

CONTROLLER'S REPORT

January 10, 2019

DECEMBER 2018 FINANCIAL DATA

Overall revenue is under budget by approximately 13% due to the estimated property tax circuit breaker as well as the fact that we don't anticipate drawing down as much 5307 Special Rule Operations funds in the current year as was budgeted. Operating expenses are under budget by approximately 8%. Part of the reason for the savings is due to the fact that we have experienced large savings in Group Medical Insurance and Fuel. These are lower due to the health insurance renewal coming in lower than what we had anticipated and diesel fuel prices being significantly lower than budgeted.

Citilink's cash position as of December 31, 2018 is roughly \$1,600,000 lower as compared to the cash position as of December 31, 2017 primarily related to the timing of draw downs on Federal Grants and Indiana PMTF funds.

Financial Summary Comparison

	December		Year-to-date			
	2018	2017	2018	2017	\$ Diff	% Diff
Operating revenue	\$ 129,753.17	\$ 142,650.68	\$ 1,942,721.61	\$ 1,876,946.31	\$ 65,775.30	3.50%
Non-operating revenue	\$ 1,026,922.95	\$ 920,513.66	\$ 11,492,578.96	\$ 11,141,245.79	\$ 351,333.17	3.15%
Total Revenue	<u>\$ 1,156,676.12</u>	<u>\$ 1,063,164.34</u>	<u>\$ 13,435,300.57</u>	<u>\$ 13,018,192.10</u>	<u>\$ 417,108.47</u>	3.20%
Operating Expenses	<u>\$ 1,123,025.53</u>	<u>\$ 1,070,576.98</u>	<u>\$ 13,248,483.30</u>	<u>\$ 12,625,199.36</u>	<u>\$ 623,283.94</u>	4.94%

RECORD OF TRANSMITTALS

The Record of Transmittals for December 2018 is included in your packet. The interim Record of Transmittals for January 1-10, 2019 will be distributed at the meeting for your review and approval.

Respectfully submitted,



Bruce Miller
Controller

CITILINK

Cash Balances Report 12/31/2018

OLD National Bank

Checking	\$	1,877,992.16
Ticket Vending Machine	\$	1,153.00
Credit Card	\$	2,410.84
Money Market	\$	5,335.98
	\$	<u>1,886,891.98</u>

Salin Bank

Savings	\$	1,107,987.81	
TOTAL			<u>\$ 2,994,879.79</u>

Fund Balances

Operating	\$	728,475.86	
Workers' Comp	\$	1,000,000.00	
Liability	\$	243,451.89	
Matching	\$	154,761.52	
Levy Excess	\$	-	
Rainy Day	\$	868,190.52	
			<u>\$ 2,994,879.79</u>

CASH ACTIVITY SUMMARY

	<u>Current Month</u>		<u>Y-T-D</u>	
Beginning Balance	\$	3,079,077.90	\$	4,610,583.96
Receipts	\$	1,263,410.03	\$	13,492,247.91
Disbursements	\$	1,347,608.14	\$	15,107,952.08
Ending Balance	\$	<u>2,994,879.79</u>	\$	<u>2,994,879.79</u>
	\$	-	\$	0.00

