Gain/Loss on Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING REVENUE	1,105,950.92	1,159,276.08	-53,325.16	8,854,310.38	9,274,208.67	-419,898.29
TOTAL REVENUE	1,203,812.99	1,340,984.33	-137,171.34	9,767,075.24	10,727,874.67	-960,799.43
OPERATING EXPENSES						
SALARIES AND WAGES						
Operations Supervisors Wages	18,825.84	25,148.83	-6,322.99	193,588.16	201,190.67	-7,602.51
Drivers Wages	394,469.55	350,661.92	43,807.63	2,862,528.34	2,805,295.33	57,233.01
Dispatchers & Other Wages	29,556.78	26,399.83	3,156.95	212,730.05	211,198.67	1,531.38
Maintenance Supervisors Wages	7,197.20	14,686.58	-7,489.38	62,555.92	117,492.67	-54,936.75
Mechanics & Service Wages	66,276.26	55,908.83	10,367.43	458,229.03	447,270.67	10,958.36
General Office Wages	26,014.98	24,644.50	1,370.48	195,228.27	197,156.00	-1,927.73
General Management Wages	18,425.60	16,302.92	2,122.68	146,072.64	130,423.33	15,649.31
Sick Pay	20,931.60	22,761.50	-1,829.90	152,365.47	182,092.00	-29,726.53
Holiday Pay	0.00	13,202.42	-13,202.42	88,745.92	105,619.33	-16,873.41
Vacation Pay	29,657.92	35,484.75	-5,826.83	237,558.70	283,878.00	-46,319.30
Other Paid Absence	6,875.98	11,828.25	-4,952.27	57,783.83	94,626.00	-36,842.17
TOTAL SALARIES AND WAGES	618,231.71	597,030.33	21,201.38	4,667,386.33	4,776,242.67	-108,856.34

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/*CITILINK*STATEMENT OF NET EARNINGS
For the Month Ending August 31, 2020

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
FRINGE BENEFITS						
FICA Taxes	40,892.47	45,111.83	-4,219.36	337,023.86	360,894.67	-23,870.81
Pension	46,034.56	56,288.17	-10,253.61	401,390.62	450,305.33	-48,914.71
Group Medical Insurance	219,377.49	253,458.75	-34,081.26	1,738,262.03	2,027,670.00	-289,407.97
Group Dental Insurance	6,706.97	7,879.58	-1,172.61	57,152.22	63,036.67	-5,884.45
Group Life Insurance	3,028.10	3,202.50	-174.40	23,988.60	25,620.00	-1,631.40
Group Disability Insurance	6,019.67	6,355.67	-336.00	47,634.43	50,845.33	-3,210.90
Group Vision Insurance	2,754.98	2,959.25	-204.27	21,815.19	23,674.00	-1,858.81
Separation Expense	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Taxes	22.48	502.75	-480.27	6,189.76	4,022.00	2,167.76
Workers' Compensation	11,367.58	11,329.50	38.08	88,251.37	90,636.00	-2,384.63
Drivers' Uniforms	3,446.10	3,181.67	264.43	18,539.04	25,453.33	-6,914.29
TOTAL FRINGE BENEFITS	339,650.40	390,269.67	-50,619.27	2,740,247.12	3,122,157.33	-381,910.21
MATERIALS AND SUPPLIES						
Fuel and Lubricants	63,204.76	86,904.17	-23,699.41	464,143.72	695,233.33	-231,089.61
Tires and Tubes - Fixed Route	4,005.15	6,250.00	-2,244.85	40,962.10	50,000.00	-9,037.90
Tires and Tubes - Paratransit	2,552.00	1,613.33	938.67	6,264.00	12,906.67	-6,642.67
Tickets, Transfers and Schedules	11,557.50	1,666.67	9,890.83	29,711.90	13,333.33	16,378.57
Parts - Rebuilt	93.05	0.00	93.05	1,786.24	0.00	1,786.24
Parts - Other Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
Parts/Supplies - Paratransit	6,234.86	10,083.33	-3,848.47	55,956.77	80,666.67	-24,709.90
Parts/Supplies - Revenue Equipment	11,468.53	36,250.00	-24,781.47	172,917.85	290,000.00	-117,082.15
Inventory Adjustment	0.00	0.00	0.00	-9.03	0.00	-9.03
Parts/Supplies - Shop Equipment	1,110.56	2,500.00	-1,389.44	15,132.84	20,000.00	-4,867.16
Parts/Supplies - Service Equipment	532.61	1,000.00	-467.39	2,648.81	8,000.00	-5,351.19
Accident Repairs	250.00	0.00	250.00	22,194.42	0.00	22,194.42
Coveralls	1,725.55	2,752.08	-1,026.53	16,957.99	22,016.67	-5,058.68
Service Supplies	3,700.38	3,333.33	367.05	29,701.47	26,666.67	3,034.80
Farebox Repairs	0.00	2,000.00	-2,000.00	1,460.41	16,000.00	-14,539.59
Outside Maintenance	8,665.81	8,333.33	332.48	49,079.65	66,666.67	-17,587.02
Other Materials & Supplies	2,393.19	4,000.00	-1,606.81	49,888.55	32,000.00	17,888.55
TOTAL MATERIALS AND SUPPLIES	117,493.95	166,686.25	-49,192.30	958,797.69	1,333,490.00	-374,692.31
SERVICES						
Professional and Technical	14,000.00	10,003.33	3,996.67	92,841.20	80,026.67	12,814.53
Temporary Help	8,026.39	0.00	8,026.39	52,152.66	0.00	52,152.66
Maintenance Contracts	7,936.65	8,291.25	-354.60	69,394.74	66,330.00	3,064.74
Custodial Services	3,339.15	4,700.00	-1,360.85	36,036.33	37,600.00	-1,563.67
Security Services	4,000.00	3,500.00	500.00	36,869.94	28,000.00	8,869.94
Legal Services	8,652.68	15,125.00	-6,472.32	127,503.35	121,000.00	6,503.35
Data Processing	1,769.07	2,750.00	-980.93	20,215.07	22,000.00	-1,784.93
TOTAL SERVICES	47,723.94	44,369.58	3,354.36	435,013.29	354,956.67	80,056.62
UTILITIES						
Heat, Lights and Water	7,448.63	13,000.00	-5,551.37	86,629.50	104,000.00	-17,370.50

