

CONTROLLER'S REPORT

December 13, 2018

NOVEMBER 2018 FINANCIAL DATA

Overall revenue is under budget by approximately 13% due to the estimated property tax circuit breaker as well as the fact that we don't anticipate drawing down as much 5307 Special Rule Operations funds in the current year as was budgeted. Operating expenses are under budget by approximately 8%. Part of the reason for the savings is due to the fact that we have experienced large savings in Group Medical Insurance and Fuel. These are lower due to the health insurance renewal coming in lower than what we had anticipated and diesel fuel prices being significantly lower than budgeted.

Citilink's cash position as of November 30, 2018 is roughly \$1,100,000 lower as compared to the cash position as of November 30, 2017 primarily related to the timing of draw downs on Federal Grants and Indiana PMTF funds.

Financial Summary Comparison

	November		Year-to-date			
	2018	2017	2018	2017	\$ Diff	% Diff
Operating revenue	\$ 155,916.52	\$ 149,052.05	\$ 1,812,968.44	\$ 1,734,295.63	\$ 78,672.81	4.54%
Non-operating revenue	\$ 831,214.90	\$ 714,350.70	\$ 10,465,656.01	\$ 10,220,732.13	\$ 244,923.88	2.40%
Total Revenue	\$ 987,131.42	\$ 863,402.75	\$ 12,278,624.45	\$ 11,955,027.76	\$ 323,596.69	2.71%
Operating Expenses	\$ 1,157,467.43	\$ 1,036,710.63	\$ 12,125,457.77	\$ 11,554,622.38	\$ 570,835.39	4.94%

RECORD OF TRANSMITTALS

The Record of Transmittals for November 2018 is included in your packet. The interim Record of Transmittals for December 1-13, 2018 will be distributed at the meeting for your review and approval.

Respectfully submitted,



Bruce Miller  
Controller

# CITILINK

## Cash Balances Report 11/30/2018

### **OLD National Bank**

Checking	\$	1,962,670.97
Ticket Vending Machine	\$	1,153.00
Credit Card	\$	2,071.33
Money Market	\$	5,335.93
	\$	<u>1,971,231.23</u>

### **Salin Bank**

Savings	\$	1,107,846.67	
<b>TOTAL</b>			<u>\$ 3,079,077.90</u>

### **Fund Balances**

Operating	\$	822,508.14	
Workers' Comp	\$	1,000,000.00	
Liability	\$	233,617.72	
Matching	\$	154,761.52	
Levy Excess	\$	-	
Rainy Day	\$	868,190.52	
			<u>\$ 3,079,077.90</u>

### **CASH ACTIVITY SUMMARY**

	<u>Current Month</u>		<u>Y-T-D</u>	
Beginning Balance	\$	2,791,761.78	\$	4,610,583.96
Receipts	\$	1,691,058.46	\$	12,228,837.88
Disbursements	\$	1,403,742.34	\$	13,760,343.94
Ending Balance	\$	<u>3,079,077.90</u>	\$	<u>3,079,077.90</u>
	\$	-	\$	-

**FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK**

STATEMENT OF NET EARNINGS  
For the Month Ending November 30, 2018

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>REVENUE</b>						
<b>OPERATING REVENUE</b>						
Passenger Fares	88,172.08	119,466.67	-31,294.59	1,081,462.96	1,314,133.33	-232,670.37
Paratransit	14,344.99	12,600.00	1,744.99	165,589.80	138,600.00	26,989.80
Fare Subsidy	37,424.45	36,163.42	1,261.03	411,589.13	397,797.58	13,791.55
Advertising Service	15,765.00	13,333.33	2,431.67	152,187.50	146,666.67	5,520.83
ID Cards	210.00	50.00	160.00	2,139.05	550.00	1,589.05
<b>TOTAL OPERATING REVENUE</b>	<b>155,916.52</b>	<b>181,613.42</b>	<b>-25,696.90</b>	<b>1,812,968.44</b>	<b>1,997,747.58</b>	<b>-184,779.14</b>
<b>NON-OPERATING REVENUE</b>						
Federal Operating Assistance	0.00	0.00	0.00	0.00	0.00	0.00
State Operating Assistance	175,977.00	175,977.08	-0.08	1,935,747.00	1,935,747.92	-0.92
Property Taxes	428,012.00	504,161.08	-76,149.08	4,708,132.00	5,545,771.92	-837,639.92
Excise Taxes	28,296.00	28,295.58	0.42	311,256.00	311,251.42	4.58
Bank Taxes	2,800.00	2,800.00	0.00	30,800.00	30,800.00	0.00
COIT Tax	71,476.75	69,551.25	1,925.50	821,939.27	765,063.75	56,875.52
Commercial Vehicle Taxes	2,792.00	2,791.75	0.25	30,712.00	30,709.25	2.75
JARC	0.00	0.00	0.00	0.00	0.00	0.00
Capitalize Maintenance	50,000.00	174,187.58	-124,187.58	1,667,692.00	1,916,063.42	-248,371.42
CMAQ	0.00	6,666.67	-6,666.67	0.00	73,333.33	-73,333.33
Complementary Paratransit	25,212.00	25,204.67	7.33	277,332.00	277,251.33	80.67
FTA 5307 - Operations	41,667.00	82,432.00	-40,765.00	458,337.00	906,752.00	-448,415.00
New Freedom	0.00	0.00	0.00	0.00	0.00	0.00
Private Grants	0.00	0.00	0.00	0.00	0.00	0.00
FTA - Program Administration for 5310	0.00	1,666.67	-1,666.67	25,798.00	18,333.33	7,464.67
FTA 5310 - Operational Funds Pass Thru	0.00	17,041.67	-17,041.67	58,000.00	187,458.33	-129,458.33
Sale of Fuel	0.00	0.00	0.00	0.00	0.00	0.00
Sale of Scrap	0.00	83.33	-83.33	527.19	916.67	-389.48
Investment Income	185.46	416.67	-231.21	2,544.31	4,583.33	-2,039.02
Accident Repair Recovery	178.00	500.00	-322.00	13,942.32	5,500.00	8,442.32
Greyhound Agency Income	3,775.75	5,416.67	-1,640.92	48,534.71	59,583.33	-11,048.62
Other Miscellaneous Income	842.94	4,583.33	-3,740.39	71,437.21	50,416.67	21,020.54
Gain/Loss on Sale of Fixed Assets	0.00	0.00	0.00	2,925.00	0.00	2,925.00
<b>TOTAL NON-OPERATING REVENUE</b>	<b>831,214.90</b>	<b>1,101,776.00</b>	<b>-270,561.10</b>	<b>10,465,656.01</b>	<b>12,119,536.00</b>	<b>-1,653,879.99</b>
<b>TOTAL REVENUE</b>	<b>987,131.42</b>	<b>1,283,389.42</b>	<b>-296,258.00</b>	<b>12,278,624.45</b>	<b>14,117,283.58</b>	<b>-1,838,659.13</b>
<b>OPERATING EXPENSES</b>						
<b>SALARIES AND WAGES</b>						
Operations Supervisors Wages	21,878.40	22,828.42	-950.02	283,054.60	251,112.58	31,942.02
Drivers Wages	319,988.88	317,096.17	2,892.71	3,495,415.88	3,488,057.83	7,358.05
Dispatchers & Other Wages	18,086.70	24,141.08	-6,054.38	228,019.65	265,551.92	-37,532.27
Maintenance Supervisors Wages	9,850.56	9,615.92	234.64	113,328.48	105,775.08	7,553.40
Mechanics & Service Wages	49,212.35	53,189.58	-3,977.23	571,953.53	585,085.42	-13,131.89
General Office Wages	15,426.01	14,578.25	847.76	167,295.03	160,360.75	6,934.28
General Management Wages	5,520.24	6,192.33	-672.09	69,360.72	68,115.67	1,245.05
Sick Pay	11,644.56	17,864.67	-6,220.11	166,912.44	196,511.33	-29,598.89
Holiday Pay	18,925.72	11,161.67	7,764.05	111,809.80	122,778.33	-10,968.53
Vacation Pay	28,851.06	29,588.67	-737.61	311,738.56	325,475.33	-13,736.77
Other Paid Absence	7,746.52	9,862.92	-2,116.40	65,706.80	108,492.08	-42,785.28
<b>TOTAL SALARIES AND WAGES</b>	<b>507,131.00</b>	<b>516,119.67</b>	<b>-8,988.67</b>	<b>5,584,595.49</b>	<b>5,677,316.33</b>	<b>-92,720.84</b>

**FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK**

STATEMENT OF NET EARNINGS  
For the Month Ending November 30, 2018

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>FRINGE BENEFITS</b>						
FICA Taxes	38,030.69	39,100.67	-1,069.98	405,556.62	430,107.33	-24,550.71
Pension	59,332.04	47,273.25	12,058.79	481,503.11	520,005.75	-38,502.64
Group Medical Insurance	189,298.24	260,748.25	-71,450.01	2,249,567.40	2,868,230.75	-618,663.35
Group Dental Insurance	7,273.11	8,428.75	-1,155.64	78,842.47	92,716.25	-13,873.78
Group Life Insurance	2,867.30	2,976.50	-109.20	30,455.60	32,741.50	-2,285.90
Group Disability Insurance	7,715.27	7,920.17	-204.90	83,960.43	87,121.83	-3,161.40
Group Vision Insurance	2,327.74	2,998.00	-670.26	25,470.28	32,978.00	-7,507.72
Separation Expense	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Taxes	53.56	498.75	-445.19	6,126.60	5,486.25	640.35
Workers' Compensation	10,496.17	10,913.25	-417.08	115,830.30	120,045.75	-4,215.45
Drivers' Uniforms	8,767.09	3,181.67	5,585.42	34,306.06	34,998.33	-692.27
<b>TOTAL FRINGE BENEFITS</b>	<b>326,161.21</b>	<b>384,039.25</b>	<b>-57,878.04</b>	<b>3,511,618.87</b>	<b>4,224,431.75</b>	<b>-712,812.88</b>
<b>MATERIALS AND SUPPLIES</b>						
Fuel and Lubricants	70,629.26	77,256.25	-6,626.99	689,285.26	849,818.75	-160,533.49
Tires and Tubes - Fixed Route	5,694.89	7,125.00	-1,430.11	62,838.45	78,375.00	-15,536.55
Tires and Tubes - Paratransit	1,137.96	1,260.00	-122.04	9,206.64	13,860.00	-4,653.36
Tickets, Transfers and Schedules	0.00	1,666.67	-1,666.67	16,339.30	18,333.33	-1,994.03
Parts - Rebuilt	168.66	0.00	168.66	164.70	0.00	164.70
Parts - Other Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
Parts/Supplies - Paratransit	9,299.27	6,930.00	2,369.27	93,339.48	76,230.00	17,109.48
Parts/Supplies - Revenue Equipment	25,849.11	31,350.00	-5,500.89	280,021.82	344,850.00	-64,828.18
Inventory Adjustment	0.00	0.00	0.00	-365.49	0.00	-365.49
Parts/Supplies - Shop Equipment	2,763.64	2,850.00	-86.36	24,804.45	31,350.00	-6,545.55
Parts/Supplies - Service Equipment	3,130.82	1,000.00	2,130.82	9,923.28	11,000.00	-1,076.72
Accident Repairs	0.00	0.00	0.00	41,207.42	0.00	41,207.42
Coveralls	1,990.82	2,906.25	-915.43	24,913.45	31,968.75	-7,055.30
Service Supplies	1,750.76	2,083.33	-332.57	28,232.96	22,916.67	5,316.29
Farebox Repairs	0.00	2,000.00	-2,000.00	2,298.83	22,000.00	-19,701.17
Outside Maintenance	10,411.65	8,333.33	2,078.32	92,899.37	91,666.67	1,232.70
Other Materials & Supplies	3,589.90	4,000.00	-410.10	39,215.22	44,000.00	-4,784.78
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>136,416.74</b>	<b>148,760.83</b>	<b>-12,344.09</b>	<b>1,414,325.14</b>	<b>1,636,369.17</b>	<b>-222,044.03</b>
<b>SERVICES</b>						
Professional and Technical	68,485.06	33,649.67	34,835.39	472,156.99	370,146.33	102,010.66
Temporary Help	4,619.32	0.00	4,619.32	19,449.15	0.00	19,449.15
Maintenance Contracts	7,007.52	8,073.67	-1,066.15	95,525.12	88,810.33	6,714.79
Custodial Services	631.13	4,700.00	-4,068.87	46,835.31	51,700.00	-4,864.69
Security Services	3,904.65	3,500.00	404.65	38,727.12	38,500.00	227.12
Legal Services	39,254.38	16,791.67	22,462.71	238,668.43	184,708.33	53,960.10
Data Processing	2,111.53	2,175.00	-63.47	22,441.87	23,925.00	-1,483.13
<b>TOTAL SERVICES</b>	<b>126,013.59</b>	<b>68,890.00</b>	<b>57,123.59</b>	<b>933,803.99</b>	<b>757,790.00</b>	<b>176,013.99</b>
<b>UTILITIES</b>						
Heat, Lights and Water	9,273.00	13,000.00	-3,727.00	107,105.15	143,000.00	-35,894.85

**FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK**

STATEMENT OF NET EARNINGS  
For the Month Ending November 30, 2018

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>INSURANCE</b>						
Physical Damage Insurance	833.33	833.33	0.00	9,166.63	9,166.67	-0.04
Liability Insurance	15,000.00	15,000.00	0.00	165,000.00	165,000.00	0.00
Other Corporate Insurance	15,272.00	14,418.92	853.08	164,684.42	158,608.08	6,076.34
<b>TOTAL INSURANCE</b>	<b>31,105.33</b>	<b>30,252.25</b>	<b>853.08</b>	<b>338,851.05</b>	<b>332,774.75</b>	<b>6,076.30</b>
<b>TAXES</b>						
Fuel and Lubricant Taxes	7.50	0.00	7.50	1,163.73	0.00	1,163.73
Other Taxes	0.00	0.00	0.00	296.87	0.00	296.87
<b>TOTAL TAXES</b>	<b>7.50</b>	<b>0.00</b>	<b>7.50</b>	<b>1,460.60</b>	<b>0.00</b>	<b>1,460.60</b>
<b>PURCHASED TRANSPORTATION</b>						
Purchased Transportation	7,250.00	17,041.67	-9,791.67	72,500.00	187,458.33	-114,958.33
<b>MISCELLANEOUS EXPENSES</b>						
Dues and Subscriptions	2,059.85	2,466.67	-406.82	27,712.69	27,133.33	579.36
Travel and Meetings	1,558.06	2,125.00	-566.94	16,357.73	23,375.00	-7,017.27
Bad Debt Expense	0.00	0.00	0.00	0.00	0.00	0.00
Advertising/Media	3,471.80	7,915.50	-4,443.70	35,528.55	87,070.50	-51,541.95
Communications Service	3,570.45	3,973.00	-402.55	41,438.56	43,703.00	-2,264.44
CDL/Phys/Drug Test	787.50	835.00	-47.50	7,465.00	9,185.00	-1,720.00
Bank Fees	1,600.40	1,000.00	600.40	14,929.81	11,000.00	3,929.81
Other Miscellaneous Expense	50.00	500.00	-450.00	6,786.70	5,500.00	1,286.70
<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>13,098.06</b>	<b>18,815.17</b>	<b>-5,717.11</b>	<b>150,219.04</b>	<b>206,966.83</b>	<b>-56,747.79</b>
<b>LEASES AND RENTALS</b>						
Office Equipment Lease	0.00	180.00	-180.00	528.44	1,980.00	-1,451.56
<b>VEHICLE TRACKING SYSTEM</b>						
Vehicle Tracking System	1,011.00	1,100.00	-89.00	10,450.00	12,100.00	-1,650.00
<b>TOTAL OPERATING EXPENSES</b>	<b>1,157,467.43</b>	<b>1,198,198.83</b>	<b>-40,731.40</b>	<b>12,125,457.77</b>	<b>13,180,187.17</b>	<b>-1,054,729.39</b>
<b>NET EARNINGS (LOSS) BEFORE NON-BUDGETED ITEMS</b>	<b>-170,336.01</b>	<b>85,190.58</b>	<b>-255,526.59</b>	<b>153,166.68</b>	<b>937,096.42</b>	<b>-783,929.74</b>
<b>NON-BUDGETED ITEMS</b>						
Depreciation	156,524.88	0.00	156,524.88	1,721,773.68	0.00	1,721,773.68
Unfunded Pension Liability	12,750.00	0.00	12,750.00	140,250.00	0.00	140,250.00
Unfunded Other Postretirement						
Employee Benefits Liability	43,500.00	0.00	43,500.00	478,500.00	0.00	478,500.00
<b>NET EARNINGS (LOSS)</b>	<b>-383,110.89</b>	<b>85,190.58</b>	<b>-468,301.47</b>	<b>-2,187,357.00</b>	<b>937,096.42</b>	<b>-3,124,453.42</b>