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK

STATEMENT OF NET EARNINGS
For the Month Ending December 31, 2018

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
REVENUE						
OPERATING REVENUE						
Passenger Fares	73,285.81	119,466.67	-46,180.86	1,154,748.77	1,433,600.00	-278,851.23
Paratransit	15,260.11	12,600.00	2,660.11	180,849.91	151,200.00	29,649.91
Fare Subsidy	27,349.75	36,163.42	-8,813.67	438,938.88	433,961.00	4,977.88
Advertising Service	13,687.50	13,333.33	354.17	165,875.00	160,000.00	5,875.00
ID Cards	170.00	50.00	120.00	2,309.05	600.00	1,709.05
TOTAL OPERATING REVENUE	129,753.17	181,613.42	-51,860.25	1,942,721.61	2,179,361.00	-236,639.39
NON-OPERATING REVENUE						
Federal Operating Assistance	0.00	0.00	0.00	0.00	0.00	0.00
State Operating Assistance	171,588.00	175,977.08	-4,389.08	2,107,335.00	2,111,725.00	-4,390.00
Property Taxes	548,123.42	504,161.08	43,962.34	5,256,255.42	6,049,933.00	-793,677.58
Excise Taxes	65,311.89	28,295.58	37,016.31	376,567.89	339,547.00	37,020.89
Bank Taxes	-2,224.21	2,800.00	-5,024.21	28,575.79	33,600.00	-5,024.21
COIT Tax	71,476.75	69,551.25	1,925.50	893,416.02	834,615.00	58,801.02
Commercial Vehicle Taxes	1,783.00	2,791.75	-1,008.75	32,495.00	33,501.00	-1,006.00
JARC	0.00	0.00	0.00	0.00	0.00	0.00
Capitalize Maintenance	17,029.40	174,187.58	-157,158.18	1,684,721.40	2,090,251.00	-405,529.60
CMAQ	0.00	6,666.67	-6,666.67	0.00	80,000.00	-80,000.00
Complementary Paratransit	25,124.00	25,204.67	-80.67	302,456.00	302,456.00	0.00
FTA 5307 - Operations	41,663.00	82,432.00	-40,769.00	500,000.00	989,184.00	-489,184.00
New Freedom	0.00	0.00	0.00	0.00	0.00	0.00
Private Grants	0.00	0.00	0.00	0.00	0.00	0.00
FTA - Program Administration for 5310	3,222.00	1,666.67	1,555.33	29,020.00	20,000.00	9,020.00
FTA 5310 - Operational Funds Pass Thru	29,000.00	17,041.67	11,958.33	87,000.00	204,500.00	-117,500.00
Sale of Fuel	0.00	0.00	0.00	0.00	0.00	0.00
Sale of Scrap	0.00	83.33	-83.33	527.19	1,000.00	-472.81
Investment Income	228.44	416.67	-188.23	2,772.75	5,000.00	-2,227.25
Accident Repair Recovery	0.00	500.00	-500.00	13,942.32	6,000.00	7,942.32
Greyhound Agency Income	3,883.76	5,416.67	-1,532.91	52,418.47	65,000.00	-12,581.53
Other Miscellaneous Income	50,713.50	4,583.33	46,130.17	122,150.71	55,000.00	67,150.71
Gain/Loss on Sale of Fixed Assets	0.00	0.00	0.00	2,925.00	0.00	2,925.00
TOTAL NON-OPERATING REVENUE	1,026,922.95	1,101,776.00	-74,853.05	11,492,578.96	13,221,312.00	-1,728,733.04
TOTAL REVENUE	1,156,676.12	1,283,389.42	-126,713.30	13,435,300.57	15,400,673.00	-1,965,372.43
OPERATING EXPENSES						
SALARIES AND WAGES						
Operations Supervisors Wages	16,279.28	22,828.42	-6,549.14	299,333.88	273,941.00	25,392.88
Drivers Wages	306,618.20	317,096.17	-10,477.97	3,802,034.08	3,805,154.00	-3,119.92
Dispatchers & Other Wages	20,381.15	24,141.08	-3,759.93	248,400.80	289,693.00	-41,292.20
Maintenance Supervisors Wages	8,143.68	9,615.92	-1,472.24	121,472.16	115,391.00	6,081.16
Mechanics & Service Wages	46,552.61	53,189.58	-6,636.97	618,506.14	638,275.00	-19,768.86
General Office Wages	18,665.17	14,578.25	4,086.92	185,960.20	174,939.00	11,021.20
General Management Wages	3,896.64	6,192.33	-2,295.69	73,257.36	74,308.00	-1,050.64
Sick Pay	10,667.56	17,864.67	-7,197.11	177,580.00	214,376.00	-36,796.00
Holiday Pay	19,417.80	11,161.67	8,256.13	131,227.60	133,940.00	-2,712.40
Vacation Pay	36,122.00	29,588.67	6,533.33	347,860.56	355,064.00	-7,203.44
Other Paid Absence	10,257.76	9,862.92	394.84	75,964.56	118,355.00	-42,390.44
TOTAL SALARIES AND WAGES	497,001.85	516,119.67	-19,117.82	6,081,597.34	6,193,436.00	-111,838.66