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK

STATEMENT OF NET EARNINGS
For the Month Ending August 31, 2020

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
INSURANCE						
Physical Damage Insurance	833.33	833.33	0.00	6,666.64	6,666.67	-0.03
Liability Insurance	15,000.00	15,000.00	0.00	120,000.00	120,000.00	0.00
Other Corporate Insurance	29,579.40	17,252.58	12,326.82	198,993.03	138,020.67	60,972.36
TOTAL INSURANCE	45,412.73	33,085.92	12,326.81	325,659.67	264,687.33	60,972.34
TAXES						
Fuel and Lubricant Taxes	744.00	510.00	234.00	5,370.23	4,080.00	1,290.23
Other Taxes	0.00	0.00	0.00	7.35	0.00	7.35
TOTAL TAXES	744.00	510.00	234.00	5,377.58	4,080.00	1,297.58
PURCHASED TRANSPORTATION						
Purchased Transportation	8,000.00	8,333.33	-333.33	64,000.00	66,666.67	-2,666.67
MISCELLANEOUS EXPENSES						
Dues and Subscriptions	1,914.83	2,310.67	-395.84	17,908.44	18,485.33	-576.89
Travel and Meetings	1,270.15	2,916.67	-1,646.52	11,965.74	23,333.33	-11,367.59
Bad Debt Expense	0.00	0.00	0.00	0.00	0.00	0.00
Advertising/Media	225.00	7,915.50	-7,690.50	15,063.39	63,324.00	-48,260.61
Communications Service	3,874.55	3,973.00	-98.45	32,254.94	31,784.00	470.94
CDL/Phys/Drug Test	925.50	835.00	90.50	10,140.00	6,680.00	3,460.00
Bank Fees	1,447.63	1,300.00	147.63	9,722.05	10,400.00	-677.95
Other Miscellaneous Expense	104.20	500.00	-395.80	1,621.15	4,000.00	-2,378.85
TOTAL MISCELLANEOUS EXPENSES	9,761.86	19,750.83	-9,988.97	98,675.71	158,006.67	-59,330.96
LEASES AND RENTALS						
Office Equipment Lease	66.51	180.00	-113.49	369.95	1,440.00	-1,070.05
VEHICLE TRACKING SYSTEM						
Vehicle Tracking System	3,045.00	3,000.00	45.00	24,521.00	24,000.00	521.00
TOTAL OPERATING EXPENSES	1,197,578.73	1,276,215.92	-78,637.19	9,406,677.84	10,209,727.33	-803,049.49
NET EARNINGS (LOSS) BEFORE NON-BUDGETED ITEMS	6,234.26	64,768.42	-58,534.16	360,397.40	518,147.33	-157,749.93
NON-BUDGETED ITEMS						
Depreciation	156,524.88	0.00	156,524.88	1,252,199.04	0.00	1,252,199.04
Unfunded Pension Liability	12,750.00	0.00	12,750.00	102,000.00	0.00	102,000.00
Unfunded Other Postretirement Employee Benefits Liability	43,500.00	0.00	43,500.00	348,000.00	0.00	348,000.00
NET EARNINGS (LOSS)	-206,540.62	64,768.42	-271,309.04	-1,341,801.64	518,147.33	-1,859,948.97

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089170	08/14/2020	AFLAC INSURANCE Account Number KR783	1,834.70
			1,834.70
089171	08/14/2020	AG PLUS LP 1183 Gallons Unleaded - 07/10/2020 1300.1 Gallon Unleaded 07/24/2020 7502 Gallons Diesel - 08/10/2020 1200 Gallons Unleaded - 08/11/20 7499 Gallons Diesel - 07/09/2020 7509 Gal Diesel - 07/14/2020 7499 Gallons Diesel 08/05/2020 7500 Gallons Diesel 07/27/2020	2,247.70 2,470.19 15,071.52 2,280.00 15,261.96 15,282.32 15,065.49 15,264.00
			82,943.18
089172	08/14/2020	ALLSTATE - AMERICAN HERITAGE Case # W1330	901.46
			901.46
089173	08/14/2020	AMERICAN EXPRESS APTA - Sust/Mult Planning Virtual Works Indeed.com - Help Wanted Ads EEOC Virtual Seminar for JMB Switch for A/C Units for stock Unlimited Conferencing - Conference Cal Officesupply.com - Paddles, Sharpies. V Indeed.com - Help Wanted Ads Menards - Curtian Rings for driver shiel Amazon - Blue Light Filter Screen -Baker	195.00 508.30 250.00 83.67 16.98 341.27 76.35 12.06 67.99
			1,551.62
089174	08/14/2020	AMO CORP Letter/Legal Copy Paper Sheet Protectors & Hanging Folders Binders for Board Meeting Minutes	419.11 36.91 104.40
			560.42
089175	08/14/2020	A PLUS IRRIGATION INCORPORATED Startup Irrigation/Backflow Testing	160.07
			160.07
089176	08/14/2020	APPLIED TECHNOLOGY GROUP INC Partner Protection Program	293.95
			293.95
089177	08/14/2020	ARROW PEST CONTROL SERV.INC Monthly Pest Control Monthly Pest Control - Baker Street	258.00 86.00
			344.00
089178	08/14/2020	ATU COPE Employee COPE (Union) Withheld	13.70
			13.70

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089179	08/14/2020	AUTOMOTIVE & IND SUPPLY INC	
		Zerex G-05 Yellow (6)	113.94
		Weights/ Kits/Clamps/Cone/Cups	519.86
		Velcro for Driver Shields	58.95
		Blower Motor and Tape	119.98
		Weights/ Kits/Clamps/Cone/Cups	68.98
		Weights/ Kits/Clamps/Cone/Cups	165.10
		134A/Fans/Rotors/ Batteries/Mo	77.64
		Relays/Batteries/Oil Hub Cap	56.16
		Relays/Batteries/Oil Hub Cap	390.04
		Blower Motor and Tape	159.07
		Belts	153.92
		Relays/Batteries/Oil Hub Cap	88.56
		Roll (6481) & Tape (6382)	112.20
		134A/Fans/Rotors/ Batteries/Mo	103.32
		134A/Fans/Rotors/ Batteries/Mo	218.00
		134A/Fans/Rotors/ Batteries/Mo	327.00
		Core Returned	-65.29
		Belt Asm/Brake Calipers/Belts/ 134A/Fans/Rotors/ Batteries/Mo	-65.29
		134A/Fans/Rotors/ Batteries/Mo	405.14
		134A/Fans/Rotors/ Batteries/Mo	-36.00
		Batteries/Cores/ Filters, Cali	-36.00
		134A/Fans/Rotors/ Batteries/Mo	1,149.04
134A/Fans/Rotors/ Batteries/Mo	480.28		
134A/Fans/Rotors/ Batteries/Mo	685.34		
	5,249.94		
089180	08/14/2020	AUTOMOTIVE HARDWARE SERV INC	
		PSA Strips for Driver Shields	288.63
		Respirators/Hardener/Paint	535.38
		824.01	
089181	08/14/2020	JACK L BARBOUR	
		Security for 08/01-08/07/2020	800.00
		Security for 07/25/20-07/31/2020	700.00
		Security for 07/06-07/10/2020	700.00
		Security for 07/11-07/17/2020	750.00
		Security for 07/18/20-07/24/2020	700.00
		3,650.00	
089182	08/14/2020	BLACKSTONE LABORATORIES INC	
		Oil Reports	30.00
		Oil Reports	150.00
		180.00	
089183	08/14/2020	JEAN MARIE BOYKINS	
		Cell Phone Reimbursement	45.00
		45.00	
089184	08/14/2020	BRAKE MATERIALS & PARTS INC.	
		Brake pads for stock	742.54
		742.54	

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089185	08/14/2020	BRATEMAN'S INC	
		Juan Gonzalez	394.91
		Cheryl Good	213.93
		James Fisher	174.00
		Marquitta Slayton	89.98
		Armando Davila	4.00
		Marquitta Slayton	99.98
		Marquitta Slayton	176.00
		1,152.80	
089186	08/14/2020	SHANE M CARRIER	
		Security for 08/06-08/07/2020	200.00
		Security for 07/27/2020-07/30/2020	300.00
		Security for 07/07-07/10/2020	300.00
		Security for 07/13-07/16/2020	300.00
		Security for 07/20-07/24/2020	300.00
		1,400.00	
089187	08/14/2020	CINTAS FIRST AID & SAFETY	
		Cabinet Restocks	1,964.09
		Cabinet Restocks - Baker Street	121.97
		Gloves	480.75
		2,566.81	
089188	08/14/2020	CITILINK ELITE CLUB	
		Elite Club Employees Withholding	117.50
		117.50	
089189	08/14/2020	CITY OF FORT WAYNE	
		Repairs on Bus Stop Signs	239.16
		239.16	
089190	08/14/2020	CITY UTILITIES	
		Account Number 002424600051506	569.89
		Account Number 004542000638218	566.84
		Account Number 004542000638226	443.88
		Account Number 004542000698334	183.68
		Account Number 002424600051524	12.32
		Account Number 002424600000708	58.50
		1,835.11	
089191	08/14/2020	CLARKE POWER SERVICES, INC	
		Repair on Bus # 1041	1,173.88
		Filters for stock	165.60
		Trans Oil Dipstick Seal 1350/s	14.82
		1,354.30	