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
086199	11/06/2018	JAMES FISHER 2018 Cleaning Allowance	-85.00
			<b>-85.00</b>
086260	11/06/2018	STAR BANK HSA Company Contributions	-416.69
			<b>-416.69</b>
086632	11/02/2018	WELLS FARGO INST TRUST SERV Pension Deduction/Contribution	21,058.88
			<b>21,058.88</b>
086633	11/02/2018	FWPTC EMPLOYEE SUNSHINE CLUB Sunshine Club Withholdings	114.00
			<b>114.00</b>
086634	11/02/2018	LINCOLN NATIONAL LIFE INS D/C Employee 457 Withholdings	2,300.00
			<b>2,300.00</b>
086635	11/02/2018	LOCAL #682 SHEILA VANASPEREN Employee Union Dues Withheld	4,127.00
			<b>4,127.00</b>
086636	11/02/2018	ATU COPE Employee COPE (Union) Withheld	13.70
			<b>13.70</b>
086637	11/02/2018	CITILINK ELITE CLUB CitilinkElite Club Employee Withholdings	100.00
			<b>100.00</b>
086638	11/02/2018	INDIANA MICHIGAN POWER COMPANY Account Number 048-498-441-1-5	34.83
			<b>34.83</b>
086639	11/02/2018	COMCAST CABLE Account Number 8529 20 002 2294590	144.85
			<b>144.85</b>
086640	11/02/2018	SPRINT Account Number 749911519	1,287.14
			<b>1,287.14</b>
086641	11/02/2018	BRIANA MUNSON Direct Deposit Reversal Refund	600.00
			<b>600.00</b>
086642	11/02/2018	CHRISTOPHER PHILLIPS Direct Deposit Reversal Refund	1,041.87
			<b>1,041.87</b>
086643	11/02/2018	PAULETTE SANTANA Retro-active FMLA 8 Sick Hrs 9/28/18	132.16
			<b>132.16</b>

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
086644	11/09/2018	ENTERPRISE RENT-A-CAR - (0899) 18-063 - Rental Car for Margie Hammond	123.74
			<b>123.74</b>
086645	11/09/2018	BARBARA WOLFRUM & CARR'S COLLISION LLC 18-075 - Full & Final PD Settlement	2,204.79
			<b>2,204.79</b>
086646	11/09/2018	AFLAC INSURANCE Account Number KR783	1,680.10
			<b>1,680.10</b>
086647	11/09/2018	AG PLUS LP 7500 Gal Diesel - 10/29/2018 7500 Gal Diesel - 10/18/2018 7502 Gal Diesel - 10/03/2018 7502 Gal Diesel - 10/09/2018	17,737.50 17,737.50 17,742.23 17,742.23
			<b>70,959.46</b>
086648	11/09/2018	ALL PHASE ELECTRIC SUPPLY INC (4) 2LMP FLRFX - Shop Lights (5) 600v CC TD Fuse - Wash Rack	126.80 59.25
			<b>186.05</b>
086649	11/09/2018	ALLSTAR COMMUNICATIONS INC Camera's @ Baker Street losing Connectio Replaced Switch Change in recording of Camera's Repair on Camera Bay M1	115.00 148.00 550.50 222.35
			<b>1,035.85</b>
086650	11/09/2018	ALLSTATE - AMERICAN HERITAGE Case Number W1330	865.32
			<b>865.32</b>
086651	11/09/2018	AMERICAN EXPRESS Cont. Neg. Final Pmnt (10/22-10/25) Amazon.com - Screen Protector Claudia Switch for Camera System on Bus Barn HubCap Express - Front Hubcaps Greater Fort Wayne - Legislative Preview Shoplet.com - Paper for Board Minutes Indeed.com - Help Wanted Ads Godaddy.com - SSL Cert (Email 1yr) Amazon- Screen Protector - Being returne OfficeSupply.com - Airfresheners American Airlines - Flight Jason Procure	2,376.00 23.99 863.00 520.00 60.00 41.80 34.29 169.99 24.39 273.78 500.10
			<b>4,887.34</b>
086652	11/09/2018	AMERICAS WASH SYSTEMS INC Repair on wash rack	2,176.84
			<b>2,176.84</b>

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
<b>086653</b>	11/09/2018	AMO CORP	
		Calendars, Staples, Tape, Paper Clips, R	404.71
		Highlighters, Folders, Files, Paper	513.29
		#9 Envelopes for Margie	31.99
			<b>949.99</b>
<b>086654</b>	11/09/2018	APPLIED TECHNOLOGY GROUP INC	
		Partner Protection Program	293.95
			<b>293.95</b>
<b>086655</b>	11/09/2018	ARROW PEST CONTROL SERV.INC	
		Monthly Pest Control	258.00
		Monthly Pest Control - Baker Street	86.00
			<b>344.00</b>
<b>086656</b>	11/09/2018	AUTOMOTIVE & IND SUPPLY INC	
		Lube, Valve, Wheel Weights	99.35
		Lube, Valve, Wheel Weights	25.98
		Lube, Valve, Wheel Weights	121.54
		Lamp - Wrong part	-13.23
		Shocks, Blades, Cones and cups	31.66
		Shocks, Blades, Cones and cups	374.46
		Bulbs, Filters, Batteries & Wi	375.32
		Bulbs, Filters, Batteries & Wi	193.50
		Batteries, Cores, Hoses	45.44
		Batteries, Cores, Hoses	1,091.28
		Batteries, Cores, Hoses	-288.00
		Batteries, Cores, Hoses	16.47
		Bulbs, Filters, Batteries & Wi	21.90
		Filters, Wipers, Batteries, St	741.70
		Calipers & Cores	-55.56
		Filters, Wipers, Batteries, St	1,435.53
		Filters, Wipers, Batteries, St	-342.00
		Epoxy - Being returned	10.98
		Returned wrong part	-10.98
		Lamp - Being returned	13.23
		Shocks, Blades, Cones and cups	95.95
		171594/171593/37318 Strut /Shock for Cla	420.72
		Filters, Wipers, Batteries, St	150.36
		Filters, Wipers, Batteries, St	-33.00
		5-46301 Cushion Clamp	6.10
			<b>4,528.70</b>
<b>086657</b>	11/09/2018	AUTOMOTIVE HARDWARE SERV INC	
		Respirator, Paint, Icing	312.66
			<b>312.66</b>
<b>086658</b>	11/09/2018	STEPHEN J. BAILEY	
		Social Media Management - Sept 2018	470.00
			<b>470.00</b>