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK

STATEMENT OF NET EARNINGS
For the Month Ending December 31, 2018

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
FRINGE BENEFITS						
FICA Taxes	37,119.79	39,100.67	-1,980.88	442,676.41	469,208.00	-26,531.59
Pension	38,106.37	47,273.25	-9,166.88	519,609.48	567,279.00	-47,669.52
Group Medical Insurance	204,708.61	260,748.25	-56,039.64	2,454,276.01	3,128,979.00	-674,702.99
Group Dental Insurance	7,239.83	8,428.75	-1,188.92	86,082.30	101,145.00	-15,062.70
Group Life Insurance	2,867.30	2,976.50	-109.20	33,322.90	35,718.00	-2,395.10
Group Disability Insurance	7,810.87	7,920.17	-109.30	91,771.30	95,042.00	-3,270.70
Group Vision Insurance	2,443.04	2,998.00	-554.96	27,913.32	35,976.00	-8,062.68
Separation Expense	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Taxes	124.15	498.75	-374.60	6,250.75	5,985.00	265.75
Workers' Compensation	10,496.17	10,913.25	-417.08	126,326.47	130,959.00	-4,632.53
Drivers' Uniforms	7,678.02	3,181.67	4,496.35	41,984.08	38,180.00	3,804.08
TOTAL FRINGE BENEFITS	318,594.15	384,039.25	-65,445.10	3,830,213.02	4,608,471.00	-778,257.98
MATERIALS AND SUPPLIES						
Fuel and Lubricants	59,454.47	77,256.25	-17,801.78	748,739.73	927,075.00	-178,335.27
Tires and Tubes - Fixed Route	5,325.63	7,125.00	-1,799.37	68,164.08	85,500.00	-17,335.92
Tires and Tubes - Paratransit	696.00	1,260.00	-564.00	9,902.64	15,120.00	-5,217.36
Tickets, Transfers and Schedules	0.00	1,666.67	-1,666.67	16,339.30	20,000.00	-3,660.70
Parts - Rebuilt	0.00	0.00	0.00	164.70	0.00	164.70
Parts - Other Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
Parts/Supplies - Paratransit	9,579.15	6,930.00	2,649.15	102,918.63	83,160.00	19,758.63
Parts/Supplies - Revenue Equipment	15,293.69	31,350.00	-16,056.31	295,315.51	376,200.00	-80,884.49
Inventory Adjustment	-10.56	0.00	-10.56	-376.05	0.00	-376.05
Parts/Supplies - Shop Equipment	924.40	2,850.00	-1,925.60	25,728.85	34,200.00	-8,471.15
Parts/Supplies - Service Equipment	510.11	1,000.00	-489.89	10,433.39	12,000.00	-1,566.61
Accident Repairs	0.00	0.00	0.00	41,207.42	0.00	41,207.42
Coveralls	2,497.83	2,906.25	-408.42	27,411.28	34,875.00	-7,463.72
Service Supplies	2,889.77	2,083.33	806.44	31,122.73	25,000.00	6,122.73
Farebox Repairs	0.00	2,000.00	-2,000.00	2,298.83	24,000.00	-21,701.17
Outside Maintenance	4,747.04	8,333.33	-3,586.29	97,646.41	100,000.00	-2,353.59
Other Materials & Supplies	4,213.69	4,000.00	213.69	43,428.91	48,000.00	-4,571.09
TOTAL MATERIALS AND SUPPLIES	106,121.22	148,760.83	-42,639.61	1,520,446.36	1,785,130.00	-264,683.64
SERVICES						
Professional and Technical	25,657.63	33,649.67	-7,992.04	497,814.62	403,796.00	94,018.62
Temporary Help	4,711.64	0.00	4,711.64	24,160.79	0.00	24,160.79
Maintenance Contracts	6,408.40	8,073.67	-1,665.27	101,933.52	96,884.00	5,049.52
Custodial Services	5,785.18	4,700.00	1,085.18	52,620.49	56,400.00	-3,779.51
Security Services	3,050.00	3,500.00	-450.00	41,777.12	42,000.00	-222.88
Legal Services	79,533.54	16,791.67	62,741.87	318,201.97	201,500.00	116,701.97
Data Processing	3,464.34	2,175.00	1,289.34	25,906.21	26,100.00	-193.79
TOTAL SERVICES	128,610.73	68,890.00	59,720.73	1,062,414.72	826,680.00	235,734.72
UTILITIES						
Heat, Lights and Water	13,897.74	13,000.00	897.74	121,002.89	156,000.00	-34,997.11