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089192	08/14/2020	MSC INDUSTRIAL SUPPLY CO	
		8,000 Disposable Masks	3,602.49
		AAA Batteries	40.37
		Eversoak Preferred Roll	49.66
		Parts and Supplies for Shop	409.01
		Eversoak Preferred Rolls (2)	101.66
		Disposable Masks - COVID	4,082.49
		Parts and Supplies for Shop	297.55
		Eversoak Preferred Roll	46.41
		Parts and Supplies for Shop	176.62
Parts and Supplies for Shop	253.58		
		9,059.84	
089193	08/14/2020	AARON COHEN	
		2020 Cleaning Allowance	85.00
		85.00	
089194	08/14/2020	COMCAST BUSINESS	
		Account Number 939773232	338.07
		Account Number 939776232	2,610.79
		2,948.86	
089195	08/14/2020	COMMERCIAL TESTING SITE, LLC	
		Bus Training/Testing - Latonya James	380.00
		380.00	
089196	08/14/2020	COMM.TRANS. NETWORK INC.	
		July'20 - 943 trips @ \$27/trip 50% Net	8,000.00
		8,000.00	
089197	08/14/2020	CRAFT LABORATORIES INC	
		Cherry Grit Hand Cleaner	121.50
		121.50	

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089198	08/14/2020	CUMMINS CROSSPOINT LLC	
		Injectors and parts unit 1044	-345.00
		DPF, DOC, parts #1350	-322.00
		EGR and parts for unit 1041	-57.50
		EGR Valve & parts unit 1350	-57.50
		turbo nuts/studs unit 1045	64.32
		DPF and DOC for unit 1557	-546.25
		EGR Valve & parts unit 1350	569.76
		Mani bolts,gaskets,parts #1556	123.22
		Customer No. 34399	36.78
		Gasket	29.11
		Sensor for #1658	215.10
		Turbo,Actuator,nuts,stud#1350	4,164.83
		Water Pump/Coolant Sensors Stk	235.59
		Air Transfer Tube #1041	22.52
		Injectors and parts unit 1044	2,824.66
		fuel rail/manifold hwr #1041	947.07
		Nox Sensor #1759, Connector227	456.52
		Filters & Doser for stock	1,532.78
		Pressure Sensors (3)	329.13
		Gasket	7.66
		fuel rail/manifold hwr #1041	615.60
		Nox Sensor #1759, Connector227	11.43
		DPF, DOC, parts #1350	4,234.86
		fuel rail/manifold hwr #1041	22.94
		fuel rail/manifold hwr #1041	-303.17
	14,812.46		
089199	08/14/2020	DOROTHY CURRY	
		2020 Cleaning Allowance	85.00
			85.00
089200	08/14/2020	MAESTRO DIAL	
		2020 Shoe Allowance (1 pair)	214.00
			214.00
089201	08/14/2020	BOB THOMAS FORD	
		EVAP Test on #1996	148.70
			148.70
089202	08/14/2020	LAVONNE DIXIE	
		2020 Cleaning Allowance	85.00
			85.00
089203	08/14/2020	DOUBLEMAP, INC.	
		DoubleMap Subscriptions	31,950.00
			31,950.00
089204	08/14/2020	DWD TECHNOLOGY GROUP INC	
		Annual Server Monitoring 8/28/20-8/27/2	3,000.00
		WebCams for Ruth & Pam	94.00
		Webcam for Claudia's Computer	62.00
		Monthly Server Backup to Cloud	838.00
			3,994.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089205	08/14/2020	EXECUTIVE IMAGE BUILDING SERVICES	
		Cleaning Services - July 2020	1,200.00
		Cleaning Srvs - July'20 - Baker Street	1,500.00
			2,700.00
089206	08/14/2020	FINDLEY	
		Roll Forward Actuarial Valuation Health	3,000.00
			3,000.00
089207	08/14/2020	JAMES FISHER	
		2020 Cleaning Allowance	85.00
			85.00
089208	08/14/2020	MARQUITTA FLOURNOY	
		2020 CDL Renewal	35.00
			35.00
089209	08/14/2020	FORT WAYNE CLUTCH INC	
		U-Joint Repair on #1573	668.10
			668.10
089210	08/14/2020	FORT WAYNE TRUCK CENTER	
		Rear torque bushings for stock	313.20
			313.20
089211	08/14/2020	FRONTIER	
		Account Number 260-436-7729-031609-1	70.40
			70.40
089212	08/14/2020	FWPTC EMPLOYEE SUNSHINE CLUB	
		Sunshine Club Employee Dues Withheld	104.00
			104.00
089213	08/14/2020	GASOLINE EQUIP SERVICE INC	
		DEF Filter replacement	1,170.72
		Repair on DEF Pump	2,445.00
		Replaced Pin & Box Assembly	1,140.89
			4,756.61
089214	08/14/2020	GILLIG LLC	
		Sensors & Adapters (Stock)	175.70
		Caps and bearings for stock	756.95
		Heater valve/rear slack adj st	532.58
		Radiator Assembly #1759	2,168.73
		Radiator for unit 1554	2,168.73
		Oil Cooler #1554 & stock parts	298.59
		Shocks for stock	1,232.76
		Items for Stock	2,397.38
		Transmi Cooler units1554/1555	2,128.94
		Sensors & Adapters (Stock)	343.86
		Stock Order - Slk Adj/Shaft/Mt	2,483.24
		Items for stock order	1,289.34
			15,976.80
089215	08/14/2020	GMV SYNCROMATICS - EASY RIDES	
		Ride Reminder Calls - 2020 2nd Qrt	238.56
			238.56

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089216	08/14/2020	GOODYEAR TIRE & RUBBER	
		Accounting Bonus - Jan'20-June'20	-2,148.41
		Damaged Tire per Agreement	615.23
		Mileage - June 2019	5,612.04
			4,078.86
089217	08/14/2020	GUARDIAN INS - APPLETON	
		August Vision Premiums	3,031.61
			3,031.61
089218	08/14/2020	SHAMBAUGH & SON LP	
		Office/Driver Lounge Service Repair	200.00
		Qrtly Filters - Leesburg Road	947.20
			1,147.20
089219	08/14/2020	HINEN PRINTING	
		Clorox Wipes	35.94
		Business Cards - Junior Roriguez Revise	79.94
			115.88
089220	08/14/2020	RICOH USA, INC.	
		Black/White & Color Copies	140.30
			140.30
089221	08/14/2020	INDIANA MICHIGAN POWER COMPANY	
		Account Number 048-498-441-1-5	23.99
			23.99
089222	08/14/2020	INDY BUS BUY SELL NET	
		Window Latches	108.47
			108.47
089223	08/14/2020	J & K COMMUNICATIONS INC	
		Contract #1848 - 08/04/20-09/03/2020	23.50
		Contract #1942 - 08/01/20-08/31/2020	70.50
		Contract #1842 - 08/10/20-09/09/2020	23.50
		Contract #1954 - 08/01/20-08/31/2020	1,551.00
		Contract #1747 - 08/01/20-08/31/2020	117.50
		Contract #1751 - 08/15/20-09/14/2020	94.00
		Contract #1833 - 08/01/20-08/31/2020	117.50
		Contract #1787 - 08/05/20-09/04/2020	47.00
			2,044.50
089224	08/14/2020	JACKSON OIL & SOLVENTS INC	
		DEF [BULK]	491.75
		Def [BULK] - 272 Gallons	412.25
			904.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089225	08/14/2020	JANITORS SUPPLY CO INC	
		Sanitizing Wipes	156.00
		Hand Cleaner/Tissue/Toilet Paper/Bleach	278.25
		Wipes/Liners/Tissue/Towels/Soap	682.78
		Liners/Gloves/Sanitizing Wipes	391.55
		Liners/Tissues/Towels	303.19
		Disinfectant Cleaner	256.00
		Brown Paper Towels	145.40
		Gloves	373.40
089226	08/14/2020	KC CLAIMS, LLC	
		KC2019-827 / 19-082	585.00
		KC2019-779 / 19-041	390.00
		KC2019-804 / 19-060	292.50
		KC2017-611 / 17-097	357.50
		KC2019-767 / 19-036	585.00
		KC2019-845 / 19-111	396.50
		KC2019-836 / 19-090	292.50
		KC2019-835 / 19-091	357.50
		KC2020-851 / 20-008	279.50
		KC2020-860 / 20-017	169.00
		KC2020-856 / 20-013	221.00
		KC2020-857 / 20-014	292.50
		KC2020-853 / 20-009	214.50
		KC2018-716 / 18-073	260.00
		KC2019-797 / 19-046	292.50
		KC2019-728 / 19-000	292.50
		KC2019-745 / 19-018	455.00
		5,733.00	