**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
086659	11/09/2018	JACK L BARBOUR	
		Security for 10/27-11/02/2018	450.00
		Security for 10/20-10/26/2018	450.00
		Security for 10/06-10/12/2018	450.00
		Security for 10/14-10/19/18	450.00
			<b>1,800.00</b>
086660	11/09/2018	GEORGE BARLAG	
		2018 Cleaning Allowance	85.00
			<b>85.00</b>
086661	11/09/2018	BLACKSTONE LABORATORIES INC	
		Oil Reports	180.00
		Oil Reports	315.00
			<b>495.00</b>
086662	11/09/2018	JEAN MARIE BOYKINS	
		Cell Phone Reimbursement	45.00
			<b>45.00</b>
086663	11/09/2018	BRAKE MATERIALS & PARTS INC.	
		Disc Pads for Stock	437.65
			<b>437.65</b>
086664	11/09/2018	BRATEMAN'S INC	
		Anthony Bouillon	40.03
		Sheila Van Asperen	278.70
		Clayton Mance	374.96
		Richard Lamb	374.94
		Timmie Whitt	375.00
		James Fisher	374.88
			<b>1,818.51</b>
086665	11/09/2018	DARREL BROCK	
		2018 Tooling Allowance	500.00
			<b>500.00</b>
086666	11/09/2018	SHANE M CARRIER	
		Security for 10/29-11/02/2018	150.00
		Security for 10/22-10/25/2018	150.00
		Security for 10/08-10/12/2018	150.00
		Security for 10/16-10/19/2018	150.00
			<b>600.00</b>
086667	11/09/2018	CINTAS FIRST AID & SAFETY	
		Poster Compliance Renewal - Baker St	173.82
		Poster Compliance Renewal	434.50
		Cabinet Restocks - Baker Street	136.87
		Cabinet Restocks / Gloves / Eye Stations	825.28
		Cabnet Restocks - Baker Street	150.99
			<b>1,721.46</b>

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
086668	11/09/2018	CITY GLASS SPECIALITY INC	
		Repaired stone chip on #1573	100.00
		Install new glass on #1043	548.00
		Repaired stone chip #1555	90.00
		Replaced glass on #0987	315.36
			<b>1,053.36</b>
086669	11/09/2018	CITY UTILITIES	
		Account Number 002424600051524	11.09
		Account Number 004542000698334	165.36
			<b>176.45</b>
086670	11/09/2018	CLARKE POWER SERVICES, INC Manual for Hybrid Buses	110.00
			<b>110.00</b>
086671	11/09/2018	MSC INDUSTRIAL SUPPLY CO	
		Dust Mask (20)	37.66
		Parts and Supplies for Shop	237.87
		Parts and Supplies for Shop	381.55
		Parts and Supplies for Shop	330.47
		Parts and Supplies for Shop	187.91
			<b>1,175.46</b>
086672	11/09/2018	COMM.TRANS. NETWORK INC.	
		Oct'17 - (877 trips @ \$27/trip) 50% Net	7,250.00
			<b>7,250.00</b>
086673	11/09/2018	COMM.TRANS. NETWORK INC.	
		2018 Medium Trans Vehicles (80	140,814.00
			<b>140,814.00</b>
086674	11/09/2018	CONFIDENTIAL SHREDDING	
		Receptacle Paper Shredding	20.00
			<b>20.00</b>
086675	11/09/2018	CRAFT LABORATORIES INC	
		Swivel Hose Reel	89.90
		LP-200 Pressure Wash	575.30
		LP-200 Pressure Wash	575.30
			<b>1,240.50</b>

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
<b>086676</b>	11/09/2018	CUMMINS CROSSPOINT LLC	
		Gasket	100.11
		Gasket	-100.11
		Air Compressor #1349	2,401.26
		Filters	1,032.12
		Insite Lite Registration (2) Shop Comp	1,440.00
		Injector, Inj Tubes, Gaskets	-3,896.48
		DEF Doser for 1557	316.63
		Nitro Oxide & Pres Temp Sensor	408.25
		Compressor & Gasket #1556	2,401.26
		Connector #1352	67.33
		Speed & Temp Sensors	179.57
		Sensor and Core #1658	447.66
		Compressor, Gaskets, Seal#1353	-115.00
		Nitrogen Oxide Sensor & Core	-80.50
		Nitrogen Oxide Sensors & Cores	-80.50
	<b>4,521.60</b>		
<b>086677</b>	11/09/2018	DELTA FOREMOST CHEMICAL CORP.	
		Smoke Eaters & Ice Chasers	825.86
			<b>825.86</b>
<b>086678</b>	11/09/2018	ANTHONY J. DEVIDO	
		Security for 10/29-10/31/2018	150.00
		Security for 10/22-10/24/2018	150.00
		Security for 10/09-10/11/2018	200.00
		Security for 10/15-10/18/2018	150.00
			<b>650.00</b>
<b>086679</b>	11/09/2018	DWD TECHNOLOGY GROUP INC	
		Monthly Server Back Up to Cloud	838.00
			<b>838.00</b>
<b>086680</b>	11/09/2018	JAMES FISHER	
		2018 Cleaning Allowance	85.00
			<b>85.00</b>
<b>086681</b>	11/09/2018	FORT WAYNE TRUCK CENTER	
		Check Valve Kits	37.50
		Brake kits for Stock (2)	525.88
			<b>563.38</b>
<b>086682</b>	11/09/2018	FRAME SERVICE INC	
		Inlet Check Valve Kits - Dryer	1,925.00
		Air Dryers	1,300.00
			<b>3,225.00</b>
<b>086683</b>	11/09/2018	FRONTIER	
		Account Number 260-436-7729-031609-5	66.21
			<b>66.21</b>