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION/CITILINK

STATEMENT OF NET EARNINGS
For the Month Ending December 31, 2018

	Period to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
INSURANCE						
Physical Damage Insurance	833.33	833.33	0.00	9,999.96	10,000.00	-0.04
Liability Insurance	15,000.00	15,000.00	0.00	180,000.00	180,000.00	0.00
Other Corporate Insurance	15,227.66	14,418.92	808.74	179,912.08	173,027.00	6,885.08
TOTAL INSURANCE	31,060.99	30,252.25	808.74	369,912.04	363,027.00	6,885.04
TAXES						
Fuel and Lubricant Taxes	0.00	0.00	0.00	1,163.73	0.00	1,163.73
Other Taxes	7.50	0.00	7.50	304.37	0.00	304.37
TOTAL TAXES	7.50	0.00	7.50	1,468.10	0.00	1,468.10
PURCHASED TRANSPORTATION						
Purchased Transportation	14,500.00	17,041.67	-2,541.67	87,000.00	204,500.00	-117,500.00
MISCELLANEOUS EXPENSES						
Dues and Subscriptions	2,859.85	2,466.67	393.18	30,572.54	29,600.00	972.54
Travel and Meetings	1,223.61	2,125.00	-901.39	17,581.34	25,500.00	-7,918.66
Bad Debt Expense	0.00	0.00	0.00	0.00	0.00	0.00
Advertising/Media	725.00	7,915.50	-7,190.50	36,253.55	94,986.00	-58,732.45
Communications Service	3,570.77	3,973.00	-402.23	45,009.33	47,676.00	-2,666.67
CDL/Phys/Drug Test	554.00	835.00	-281.00	8,019.00	10,020.00	-2,001.00
Bank Fees	1,488.15	1,000.00	488.15	16,417.96	12,000.00	4,417.96
Other Miscellaneous Expense	1,710.25	500.00	1,210.25	8,496.95	6,000.00	2,496.95
TOTAL MISCELLANEOUS EXPENSES	12,131.63	18,815.17	-6,683.54	162,350.67	225,782.00	-63,431.33
LEASES AND RENTALS						
Office Equipment Lease	151.72	180.00	-28.28	680.16	2,160.00	-1,479.84
VEHICLE TRACKING SYSTEM						
Vehicle Tracking System	948.00	1,100.00	-152.00	11,398.00	13,200.00	-1,802.00
TOTAL OPERATING EXPENSES	1,123,025.53	1,198,198.83	-75,173.30	13,248,483.30	14,378,386.00	-1,129,902.70
NET EARNINGS (LOSS) BEFORE NON-BUDGETED ITEMS	33,650.59	85,190.58	-51,539.99	186,817.27	1,022,287.00	-835,469.73
NON-BUDGETED ITEMS						
Depreciation	156,524.88	0.00	156,524.88	1,878,298.56	0.00	1,878,298.56
Unfunded Pension Liability	12,750.00	0.00	12,750.00	153,000.00	0.00	153,000.00
Unfunded Other Postretirement Employee Benefits Liability	43,500.00	0.00	43,500.00	522,000.00	0.00	522,000.00
NET EARNINGS (LOSS)	-179,124.29	85,190.58	-264,314.87	-2,366,481.29	1,022,287.00	-3,388,768.29

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086734	12/18/2018	WILLIAM WEBER & ASSOCIATES INC Consult EAP / Training 6/25, 10/5, 10/25	-1,327.20
			-1,327.20
086750	12/14/2018	AFLAC INSURANCE Account Number KR783	1,661.64
			1,661.64
086751	12/14/2018	AG PLUS LP 7502 Gal Diesel - 12/05/2018 7503 Gal Diesel - 12/03/2018 7498 Gal Diesel - 11/06/2018 7502 Gal Diesel - 11/13/2018 7501 Gal Diesel - 11/21/2018	14,958.24 17,819.63 17,882.73 17,929.78 17,814.88
			86,405.26
086752	12/14/2018	ALL PHASE ELECTRIC SUPPLY INC Metal Halide	122.82
			122.82
086753	12/14/2018	SONYA ALLEN 2017 PHP Rebate - Employee Portion	42.57
			42.57
086754	12/14/2018	ALLSTAR COMMUNICATIONS INC Repair on Camera At Baker St - Bay K	263.00
			263.00
086755	12/14/2018	ALLSTATE - AMERICAN HERITAGE Case Number W1330	865.32
			865.32
086756	12/14/2018	ROBERT ALMONRODE 2018 Cleaning Allowance	85.00
			85.00
086757	12/14/2018	AMERICAN EXPRESS Indiana Chamber - Employment Law Book Courtyard - payment for conf rooms Officesupply.com - refund on items Courtyard by Marriott - deposit Land's End - Citilink Logo Clothing Lands End - Citilink Logo Clothing Lands End - Citilink Logo Clothing Staples - Envelopes / Binders Indeed.com - Help wanted ads Amazon - Chargers for tablets Indeed.com - Help wanted ads Amazon - item returned via USPS Indeed.com - Help wanted ads Amazon - Hand Dryers for Baker St	171.15 2,376.00 -108.54 600.00 466.17 286.70 1,554.16 54.48 52.93 139.00 505.07 -24.39 500.52 818.00
			7,391.25
086758	12/14/2018	AMERICAN PUBLIC TRANSIT ASSOC 2019 Marketing & Comm Workshop	575.00
			575.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086759	12/14/2018	AMERICAS WASH SYSTEMS INC Float for wash rack	78.31
			78.31
086760	12/14/2018	AMO CORP Bankers Boxes, Pens File Folders (JMB) Vistor Logs	196.06 64.12
			260.18
086761	12/14/2018	MARK ANDERSON 2017 PHP Rebate - Employee Portion	29.59
			29.59
086762	12/14/2018	APPLIED TECHNOLOGY GROUP INC Partner Protection Program	293.95
			293.95
086763	12/14/2018	Antonio Arellano 2018 Tooling Allowance	59.53
			59.53
086764	12/14/2018	ARROW PEST CONTROL SERV.INC Monthly Pest Control Pest Control - Baker Street	258.00 86.00
			344.00
086765	12/14/2018	ATU COPE Employee COPE (Union) Withheld	13.70
			13.70