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089227	08/14/2020	KELLEY CHEVROLET INC	
		Airbag sensor & a/c line stk	605.62
		fuse box cover for unit 1267	17.12
		ABS Valve #1261	427.09
		Front Fusebox for 1267	147.80
		ENG dipstick/tube unit 1193	55.94
		Wheel hub for unit 0986	213.59
		Sensor for #1267	52.85
		Hoses for stock	91.22
		Sensors for #1264/1192	524.62
		Connector for #1267	23.09
		Wheels for stock	560.02
		Connector	109.63
		Hose	112.16
		Light	73.00
		Mtr/Trans Mounts #1193	482.05
		Bearings/Spacer/Seal/Nut #1573	244.08
		Upper Radiator hose #1193	56.08
		Bolt/Nuts for #1470 & Stk	35.20
		Bolt/Nuts for #1470 & Stk	321.00
		Bolt/Nuts for #1470 & Stk	157.40
		Fan Blade	58.89
		Hvac controller for stock	632.24
Wiper trans/connector #0984	308.83		
		5,309.52	
089228	08/14/2020	KOEHLINGER SECURITY TECH INC	
		Repair to door in Copy/Safe Room upstai	113.50
			113.50
089229	08/14/2020	ALFRED LEE	
		2020 Cleaning Allowance	85.00
			85.00
089230	08/14/2020	LINCOLN NATIONAL LIFE INS CO	
		FTWAYTRAN3-BL-1470889	3,181.06
			3,181.06
089231	08/14/2020	LINCOLN NATIONAL LIFE INS D/C	
		Employee 457 Withholdings	3,088.00
			3,088.00
089232	08/14/2020	LOCAL #682 SHEILA VANASPEREN	
		Employee Union Dues Withheld	4,810.50
			4,810.50
089233	08/14/2020	LOWE'S	
		Water and Trimmer Line	28.34
		Water and Battery for shop	12.86
		Light Bulbs/Water/Duct Tape/ Padlocks	76.75
		Curtian rings Driver Shields/Floor Fan	51.38
		Water	12.78
			182.11

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089234	08/14/2020	MAGNETIC TICKET & LABEL CORP 750,000 Citilink Transfer Cards	11,557.50
			11,557.50
089235	08/14/2020	MARKET & CAPITOL ADVOCACY, LLC State Gov Affairs Consult Fees -July'20	2,500.00
			2,500.00
089236	08/14/2020	McMAHON TRUCK TIRE INC Tires/Balance & Mount #1995 Tires/Mount & Balance #0984 Tires, Balance & Alignment #1709 Tires, Balance, Alignment #1266 Tires, Balance, Alignment # 1090 Tires/Balance/Alignment #1192	285.98 285.98 455.61 410.98 571.96 797.94
			2,808.45
089237	08/14/2020	NORTHERN INDIANA PUBLIC SERVIC Account Number 641-201-002-7	209.61
			209.61
089238	08/14/2020	OFFICE CONCEPTS, INC. Contract # 12813 - DISPATCH Copier Contract # 12189 - Jean Marie Printer Contract Number 12688	14.90 53.16 674.81
			742.87
089239	08/14/2020	OFFICETEAM INC Conversion Buy Out - Dawn Salls - Reve Temp Help - Cust Srv - Dawn Salls Temp Help - Cust Srv - Dawn Salls Conversion Fee - Buyout - Dawn Salls Temp Help - Cust Srv - Dawn Salls Temp Help - Cust Srv - Dawn Salls Temp Help - Cust Srv - Dawn Salls Conversion Buy Out - Dawn Salls Temp Help - Cust Srv - Dawn Salls	-4,992.00 1,001.97 839.94 4,992.00 845.21 882.38 4,992.00 850.16
			9,411.66
089240	08/14/2020	ONI RISK PARTNERS, INC. Performance Bond Renewal	300.00
			300.00
089241	08/14/2020	OTIS ELEVATOR COMPANY Adjustment for 8/1/19-7/31/20 Annual Service Contract 8/1/20-7/31/21	-19.19 753.24
			734.05
089242	08/14/2020	MAURICE PEARL Cell Phone Reimbursement	45.00
			45.00
089243	08/14/2020	TOMMEKA PERSINGER 2020 Cleaning Allowance	85.00
			85.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089244	08/14/2020	THOMAS E PFEFFERKORN 2020 CDL Renewal	35.00
			35.00
089245	08/14/2020	BRIANA PHILLIPS 2020 Cleaning Allowance	85.00
			85.00
089246	08/14/2020	PHYSICIANS HEALTH PLAN INC August Health Insurance Premiums	201,752.40
			201,752.40
089247	08/14/2020	LUTHER PILGRIM 2020 Cleaning Allowance	85.00
			85.00
089248	08/14/2020	POWER COMPONENTS CORPORATION Adapter & Hose Assy	32.45
			32.45
089249	08/14/2020	PRINCIPAL LIFE INSURANCE COMPANY Account Number 1103764-10001	12,726.64
			12,726.64
089250	08/14/2020	PROFITS ON-HOLD PROD LLC Monthly Subscription	125.00
			125.00
089251	08/14/2020	Q.H.G OF FORT WAYNE COMPANY LLC Baade/Medley/McLemore/Waters/ COVID Drug Test/ COVID Collection (13 employ COVID (1 emp)/Random/Almonrode/Witc	332.50 1,504.00 440.00
			2,276.50
089252	08/14/2020	QUADIENT LEASING USA INC Property Tax Recovery #N15101637	66.51
			66.51
089253	08/14/2020	QUINTE PLASTICS LTD Transit Litter Bags for buses	832.00
			832.00
089254	08/14/2020	JOSH RAYL 2020 Cleaning Allowance	85.00
			85.00
089255	08/14/2020	JUNIOR RODRIGUEZ Cell Phone Reimbursement	45.00
			45.00
089256	08/14/2020	SAFETY-KLEEN CORPORATION CrankC Service	50.00
			50.00
089257	08/14/2020	FLOYD SANDLIN 2020 Cleaning Allowance	85.00
			85.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089258	08/14/2020	PAM SCHIEBER Cell Phone Reimbursement	45.00
			45.00
089259	08/14/2020	SELECTION.COM INC Background Checks	104.20
			104.20
089260	08/14/2020	THERMO KING MIDWEST A/C Compressor for unit 1264 Belt Tensioner for stock	1,384.56 186.01
			1,570.57
089261	08/14/2020	RICHARD THOMAS JR. Cell Phone Reimbursements	45.00
			45.00
089262	08/14/2020	UNIFIRST CORPORATION August Shop Uniforms August Shop Uniforms Mats & Wet Mops - Baker Street Mats & Wet Mops - Baker Street Mats & Wet Mops - Baker Street July Shop Uniforms Mats & Wet Mops - Baker Street July Shop Uniforms July Shop Uniforms	326.29 326.29 42.54 42.54 42.54 318.49 42.54 437.09 326.29
			1,904.61
089263	08/14/2020	RUTH VOSMEIER Cell Phone Reimbursement	45.00
			45.00
089264	08/14/2020	KYLEE WAGNER Cell Phone Reimbursement	45.00
			45.00
089265	08/14/2020	PRAXAIR DISTRIBUTION INC. Cylinder Rentals	106.25
			106.25
089266	08/14/2020	WELLS FARGO INST TRUST SERV Pension Deductions/Contributions	26,472.08
			26,472.08
089267	08/28/2020	CITILINK ELITE CLUB Elite Club Employees Withholding	107.50
			107.50
089268	08/28/2020	COMCAST CABLE Account Number 8529 20 002 2294590	291.85
			291.85
089269	08/28/2020	FWPTC EMPLOYEE SUNSHINE CLUB Sunshine Club Employee Withholdings	106.00
			106.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 08/01/2020 to 08/31/2020