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
086684	11/09/2018	GILLIG LLC	
		Radiator Assy for #1658	2,055.86
		Motors	754.06
		Switches, Slack Adj, Lights	49.11
		Bushings, Latch, Solenoid, Fil	738.39
		Draglink End, Switch, Bulb, A/	2,971.00
		Draglink End, Switch, Bulb, A/	245.10
		Bushings, Latch, Solenoid, Fil	367.80
		Fan Controls, Bushings, Fan Mo	1,276.18
		<b>8,457.50</b>	
086685	11/09/2018	VANESSA GIVANDS	
		Garnishment Interrogatory Refund - Court	314.98
		<b>314.98</b>	
086686	11/09/2018	GLEAVE CONSTRUCTION	
		Rollers for North & South Gates Installe	2,200.00
		<b>2,200.00</b>	
086687	11/09/2018	GMV SYNCROMATICS - EASY RIDES	
		Ride Reminder Calls - 2018 3rd Qrt	587.93
		<b>587.93</b>	
086688	11/09/2018	GOODYEAR TIRE & RUBBER	
		Mileage - September 2018	4,998.47
		<b>4,998.47</b>	
086689	11/09/2018	HELEN GRIFFIN	
		2018 Cleaning Allowance	85.00
		<b>85.00</b>	
086690	11/09/2018	GUARDIAN INS - APPLETON	
		November Vision Premiums	2,589.56
		<b>2,589.56</b>	
086691	11/09/2018	KATHY HAGAN	
		2018 Uniform Allowance	12.71
		<b>12.71</b>	
086692	11/09/2018	HOGLUND BUS CO INC	
		Wheel Chair Tie Downs	53.88
		Stock for Mini Buses	187.24
		<b>241.12</b>	
086693	11/09/2018	RICOH USA, INC.	
		Black/White & Color Copies	136.84
		<b>136.84</b>	
086694	11/09/2018	J & K COMMUNICATIONS INC	
		Contract # 1747 11/01-11/30/2018	117.50
		Contract # 1673 11/01-11/30/2018	1,551.00
		Contract # 1751 11/15-12/14/2018	91.46
		Contract # 1571 11/01-11/30/2018	117.50
		Contract # 1579 11/04-12/03/2018	23.50
Contract #1664 11/1-11/30/2018	70.50		
		<b>1,971.46</b>	

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
086695	11/09/2018	JACKSON OIL & SOLVENTS INC DEF [BULK]	465.00
			<b>465.00</b>
086696	11/09/2018	JANITORS SUPPLY CO INC Wipes, Liners, Hand Soap, Bowl Cleaner,	699.44
			<b>699.44</b>
086697	11/09/2018	HECTOR JIMENEZ 2018 Tooling Allowance	500.00
			<b>500.00</b>
086698	11/09/2018	BETSY KACHMAR ITA Meeting - Mileage & Parking	177.10
			<b>177.10</b>
086699	11/09/2018	KC CLAIMS, LLC KC2015-432 / 15-078 KC2018-644 / 18-025 KC2018-703 / 18-072 KC2018-690 / 18-063 KC2016-441 / 16-009 KC2018-664 / 18-044 KC2018-663 / 18-043 KC2018-665 / 18-045 KC2018-656 / 18-035 KC2018-689 / 18-062 KC2018-659 / 18-039 KC2018-680 / 18-059 KC2018-065 / 18-065 KC2018-639 / 18-020	552.50 303.28 643.50 364.00 266.50 162.50 370.50 474.50 448.50 433.28 455.00 1,076.78 537.28 767.00
			<b>6,855.12</b>

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
<b>086700</b>	11/09/2018	KELLEY CHEVROLET INC	
		Headlamps, Duct	209.69
		Headlamps, Duct	311.09
		Sensor for #1262	253.89
		Nox Sensor #1267	253.89
		Hose	48.28
		P/S Hose #1573	42.00
		intake valve for 1470	155.17
		fuel line for 1470	27.60
		Nox Sensor # 1192	253.89
		fuel line for 1470	29.16
		Sensors & Connectors #1260	298.86
		Bolt & Gasket #1267	23.21
		Housing, Cover, Duct #0986	250.57
		Sensor for #1260	65.12
		Tranmission Rebuild Parts	23.01
		Sensor for #1193	253.89
		Connector	67.52
		Housing, Piston & Convert	681.94
		F-Duct	152.52
Sensor	97.00		
Rims/wheels for 1470	528.34		
		<b>4,026.64</b>	
<b>086701</b>	11/09/2018	NAKIA KING	
		Garnishment Interrogatory Refund	339.81
		<b>339.81</b>	
<b>086702</b>	11/09/2018	TOMMIE KINNIE	
		2018 Medicare Supplement Benefit	847.88
		<b>847.88</b>	
<b>086703</b>	11/09/2018	KOORSEN FIRE & SECURITY INC.	
		Qrtly Burg Monitoring - Baker Street	97.65
		Qrtly Fire Alram Monitor Srv	7.00
		<b>104.65</b>	
<b>086704</b>	11/09/2018	LINCOLN NATIONAL LIFE INS CO	
		FTWAYTRAN3-BL-1470889	18,111.13
		<b>18,111.13</b>	
<b>086705</b>	11/09/2018	MARKET & CAPITOL ADVOCACY, LLC	
		State Gov Affairs Consult Fees Oct'18	2,500.00
		<b>2,500.00</b>	
<b>086706</b>	11/09/2018	McMAHON TRUCK TIRE INC	
		Alignment on # 1261	130.05
		Alignment on # 84	85.00
		Tires, Alignment, Balance #1260	982.94
		Tires/Alignment/Balance #1472	410.98
		<b>1,608.97</b>	
<b>086707</b>	11/09/2018	NATIONAL SERV-ALL INC	
		Account Number 3-0091-1008754	215.13
		<b>215.13</b>	