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086766	12/14/2018	AUTOMOTIVE & IND SUPPLY INC	
		Oil Filters(4100255) Oil (75520)	68.15
		90464 / Tire Val	89.98
		Belts, Filters, Idler/Groove P	89.43
		Belts, Filters, Idler/Groove P	89.43
		Belts, Filters, Idler/Groove P	180.00
		Scotseal, Wrench, Chuck, Grs G	81.75
		Scotseal, Wrench, Chuck, Grs G	483.00
		Rotors, Belts, Filters, Batter	-144.00
		Caliper, Batteries & Cores	-144.00
		Belts, Filters, Idler/Groove P	-144.00
		Belts, Filters, Idler/Groove P	392.79
		Belts, Filters, Idler/Groove P	271.40
		Belts, Filters, Idler/Groove P	545.64
		COMBO LMP / ADAPTER PLUG	19.36
		Rotor, Tie Rod, Brck/Assy, Hos	219.22
		Rotor, Tie Rod, Brck/Assy, Hos	1,224.48
		Rotor, Tie Rod, Brck/Assy, Hos	45.44
		Rotor, Tie Rod, Brck/Assy, Hos	65.88
		Calipers, Motors, bracket, Fil	-55.56
		Ice Melt (20 - 50# bags)	734.51
		Blower Motor and Batteries	-18.00
		Caliper, Batteries & Cores	-144.00
		Caliper, Batteries & Cores	1,636.92
		Filters, Wire, Batteries & Co	-18.00
		Caliper, Batteries & Cores	98.85
		Caliper, Batteries & Cores	-27.78
		Calipers, Motors, bracket, Fil	-27.78
		5,613.11	
086767	12/14/2018	AUTOMOTIVE HARDWARE SERV INC	
		Paint for new buses / Paint Supplies	1,339.37
		1,339.37	
086768	12/14/2018	STEPHEN J. BAILEY	
		Social Media Management - Nov'18	600.00
		Social Media Management - Oct'18	600.00
		1,200.00	
086769	12/14/2018	JACK L BARBOUR	
		Security for 12/01-12/07/2018	450.00
		Security 11/24-11/30/2018	450.00
		Security for 11/03-11/08/2018	450.00
		Security for 11/12-11/16/2018	450.00
		Security for 11/17-11/23/2018	500.00
		2,300.00	
086770	12/14/2018	JORDAN BARRON	
		2018 Tooling Allowance	107.18
		107.18	
086771	12/14/2018	KATRINA BASKERVILLE	
		2018 Cleaning Allowance	85.00
		85.00	

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086772	12/14/2018	RANDY BERKSHIRE 2017 PHP Rebate - Employee Portion	7.40
			7.40
086773	12/14/2018	BLACKSTONE LABORATORIES INC Oil Reports Oil Reports	90.00 465.00
			555.00
086774	12/14/2018	BOBCAT OF FORT WAYNE INC Hinge Hinge	34.81 34.81
			69.62
086775	12/14/2018	JEAN MARIE BOYKINS Cell Phone Reimbursement	45.00
			45.00
086776	12/14/2018	BRAKE MATERIALS & PARTS INC. Disc Pads for stock	776.40
			776.40
086777	12/14/2018	BRATEMAN'S INC Marcy Graham Aaron Cohen Kevin Alexander John Waters Tanya Rork James White Robert Almonrode Cedric Smith Derrick Ervin Sr. Tiffany Smith Erik Allen Juanita Paskins Gena Hindle-Clark Lorra Spencer Juan Gonzalez Katrina Baskerville Jim Meyers Dorsey Simmons Sr. John Waters Clifton Waxton Regina Harden Charles Winborn Christina Stone Josh Rayl Arnetta Ervin Charles Triplett	373.93 324.96 315.00 75.99 375.00 151.99 375.00 61.06 25.05 321.51 375.00 322.85 375.00 375.00 374.95 375.00 375.00 375.00 295.99 375.00 375.00 664.90 672.90 209.98 593.93 678.92
			9,213.91
086778	12/14/2018	LLOYD BROWN 2017 PHP Rebate - Employee Portion	29.59
			29.59