Check Number	Check Date	Vendor Name/Description	Amount
089270	08/28/2020	INDIANA MICHIGAN POWER COMPANY	
		Account Number 048-498-441-1-5	22.77
		Account Number 046-220-014-0-4	3,802.86
		Account Number 047-759-400-0-2	1,382.28
			5,207.91
089271	08/28/2020	LINCOLN NATIONAL LIFE INS D/C	
		Employee 457 Withholdings	3,088.00
			3,088.00
089272	08/28/2020	INSCCU-ASFE	
		2020 Annual Child Support Fees	275.00
			275.00
089273	08/28/2020	NATIONAL SERV-ALL INC	
		Account Number 3-0091-1008754	232.61
			232.61
089274	08/28/2020	SPRINT	
		Account Number 749911519	3,293.16
			3,293.16
089275	08/28/2020	WELLS FARGO INST TRUST SERV	
		Pension Contributions/Deductions	26,728.22
			26,728.22
089276	08/28/2020	MIYANA THOMPSON	
		2020 Garnishment Refund	264.12
			264.12
TOTAL CHECK AMOUNT			561,084.09

EFT PAYMENTS & OTHER TRANSACTIONS

PAYROLL DIRECT DEPOSIT & NET CHECKS	\$370,403.00
PAYROLL TAXES	\$149,739.84
HEALTH INSURANCE - HRA PAYMENTS/HSA Contributions	\$17,863.08
WORKER'S COMP.	\$5,087.39
DATA PROCESSING/ANALYSIS CHARGES	\$2,510.20
PAYROLL LIENS	\$7,606.50
CHECKES ISSUED PRIOR MONTH - VOIDED CURRENT MONTH	\$0.00

TOTAL EFT PAYMENTS & OTHER TRANSACTIONS **\$553,210.01**

TOTAL TRANSMITTALS **\$1,114,294.10**

RECORD OF TRANSMITTALS

I HEREBY ATTEST THAT I HAVE EXAMINED THE VOUCHER CHECK NUMBERS 089170-089276 IN THE AMOUNT OF \$561,084.09 AND EFT PAYMENTS AND OTHER TRANSACTIONS IN THE AMOUNT OF \$553,210.01 AS LISTED ON THE FORT WAYNE PUBLIC TRANSPORTATION CORPORATION RECORD OF TRANSMITTALS FOR THE MONTH OF August 2020 AND, BY MY SIGNATURE, HAVE INDICATED APPROVAL OF SAME.

NOTE: J. NELSON COATS HAS ABSTAINED ON THE VOTE RELATING TO ALL INVOICES FROM DWD TECHNOLOGY GROUP.

Dated this 10th Day Of September, 2020.

_____	_____
_____	_____
_____	_____



Operations Report for August 2020

Fixed Route Services

Comparing August 2020 to August 2019 Fixed Route monthly ridership reflects a decrease of -41.42. Year-to-date Fixed Route is down -32.61%.

The routes with the highest ridership are the 2, 4, and 8, with ridership ranging from 445 to 712 for weekday ridership. The most productive routes are the 2 and 4. July 2020 system average for passengers per revenue hour is approximately 9.31.

Access Services

August 2020 ridership reflects a decrease of -32.47% compared to July 2019. Year-to-date Access shows a decrease of -35.50%.

Safety

August 2018, 2019 and 2020 Comparisons

Preventable Fleet Collisions:

Fixed Route

- 1 preventable fleet collision in July 2020
- 1 preventable fleet collision in July 2019
- 1 preventable fleet collision in July 2018

Access

- 1 preventable fleet collision in July 2020
- 3 preventable fleet collisions in July 2019
- 1 preventable fleet collision in July 2018

Non-Preventable Fleet Collisions:

Fixed Route

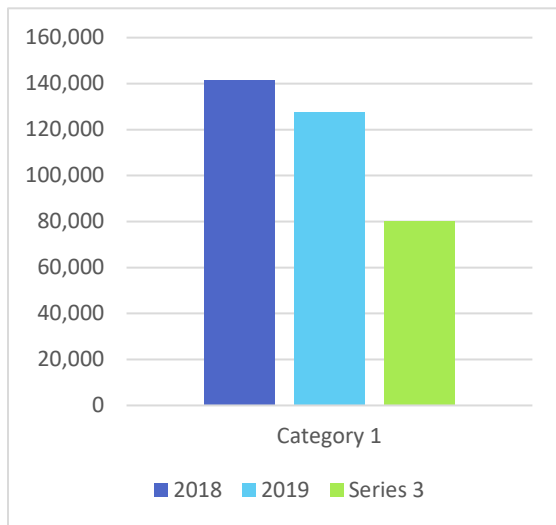
- 3 non-preventable fleet collisions in July 2020
- 0 non-preventable fleet collisions in July 2019
- 2 non-preventable fleet collisions in July 2018

Access

- 1 non-preventable fleet collision in July 2020
- 2 non-preventable fleet collisions in July 2019
- 0 non-preventable fleet collisions in July 2018

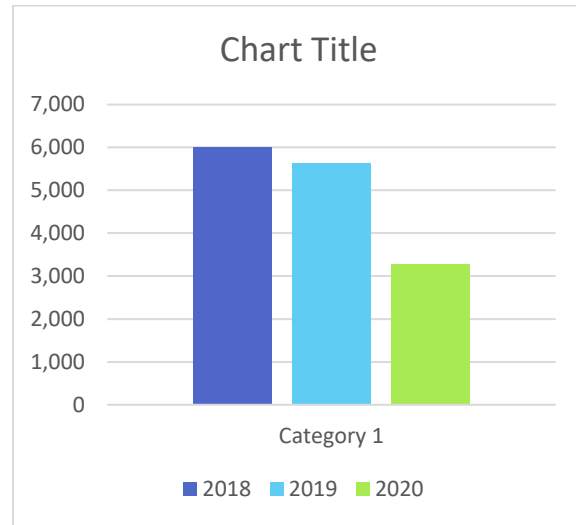
Fixed Route August Ridership Yearly Comparisons