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
086708	11/09/2018	NORTHERN INDIANA PUBLIC SERVIC Account Number 641-201-002-7	2,057.56
			<b>2,057.56</b>
086709	11/09/2018	OFFICE CONCEPTS, INC. Maint. Contract Number 30131 Maint Contract # 29509 Maint Contract # 30265 - Dispatch Copier	478.30 231.95 10.04
			<b>720.29</b>
086710	11/09/2018	OFFICETEAM INC Temp Help - Cust Srv - Mikaela Warren Temp Help Cust Srv Cheyenne Taylor Temp Help - Cust Srv - Cheyenne Taylor Temp Help - Cust Srv - Amanda Sorg Foste Temp Help Cust Srv Mikaela Warren Temp Help Cust Srv Amanda Sorg Foster Temp Help - Cust Srv - Amanda Sorg-Foste Temp Help - Cust Srv - Mikaela Warren Temp Help - Cust Srv - Cheyenne Taylor Temp Help - Cust Srv - Mikaela Warren Temp Help - Cust Srv - Amand Sorg Foster Temp Help - Cust Srv - Cheyenne Taylor	837.51 122.10 488.20 549.45 661.78 905.59 529.10 1,115.03 590.15 842.39 671.55 603.38
			<b>7,916.23</b>
086711	11/09/2018	PHYSICIANS HEALTH PLAN INC November Health Insurance Premiums	193,740.69
			<b>193,740.69</b>
086712	11/09/2018	POWER COMPONENTS CORPORATION 3-way Air Fitting for Hoist Push Connect Fitting for Shop Hoist Hoses for Wash Rack Power Washer Hose Assy/ Adapter #1352	5.84 2.09 13.52 36.95
			<b>58.40</b>
086713	11/09/2018	EDWARD PRICE COMPANY Felonious Assault Policy C-2881	823.68
			<b>823.68</b>
086714	11/09/2018	PROFITS ON-HOLD PROD LLC Monthly Subscription	125.00
			<b>125.00</b>
086715	11/09/2018	Q.H.G OF FORT WAYNE COMPANY LLC Winborn/Spencer/Fisher/King/Ervin/Hairst	280.00
			<b>280.00</b>
086716	11/09/2018	QUINTE PLASTICS LTD Mounting Brk, Bus Litterbags	398.00
			<b>398.00</b>
086717	11/09/2018	JUNIOR RODRIGUEZ Cell Phone Reimbursement	45.00
			<b>45.00</b>

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
<b>086718</b>	11/09/2018	ROTHBERG LOGAN & WARSCO LLP	
		Liability Matter	1,402.50
		Liability Matter	646.00
		General Legal / Workers Comp Matters	40,174.04
		Liability Matter	1,870.00
		Liability Matter	680.00
			<b>44,772.54</b>
<b>086719</b>	11/09/2018	RUSS MOORE TRANSMISSION INC	
		Master Kit for Transmission re Transmission part	404.46 404.46
			<b>808.92</b>
<b>086720</b>	11/09/2018	RUSSETT DESIGN, INC	
		Web updates, Design Opp Camp, Purchase	4,325.00
			<b>4,325.00</b>
<b>086721</b>	11/09/2018	SAFETY-KLEEN CORPORATION	
		VAC Service - 24 week	3,203.35
		W/HD Recycled	220.67
			<b>3,424.02</b>
<b>086722</b>	11/09/2018	PAM SCHIEBER	
		Cell Phone Reimbursement	45.00
			<b>45.00</b>
<b>086723</b>	11/09/2018	SELECTION.COM INC	
		Background Checks	376.30
			<b>376.30</b>
<b>086724</b>	11/09/2018	SRF CONSULTING GROUP, INC.	
		COA/TDP Consultant Fees	4,770.92
			<b>4,770.92</b>
<b>086725</b>	11/09/2018	STAR BANK	
		HSA Company Contributions	800.00
			<b>800.00</b>
<b>086726</b>	11/09/2018	STAR BANK	
		HSA Company Contributions	-416.68
		HSA Company Contributions	416.68
			<b>0.00</b>
<b>086727</b>	11/09/2018	SUPERIOR VAN & MOBILITY	
		Lift Repair on #1266	723.98
			<b>723.98</b>
<b>086728</b>	11/09/2018	CARL THOMAS	
		Garnishment Interrogatory Refund	373.94
			<b>373.94</b>
<b>086729</b>	11/09/2018	RICHARD THOMAS JR.	
		Cell Phone Reimbursement	45.00
			<b>45.00</b>
<b>086730</b>	11/09/2018	JASON TRABERT	
		Cell Phone Reimbursement	45.00
			<b>45.00</b>