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086779	12/14/2018	KONSTANTIN BUDOWSKI II 2017 PHP Rebate - Employee Portion	10.82
			10.82
086780	12/14/2018	DEREK CARR 2017 PHP Rebate - Employee Portion	9.62
			9.62
086781	12/14/2018	SHANE M CARRIER Security for 12/04-12/06/2018 Security for 11/28-11/30/2018 Security for 11/07-11/09/2018 Security for 11/15-11/16/2018 Security for 11/19-11/21/2018	150.00 150.00 150.00 100.00 150.00
			700.00
086782	12/14/2018	LARRY CARSWELL 2017 PHP Rebate - Employee Portion	14.43
			14.43
086783	12/14/2018	GREATER FORT WAYNE INC. 2019 Annual Dues Investment	800.00
			800.00
086784	12/14/2018	CINTAS FIRST AID & SAFETY Cabinet Restocks - Baker Street Cabinet Restocks / Gloves Gloves for Shop	195.13 729.22 286.95
			1,211.30
086785	12/14/2018	CITILINK ELITE CLUB Elite Club Employees Withholding	102.50
			102.50
086786	12/14/2018	CITY GLASS SPECIALITY INC Window Repair on Fixed Route Bus	130.00
			130.00
086787	12/14/2018	CITY UTILITIES Account Number 004542000638226 Account Number 002424600051506 Account Number 004542000698334 Account Number 002424600051524 Account Number 004542000638218	350.95 650.71 165.36 11.09 498.78
			1,676.89
086788	12/14/2018	CLARKE POWER SERVICES, INC TRANSYND 55 GAL Drum	3,930.00
			3,930.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086789	12/14/2018	MSC INDUSTRIAL SUPPLY CO	
		Parts and Supplies for Shop	215.44
		3/8-16 x 1 slot flat	125.47
		Eversoak Preferred Roll	87.62
		Eversoak Preferred Roll	43.81
		Parts and Supplies for Shop	224.34
		Eversoak Preferred Roll	46.88
		Parts and Supplies for Shop	272.08
Parts and Supplies for Shop	467.30		
			1,482.94
086790	12/14/2018	CLEAN FUELS OF INDIANA INC	
		Qrtly 2018 Maintenance Visit	74.22
		WASTE REMOVAL	514.85
			589.07
086791	12/14/2018	COMCAST BUSINESS	
		Account Number 939773232	320.36
		Account Number 939776232	2,519.09
			2,839.45
086792	12/14/2018	COMMERCIAL TESTING SITE, LLC	
		CDL Trng & Test - A Ervin	490.00
		CDL Trng/Test - C Triplett	520.00
			1,010.00
086793	12/14/2018	COMM.TRANS. NETWORK INC.	
		November'18 - 878 Traips @ \$27/trip 50%	7,250.00
			7,250.00
086794	12/14/2018	JAMES COWAN	
		2017 PHP Rebate - Employee Portion	35.48
			35.48
086795	12/14/2018	CRAFT LABORATORIES INC	
		Coupler & Nozzles	22.74
		Twist Plug	2.80
		Windshield D-Icer / Alcohol	599.65
			625.19
086796	12/14/2018	ZACHARY CULP	
		2017 PHP Rebate - Employee Portion	14.43
			14.43
086797	12/14/2018	CUMMINS CROSSPOINT LLC	
		Covers & Gasket	248.30
		ISB crankshaft seal for 1045	240.26
		Oil Seal	17.93
		Stock order	537.48
		Valve Cover	145.93
		Covers and Screws	126.40
		Stock order	877.88
		Stock order	3.28
		Filters & Elements	1,483.12
		Water Pump Kit / Oil Seal	165.73
			3,846.31

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086798	12/14/2018	ANTHONY J. DEVIDO	
		Security for 12/03-12/05/2018	150.00
		Security for 11/26-11/28/2018	150.00
		Security for 11/05-11/08/2018	200.00
		Security for 11/12-11/15/2018	200.00
		Security for 11/20-11/21/2018	100.00
			800.00
086799	12/14/2018	DWD TECHNOLOGY GROUP INC	
		Monthly Server Back Up to Cloud	838.00
			838.00
086800	12/14/2018	EXCELL COLOR GRAPHICS INC.	
		System Maps & Changes (7500)	1,832.00
			1,832.00
086801	12/14/2018	FORT WAYNE TRUCK CENTER	
		Brake Drums	652.47
		brake kits	1,051.76
		Bushings	575.64
		Brake Drums	1,304.94
			3,584.81
086802	12/14/2018	FRONTIER	
		Account Number 260-436-7729-031609-5	66.23
			66.23
086803	12/14/2018	FWPTC EMPLOYEE SUNSHINE CLUB	
		Sunshine Club Employees Withholdings	110.00
			110.00
086804	12/14/2018	GASOLINE EQUIP SERVICE INC	
		Parts for Fuel System Repairs	465.00
			465.00
086805	12/14/2018	GILLIG LLC	
		Sensor, Relay, Valve, Hubodome	1,674.08
		Filters, Adjusters & Brk Valve	772.68
		Enclosure ASM Battery Fus	634.28
			3,081.04
086806	12/14/2018	SANDRA GONZALEZ	
		2017 PHP Rebate - Employee Portion	29.59
			29.59
086807	12/14/2018	GOODYEAR TIRE & RUBBER	
		Mileage for October 2018	5,694.89
		Indiana Waste Tax	7.50
			5,702.39
086808	12/14/2018	GUARDIAN INS - APPLETON	
		December Vision Premiums	2,687.97
			2,687.97
086809	12/14/2018	RUDY GUERRERO	
		2017 PHP Rebate - Employee Portion	14.79
			14.79