Monthly Fixed Route Ridership



2018	2019	2020
154,608	144,512	84,657

Average Weekday Fixed Route Ridership

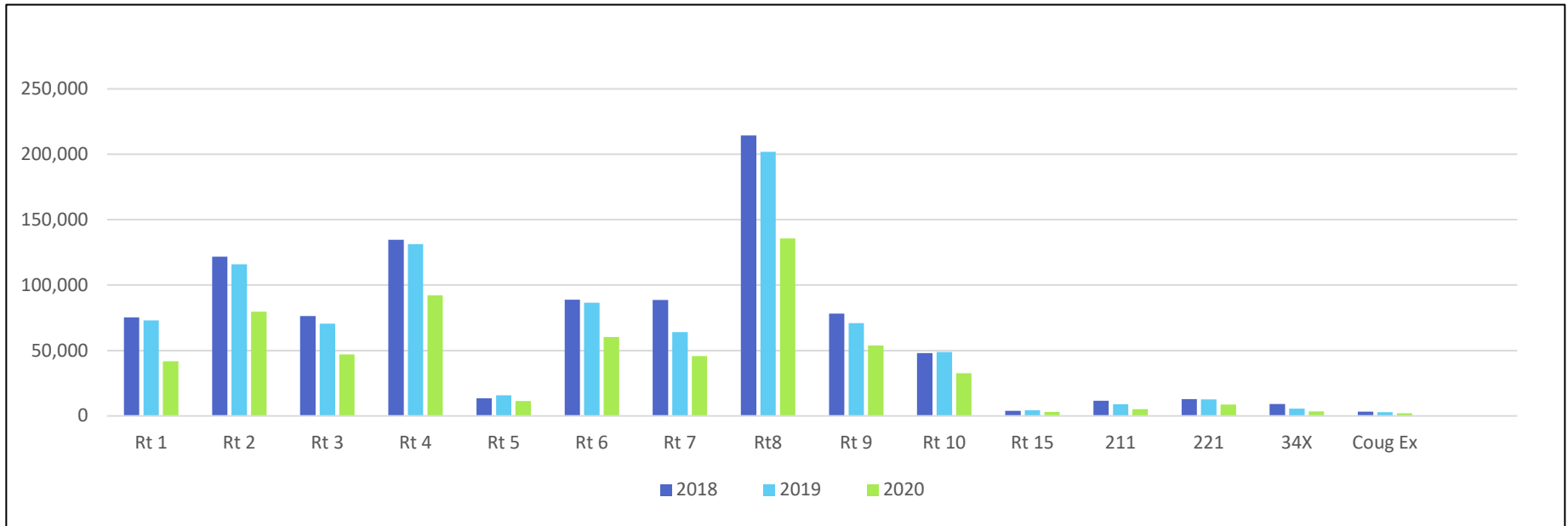


2018	2019	2020
6,118	5,831	3,237

Routes

1. Broadway/ Northcrest
 2. Times Corner/Georgetown
 3. Canterbury/ Village Woods
 4. Parkview/ Wells Ludwig
 5. Southgate Plaza
 6. Franke Park/ McKinnie
 7. Anthony Oxford/ Anthony Creighton
 8. Glenbrook/ Calhoun Tillman
 9. St. Francis/ Brooklyn and Taylor
 10. New Haven
 15. Medlink
 211. Glenbrook Coldwater Dupont
 221. West Jefferson/ Lutheran
- 34X ARC
- Cougar Express

Year-to-date Ridership as of August 31, 2020 Comparison by Route by Year 2018-2019-2020

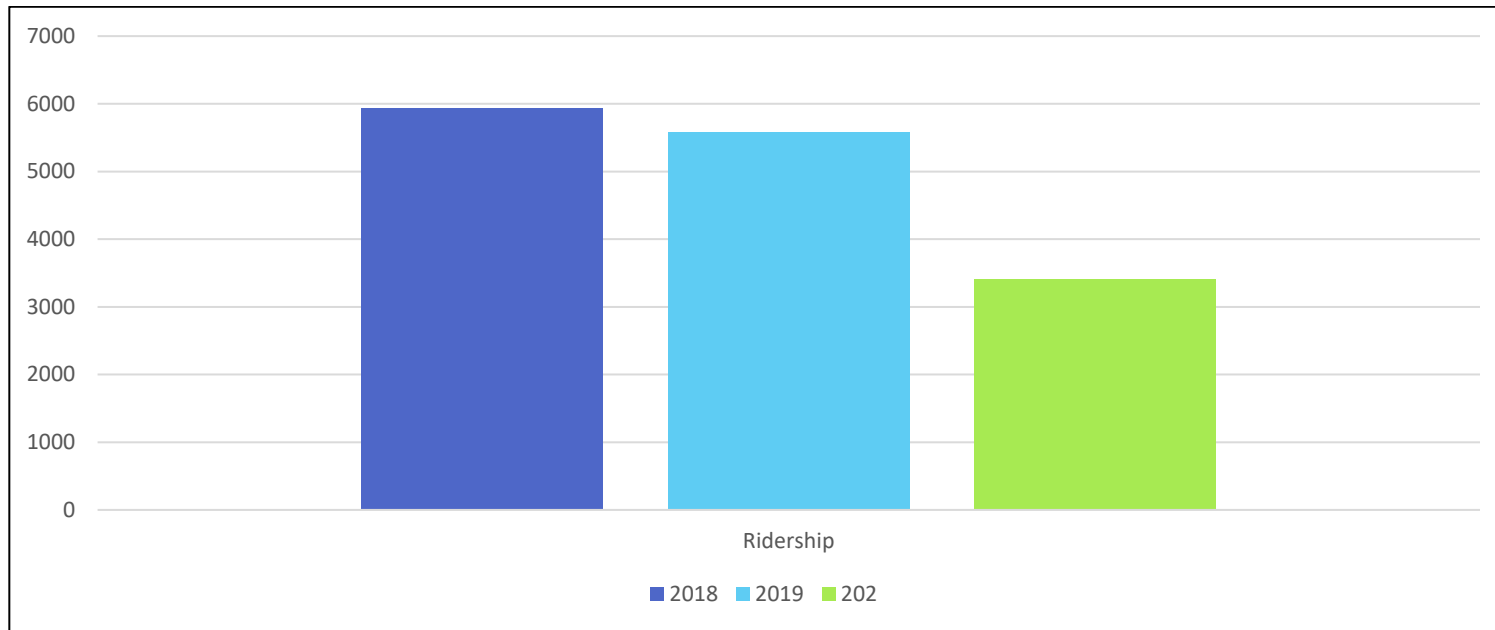


	Rt 1	Rt 2	Rt 3	Rt 4	Rt 5	Rt 6	Rt 7	Rt 8	Rt 9	Rt 10	Rt 15	211	221	34X	Cg Ex
2018	75,342	121,686	76,452	134,704	13,536	88,904	88,578	214,435	78,256	48,073	3,849	11,686	12,901	9,148	3,333
2019	72,923	115,952	70,539	131,394	15,848	86,473	64,155	201,968	70,911	48,789	4,216	8,831	12,721	5,570	2,921
2020	41,723	79,682	47,004	92,082	11,301	60,354	45,680	135,770	53,936	32,582	2,970	5,211	8,648	3,435	2,035

August Ridership Comparison by Route by Year 2018-2019-2020

	Rt 1	Rt 2	Rt 3	Rt 4	Rt 5	Rt 6	Rt 7	Rt 8	Rt 9	Rt 10	Rt 15	211	221	34X	Cg Ex
2018	11,454	19,189	11,762	19,913	2,233	13,752	16,268	33,138	11,960	7,385	605	1,322	1,903	883	591
2019	11,346	17,830	10,876	20,714	2,604	13,274	11,542	31,508	11,099	6,913	640	1,551	1,692	870	327
2020	5,339	11,540	6,327	12,508	1,515	7,798	6,357	18,588	6,788	3,925	354	647	1,254	588	0

AUGUST ACCESS RIDERSHIP COMPARISONS 2018-2019-2020



2018	2019	2020
6,782	6,163	4,162

**August Average Fixed Route Passengers per Hour by Route -Weekdays
Only**

Route 1-Waynedale Northcrest	7.16
Route 2-Time Corners Georgetown	14.45
Route 3-Village Woods Canterbury	8.42
Route 4-Wells Ludwig Parkview	11.23
Route 5-Southeast Local	4.21
Route 6-Franke Park McKinnie	9.41
Route 7-Anthony Oxford	8.20
Route 8-Glenbrook Southtown	11.39
Route 9-Broadway Taylor Gateway	8.58
Route 10-Lewis New Haven	10.34
Route 21-Dupont Road	1.96
Route 22-West Jefferson Lutheran	3.95
Route 31X-Downtown/ARC Express	2.05
Route 15-MedLink	1.71