**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
<b>086731</b>	11/09/2018	UNIFIRST CORPORATION	
		November Shop Uniforms	324.49
		October Shop Uniforms	307.87
		Mats - Baker Street	36.00
		October Shop Uniforms	302.53
		October Shop Uniforms	417.49
		Mats - Baker Street	36.00
		<b>1,424.38</b>	
<b>086732</b>	11/09/2018	SHEILA VAN ASPEREN	
		2018 Shoes Allowance (1 Pair)	96.30
		<b>96.30</b>	
<b>086733</b>	11/09/2018	WAYNE PIPE & SUPPLY INC	
		Toilet Repair at Baker Street	-102.81
		Toilet Repair for Baker Street	270.10
		Toilet Repair at Baker Street	-127.91
		Toilet Repair at Baker Street	102.81
		Toilet Repair at Baker Street	-102.81
		Toilet Repair at Baker Street	102.81
		<b>142.19</b>	
<b>086734</b>	11/09/2018	WILLIAM WEBER & ASSOCIATES INC	
		Consult EAP / Training 6/25, 10/5, 10/25	1,327.20
		<b>1,327.20</b>	
<b>086735</b>	11/16/2018	WELLS FARGO INST TRUST SERV	
		Pension Deduction and Contribution	20,690.58
		<b>20,690.58</b>	
<b>086736</b>	11/16/2018	FWPTC EMPLOYEE SUNSHINE CLUB	
		Sunshine Club Employee Withholdings	110.00
		<b>110.00</b>	
<b>086737</b>	11/16/2018	LINCOLN NATIONAL LIFE INS D/C	
		Employee 457 Withholdings	2,300.00
		<b>2,300.00</b>	
<b>086738</b>	11/16/2018	CITILINK ELITE CLUB	
		Elite Club Employees Withholding	100.00
		<b>100.00</b>	
<b>086739</b>	11/16/2018	INDIANA MICHIGAN POWER COMPANY	
		Account Number 046-220-014-0-4	4,233.25
		Account Number 047-759-400-0-2	1,290.06
		<b>5,523.31</b>	
<b>086740</b>	11/16/2018	COMCAST BUSINESS	
		Account Number 939773232	320.36
		Account Number 939776232	2,519.09
		<b>2,839.45</b>	

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
<b>086741</b>	11/16/2018	CITY UTILITIES	
		Account Number 004542000638226	358.47
		Account Number 002424600000708	11.55
		Account Number 002424600051506	620.68
		Account Number 004542000638218	491.27
			<b>1,481.97</b>
<b>086742</b>	11/16/2018	LOWE'S	
		Plumbing & Electrical Supplies	43.84
		Johni-Rings	10.21
		Lock, Adhesive, Bed Bug Fogger	76.35
			<b>130.40</b>
<b>086743</b>	11/30/2018	COMCAST CABLE	
		Account Number 8529 20 002 2294590	144.85
			<b>144.85</b>
<b>086744</b>	11/30/2018	FWPTC EMPLOYEE SUNSHINE CLUB	
		Employee Sunshine Club Dues Withheld	112.00
			<b>112.00</b>
<b>086745</b>	11/30/2018	INDIANA BUREAU OF MOTOR	
		Title/Plate Fee for Bus #1996	15.00
		Title/Plate Fee for Bus #1994	15.00
		Title/Plate Fee for Bus #1995	15.00
			<b>45.00</b>
<b>086746</b>	11/30/2018	INDIANA MICHIGAN POWER COMPANY	
		Account Number 048-498-441-1-5	33.71
			<b>33.71</b>
<b>086747</b>	11/30/2018	LINCOLN NATIONAL LIFE INS D/C	
		Employee 457 Withholdings	2,300.00
			<b>2,300.00</b>
<b>086748</b>	11/30/2018	SPRINT	
		Account Number 749911519	1,305.92
			<b>1,305.92</b>
<b>086749</b>	11/30/2018	WELLS FARGO INST TRUST SERV	
		Pension Deductions/Contributions	21,220.88
			<b>21,220.88</b>

**FORT WAYNE PTC  
RECORD OF TRANSMITTALS**

DATE RANGE: 11/01/2018 to 11/30/2018

Check Number	Check Date	Vendor Name/Description	Amount
--------------	------------	-------------------------	--------

---

TOTAL CHECK AMOUNT **677,639.02**

**EFT PAYMENTS & OTHER TRANSACTIONS**

PAYROLL DIRECT DEPOSIT & NET CHECKS	\$490,625.70
PAYROLL TAXES	\$200,851.07
HEALTH INSURANCE - HRA PAYMENTS/HSA Contributions	\$19,104.64
WORKER'S COMP.	\$625.61
DATA PROCESSING/ANALYSIS CHARGES	\$2,916.44
PAYROLL LIENS	\$11,979.86
CHECKES ISSUED PRIOR MONTH - VOIDED CURRENT MONTH	\$0.00

**TOTAL EFT PAYMENTS & OTHER TRANSACTIONS \$726,103.32**

**TOTAL TRANSMITTALS \$1,403,742.34**

**RECORD OF TRANSMITTALS**

**I HEREBY ATTEST THAT I HAVE EXAMINED THE VOUCHER CHECK NUMBERS 086632-086749 IN THE AMOUNT OF \$677,639.02 AND EFT PAYMENTS AND OTHER TRANSACTIONS IN THE AMOUNT OF \$726,103.32 AS LISTED ON THE FORT WAYNE PUBLIC TRANSPORTATION CORPORATION RECORD OF TRANSMITTALS FOR THE MONTH OF NOVEMBER 2018 AND, BY MY SIGNATURE, HAVE INDICATED APPROVAL OF SAME.**

**NOTE: J. NELSON COATS HAS ABSTAINED ON THE VOTE RELATING TO ALL INVOICES FROM DWD TECHNOLOGY GROUP.**

**Dated this 13<sup>th</sup> Day of December, 2018.**

_____	_____
_____	_____
_____	_____
_____	