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086810	12/14/2018	SHAMBAUGH & SON LP	
		November Inspection / Leesburg	2,225.50
		Repair on Garage Heater	344.00
		Quarterly Filters / Leesburg	659.40
			3,228.90
086811	12/14/2018	HINEN PRINTING	
		Schedule #4 - English	298.20
			298.20
086812	12/14/2018	BARTON HOFHERR	
		2017 PHP Rebate - Employee Portion	13.23
			13.23
086813	12/14/2018	JOHNELL HOGUE	
		2018 Tooling Allowance	471.67
			471.67
086814	12/14/2018	RICOH USA, INC.	
		Black/White & Color Copies	116.77
			116.77
086815	12/14/2018	J & K COMMUNICATIONS INC	
		Contract # 1747 - 12/01-12/31/2018	117.50
		Contract # 1751 - 12/15-01/14/19	91.46
		Contract # 1673 - 12/01-12/31/2018	1,551.00
		Contract # 1787 - 12/5-1/4/2019	47.00
		Radio's for 2 of the new buses	717.35
		Radio repairs on Misc	360.89
		Repair on Bus # 1350	227.50
		Contract # 1571 - 12/01-12/31/2018	117.50
		Contract # 1664 - 12/01-12/31/2018	70.50
		Contract # 1579 - 12.04-01/03/2019	23.50
			3,324.20
086816	12/14/2018	JACKSON OIL & SOLVENTS INC	
		DEF [BULK]	465.00
		DEF [BULK]	387.50
		DELO 50/50 ELC B [BULK]	1,837.50
			2,690.00
086817	12/14/2018	JANITORS SUPPLY CO INC	
		Disc for Scrubber (2)	82.80
		Liners/Tissues/Towels	320.60
		Liners, Tissues, Towels, Urinal Screens	298.32
		Tissue/Towels/Liners/Hand Cleaner	332.20
		Hand Soap	68.00
		Hand Soap	68.00
			1,169.92
086818	12/14/2018	SOCORRO JIMENEZ	
		2017 PHP Rebate - Employee Portion	14.43
			14.43

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086819	12/14/2018	W A JONES TRUCK BODIES & Bearings for Salt Trucks	180.00
			180.00
086820	12/14/2018	KC CLAIMS, LLC	
		KC2016-483 / 16-066	435.50
		KC2016-484 / 16-068	221.00
		KC2018-708 / 18-075	916.50
		KC2018-678 / 18-056	396.50
		KC2018-614 / 18-003	240.50
		KC2018-667 / 18-047	1,111.50
		KC2015-400 / 15-044	149.50
		KC2017-572 / 17-060	149.50
		KC2018-666 / 18-046	628.28
		KC2016-464 / 16-041	403.00
		KC2018-639 / 18-020	130.00
		KC2017-608 / 17-093	409.50
		KC2018-692 / 18-064	407.28
			5,598.56
086821	12/14/2018	KELLEY CHEVROLET INC	
		Fan Blade	58.92
		Thermostats & Injector	423.25
		Nox Sensor #1468	280.65
		Reservor & Module #1575	507.10
		vib dampener for 1470	96.90
		Hoses	90.28
		Belt Kits	201.45
		Clutch & Sensor	931.78
		Pipe, Sensors, Covers # 1192	347.02
		Sensor for #1260	106.22
		Pipe, Sensors, Covers # 1192	54.71
		Tank, Module, Sensor for stock	2,054.69
		Sensor for 1262	253.89
		Gaskets for 1261	29.00
		Belt Kit	144.55
		Sensor & Connector	300.05
		Sensor for 1090	69.47
			5,949.93
086822	12/14/2018	TOMMIE KINNIE	
		2017 PHP Rebate - Employee Portion	42.57
			42.57
086823	12/14/2018	KOORSEN FIRE & SECURITY INC.	
		Replaced Accelerator on Sprinkler System	1,956.04
		Backflow Repair at Baker Street	301.50
			2,257.54
086824	12/14/2018	LINCOLN NATIONAL LIFE INS CO	
		FTWAYTRAN3-BL-1470889	18,166.28
			18,166.28