Fixed Route:

- August 2020 – 84,657 trips (decrease of 59,855 trips/-41.42%)
- 144,512 trips August 2019
- On-time performance was at 98.33%
- Average weekday ridership - 3,238
- **ACCESS Ridership:**
 - August 2020 - 4,162 (decrease of 2,001 trips/ -32.47%)
 - August 2019 - 6,136
 - Average weekday trips for August - 173
 - On-time performance - 99.67%

- **Token Transit:**
 - Mobile pass sales for August was \$8,353.45 for net of \$7,646.95
 - Usage was 2,158 on fixed route and 498 on Access

- **5310 Pass Through to Community Transportation Network:**
 - 924 trips - August 2020

- **Greyhound:**
 - 378 tickets - August 2020 (755 were sold in 2019)
 - 21 packages/bags – August 2020 (36 processed in 2019)

- **Fixed Route Runs**
 - 49 Full Time Regular week day runs
 - 18 Saturday runs
 - 64 Fixed Route - Full Time Drivers

- **Access Runs**
 - 18 Full Time Regular Access
 - 4 Saturday runs
 - 19 Full Time Drivers

Passenger Service Reports – August 2020

Fixed route:

Seventeen (17) Passenger Service Reports were received.

- Seventeen (17) were complaints
 - Eight (8) were unsubstantiated
 - Three (3) regarding pass by
 - Two (2) regarding discourtesy
 - One (1) regarding careless driving
 - One (1) regarding no mask
 - One (1) regarding on time performance
 - Nine (9) are being monitored for future action
 - Three (3) regarding pass by
 - One (1) regarding careless driving
 - One (1) regarding on time performance
 - One (1) regarding no mask
 - Three (3) regarding miscellaneous
 - Disruptive passenger
 - Asked to fold stroller
 - Wrong information given

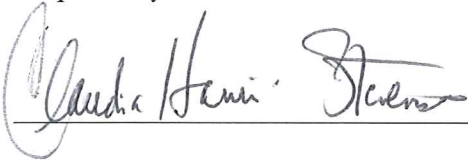
Access:

Two (2) Passenger Service Reports were received.

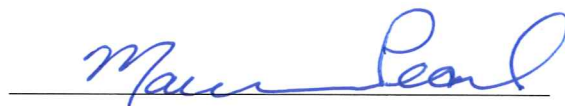
- Two (2) were complaints
 - Two (2) are being monitored for future action
 - One (1) regarding discourtesy

One (1) regarding passenger dropped at wrong location

Prepared by:



Approved by:





Marketing Report – September 2020

Press Releases

- Labor Day Release – September 1st

Media Coverage

- None in August

Highlights

- Email newsletter to passengers to begin end of September or early October.
- Recent interest in advertising from several national companies.

Website

- 10,792 Pageviews in August
- 9,965 Pageviews in July
- 9,813 Pageviews in June

Social Media (last 30 days)

- Stephen to receive information the week of September 10th

Submitted by:

Kylee Wagner

Approved by:

Mark Paul



Human Resources Report

September 1, 2020

As of August 31, 2020:

Current Count of Employees 125

Departments Fully Staffed:

Administration	Yes	Operations	No	Customer Service	Yes
Finance	Yes	Maintenance	No		

Recruitment:

- Operations - Access Drivers (2)
- Operations - Operations Supervisor (1)
- Maintenance - Buildings and Grounds Maintenance (1)
- Maintenance - Mechanic 1 (1)
- Maintenance - Mechanic 2 (1)

New Hires:

Administration - Office Team Employee converted to Citilink

Training:

- Administration/Human Resources – Gov. Holcomb’s Press Conferences regarding COVID-19 (2)
- Human Resources – EEOC Indianapolis District – EEOC Training – Certificate Received (1)
- Human Resources – Barrett McNagny Law Firm – Virtual Seminar: Human Resources – Impact of COVID-19 (1)
- Finance – ADP Webinar – Wage Base Change for FFCRA (1)
- Operations/Safety – FTA’s PTASP Virtual 2 Day Workshop (1)
- Operations/Safety – FTA’s Maintaining Healthy Operations and Keeping Transit Workers Safe (1)

EEOC:

Claims Filed 0 Claims Open 0 Claims Closed 0

Other:

As of 8/31/2020:

Employees Tested Positive for COVID-19 = Total 2

Employees Tested for COVID 19 = **Total 40**

Management = 8

Operations = 18

Union Exec BD = 4

Admin Staff = 6

Maintenance = 4

Deadline extended for testing through Friday, 12/31/2020.

Employees can take a total of 3 Tests through BHS on Cook Road.

Submitted by:

Approved by:

Jean Marie Boykins



Maintenance Report

August 2020

Fixed Route Buses

Mileage

- Total Miles: 119,171
- Fuel Usage: 23,602
- Ave. MPG: 4.62

PMI's

- Scheduled: 6
- Completed: 6
- % Completed: 100%

Road Calls

- Road Calls: 6
- Miles Between RC: 19,862

Access Buses

Mileage

- Total Miles: 34,264
- Fuel Usage: 4,327
- Ave. MPG: 7.88

PMI's

- Scheduled: 2
- Completed: 2
- % Completed: 100%

Road Calls

- Road Calls: 0
- Miles Between RC: 34,264

Labor

Statistics

- # of Work Orders: 161
- Labor Hours: 500.50
- AVG Repair Time: 3.11

Mechanic Staff

- We are currently looking to hire 2 mechanics. We have a total of 7 on staff.

Hostler Staff

- We have a full roster of 5 part Time and 1 full time.

Fuel

2020

- Total Fuel Used This Month: 27,929 Gallons
- Fuel cost per Gallon: \$2.01
- Total Fuel Cost: \$56,137.29

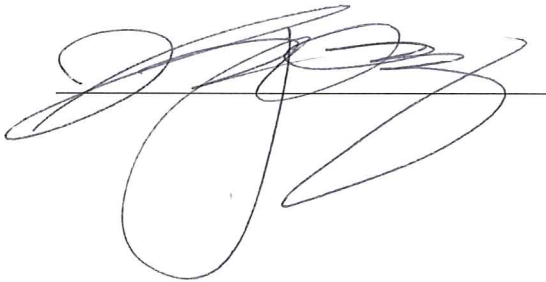
2019

- Total Fuel Used This Month: 29,961 Gallons
- Fuel cost per Gallon: \$2.45
- Total Fuel Cost: \$73,404.45

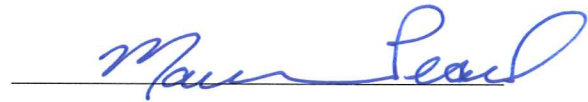
2018

- Total Fuel Used This Month: 32,369 Gallons
- Fuel cost per Gallon: \$1.83
- Total Fuel Cost: \$59,235.27

Prepared by:

A handwritten signature in black ink, consisting of several overlapping loops and a long vertical stroke, positioned above a horizontal line.

Approved by:

A handwritten signature in blue ink, appearing to read "Mark Lead", positioned above a horizontal line.



General Manager's Report - May 14, 2020

Highlighted Activities:

- Bus wrap RFP
- Weekly Senior Staff meetings - *Zoom*
- DoubleMap weekly check-in – *meet. Google*
- Weekly Rotary International meetings
- NTD (National Transit Database)
- Elerts program
- Bus shelter at Southgate
- C.A.R.E.S. Act funding
- Diesel fuel pricing
- 8/13: Parking Partners – *Zoom*
- 8/18: Climate Action Plan Readiness Assessment – *Zoom*
- Hydrogen Fuel Cell Technology for Transit – *Zoom*
- 8/19: Finance Committee meeting – *Zoom*
- 8/20: DoubleMap pre-installation connect – *meet. Google*
- 8/21: Appreciation Luncheon
- 8/21: Grant debrief call
- 8/24: Bi-weekly COVID 19 conference call – Ruth
- 8/24: APTA Small Ops Committee monthly call – *go to meeting*
- 8/26: NEIDAC – *Zoom*
- 8/27: Legislative Committee Meeting – *Zoom*
- 9/1: UTAB
- 9/4: Moovit Partnership - *Zoom*

Prepared and Approved by: _____

A handwritten signature in blue ink, appearing to read "Mark Seal", written over a horizontal line.

Mission: Connect people by providing the highest quality sustainable public transportation while pursuing continuous improvement and growth.

2020 Citilink Goal Stats Summary Report

Goal 1 - Safety

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Goal	Description
Road Calls															
Fixed Route															
2020 Major Road Calls	3	2	3	1	2	3	2	6					22	35 or less	Total Road Calls
YTD	3	5	8	9	11	14	16	22							
Access															
2020 Major Road Calls	0	0	0	0	0	0	1	0					1	10 or less	Total Road Calls
YTD	0	0	0	0	0	0	1	1							
Accidents															
Fixed Route															
2020 Preventable Accidents	3	2	2	2	0	3	0	1					13	20 or less	Preventable
YTD	3	5	7	9	9	12	12	13							
Total Collision Accidents	3	4	8	2	2	5	1	4					29	report only	Total Accidents
YTD	3	7	15	17	19	24	25	29							
Access															
2020 Preventable Accidents	1	0	0	0	0	0	0	1					2	8 or less	Preventable
YTD	1	1	1	1	1	1	1	2							
Total Collision Accidents	1	0	1	1	0	1	1	2					7	report only	Total Accidents
YTD	1	1	2	3	3	4	5	7							

Goal 2 - Customer Service

On-time Performance															
Fixed Route															
2019 On time performance	93.16%	93.39%	94.66%	96.33%	95.00%	94.66%	95.33%	98.33%					95.11%	90%	
Access															
2019 On time performance	97.60%	98.01%	98.36%	99.80%	99.73%	99.42%	99.36%	99.67%					98.99%	95%	

Goal 5 - Financial Responsibility

Expenses															
Fixed Route Cost/Hour	\$91.23	\$84.61	\$85.85	\$129.31	\$133.24	\$87.00	\$88.34	\$87.46					\$98.38	\$86.00	
Access Cost/Trip	\$29.90	\$34.72	\$40.62	\$128.04	\$80.13	\$57.69	\$49.97	\$45.85					\$58.37	\$29.00	\$28 or less
Free Access Trips on FR	1,329	1,185	867	45	117	888	942	781					6,154		Report only
Revenue															
Fixed Route															
2019 Farebox Revenue	\$152,987	\$84,388	\$87,594	\$85,894	\$106,358	\$76,287	\$84,706	\$98,006	\$83,208	\$90,219	\$79,184	\$77,093	\$1,105,924		
2020 Farebox Revenue	\$160,866	\$79,512	\$71,231	\$4,456	\$17,992	\$56,067	\$61,605	\$62,320					\$514,049	\$1,433,600	2019 budget amount
Monthly +/-	\$7,879	(\$4,876)	(\$16,363)	(\$81,438)	(\$88,366)	(\$20,220)	(\$23,101)	(\$35,686)					(\$262,171)		
YTD +/-	\$7,879	\$3,003	(\$13,360)	(\$94,798)	(\$183,164)	(\$203,384)	(\$226,485)	(\$262,171)							
Access															
2019 Farebox Revenue	\$14,039	\$12,874	\$20,558	\$13,606	\$15,645	\$13,655	\$12,797	\$17,437	\$14,152	\$17,968	\$14,251	\$13,736	\$180,718		
2020 Farebox Revenue	\$17,560	\$16,521	\$13,601	\$200	\$715	\$9,381	\$7,263	\$9,296					\$74,537		
Monthly +/-	\$3,521	\$3,647	(\$6,957)	(\$13,406)	(\$14,930)	(\$4,274)	(\$5,534)	(\$8,141)					(\$46,074)		
YTD +/-	\$3,521	\$7,168	\$211	(\$13,195)	(\$28,125)	(\$32,399)	(\$37,933)	(\$46,074)							
Token Transit Sales															
2019 Token Transit Sales	\$8,916	\$9,178	\$9,484	\$9,867	\$9,572	\$8,861	\$10,208	\$10,362	\$9,565	\$10,867	\$9,502	\$8,609	\$114,991	5% Increase	
2020 Token Transit Sales	\$9,358	\$10,579	\$8,298	\$0	\$2,173	\$5,844	\$6,689	\$8,353					\$51,294		
Monthly +/-	\$442	\$1,401	(\$1,186)	(\$9,867)	(\$7,399)	(\$3,017)	(\$3,519)	(\$2,009)					(\$25,154)		
YTD +/-	\$442	\$1,843	\$657	(\$9,210)	(\$16,609)	(\$19,626)	(\$23,145)	(\$25,154)							

Goal 6 - Increase Ridership														
Fixed Route														
2019 Passenger Trips	121,990	125,274	135,475	139,412	139,277	127,658	135,980	144,512	130,904	145,965	128,279	126,270	1,600,996	
2020 Passenger Trips	133,737	124,398	102,762	55,717	53,911	80,454	85,134	84,657					720,770	Increase 34,000 annually
Monthly +/-	11,747	(876)	(32,713)	(83,695)	(85,366)	(47,204)	(50,846)	(59,855)					(348,808)	
YTD +/-	11,747	10,871	(21,842)	(105,537)	(190,903)	(238,107)	(288,953)	(348,808)						
Access														
2019 Passenger Trips	5,839	5,899	6,735	6,583	6,555	5,582	6,289	6,163	6,212	7,236	6399	6312	75,804	
2020 Passenger Trips	6,816	5,954	4,392	1,388	1,810	3,409	4,157	4,162					32,088	<i>report only</i>
Monthly +/-	977	55	(2,343)	(5,195)	(4,745)	(2,173)	(2,132)	(2,001)					(17,557)	
YTD +/-	977	1,032	(1,311)	(6,506)	(11,251)	(13,424)	(15,556)	(17,557)						
Purchased Trips														
2019 Purchased Trips	764	810	832	808	829	840	803	1037	961	989	943	939	10,555	
2020 Purchased Trips	961	942	896	896	931	981	943	924					7,474	<i>report only</i>
Monthly +/-	197	132	64	88	102	141	140	(113)					751	
YTD +/-	197	329	393	481	583	724	864	751						
Total Ridership														
2019 Passenger Trips	128,593	131,983	143,042	146,803	146,661	134,080	143,072	151,712	138,077	154,190	135,621	133,521	1,687,355	
2020 Passenger Trips	141,514	131,294	108,050	58,001	56,652	84,844	90,234	89,743	0	0	0	0	760,332	<i>report only</i>
Monthly +/-	12,921	(689)	(34,992)	(88,802)	(90,009)	(49,236)	(52,838)	(61,969)					(365,614)	
YTD +/-	12,921	12,232	(22,760)	(111,562)	(201,571)	(250,807)	(303,645)	(365,614)						
Greyhound Ticket Sales														
2020 Passenger tickets sold	525	453	407	226	327	429	425	378					3,170	<i>report only</i>
2020 Packages/bags	38	29	23	19	17	32	22	21					201	<i>report only</i>

Resolutions and Ordinances

I. OLD BUSINESS AND NEW BUSINESS

- a. Old Business:
- b. New Business
 - i. Citilink Proposed Budget 2021
 - ii. 2021 Capital Budget

Open Discussion by the Board