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086825	12/14/2018	LINCOLN NATIONAL LIFE INS D/C Employee 457 Withholdings	2,300.00
			2,300.00
086826	12/14/2018	LOCAL #682 SHEILA VANASPEREN Employee Union Dies Withheld	3,902.25
			3,902.25
086827	12/14/2018	LOWE'S Draino for sink in kitchen Pickup tool Rat/Mice Controller & Killer Shop Tool & Lock Ratchetx & Washers Pin for Dump Truck	13.29 36.06 26.55 33.69 36.03 5.70
			151.32
086828	12/14/2018	THOMAS MADDUX 2017 PHP Rebate - Employee Portion	14.43
			14.43
086829	12/14/2018	CLAYTON MANCE 2018 Cleaning Allowance	85.00
			85.00
086830	12/14/2018	MARKET & CAPITOL ADVOCACY, LLC State Gov Affairs Consult Fees - Nov'18	2,915.00
			2,915.00
086831	12/14/2018	McDONALD TRANSIT ASSOC INC Professional Services - Nov'18	26,563.00
			26,563.00
086832	12/14/2018	McMAHON TRUCK TIRE INC Alignment on #1193 Alignment on #0987 Tires, Balance, Alignment #0986 Tires, Alignment, Balance #1470	140.00 125.00 982.94 614.94
			1,862.88
086833	12/14/2018	PAUL MEYER 2017 PHP Rebate - Employee Portion	29.59
			29.59
086834	12/14/2018	MIDWEST TRANSIT EQUIP INC (1) Flex Bus,(3) Access Buses	200,607.00
			200,607.00
086835	12/14/2018	ADIDAS MOORE 2017 PHP Rebate - Employee Portion	17.74
			17.74
086836	12/14/2018	MUNCIE TRANSIT SUPPLY valve, nozzles, airbags Bar Pin Assy (20)	24.30 738.20
			762.50

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086837	12/14/2018	NATIONAL SERV-ALL INC Account Number 3-0091-1008754	215.13
			215.13
086838	12/14/2018	JUAN NAVARRO 2018 Tooling Allowance	500.00
			500.00
086839	12/14/2018	NORTHERN INDIANA PUBLIC SERVIC Account Number 641-201-002-7	5,311.68
			5,311.68
086840	12/14/2018	OFFICE CONCEPTS, INC. Maintenance Contract # 30131 Maint Contract Number 29509 Maint Contract # 30265 - DISPATCH Copier	435.23 208.01 9.35
			652.59
086841	12/14/2018	OFFICETEAM INC Temp Help - Cust Srv - Amanda Sorg-Foste Temp Help - Cust Srv - Mikaela Warren Temp Help - Cust Srv - Candyce Striverso Temp Help - Cust Srv - Mikaela Warren Temp Help - Cust Srv - Amanda Sorg-Foste Temp Help - Cust Srv - Amanda Sorg Foste Temp Help - Cust Srv - Mikaela Warren Temp Help - Cust Srv - Lana Wilkins Temp Help - Cut Srv - Amanda Sorg Foster Temp Help - Cust Srv - Amanda Sorg Foste	905.59 660.97 366.30 1,106.48 607.45 569.80 1,125.41 186.61 488.40 193.33
			6,210.34
086842	12/14/2018	ONI RISK PARTNERS, INC. Commercial Package - Pmnt 4 of 4 Comm Auto - Pmnt 4 of 4 Commercial Auto - Pmnt 4 of 4	14,159.00 3,465.00 28,059.00
			45,683.00
086843	12/14/2018	PAINT THE TOWN GRAPHICS INC Holiday Window Display (50%) Repairs to decals on sides of buses	266.60 289.63
			556.23
086844	12/14/2018	JUANITA PASKINS Shoe Allowance	27.15
			27.15
086845	12/14/2018	PHYSICIANS HEALTH PLAN INC December Health Insurance Premiums	197,114.87
			197,114.87
086846	12/14/2018	MOJGAN TAKHTEHCHIAN-PISHVAEE 2017 PHP Rebate - Employee Portion	42.57
			42.57

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086847	12/14/2018	POWER COMPONENTS CORPORATION	
		Male Pipe x Female Pipe Bushng	1.14
		Low Pressure Hose Mender	3.05
			4.19
086848	12/14/2018	PROFITS ON-HOLD PROD LLC	
		Monthly Subscription	125.00
			125.00
086849	12/14/2018	TIMOTHY PULLOM	
		2018 Cleaning Allowance	85.00
			85.00
086850	12/14/2018	Q.H.G OF FORT WAYNE COMPANY LLC	
		Wilkins/Carswell/White/Jones/ Guy	250.50
		Candyce Striverson	42.50
		Waxton / Bouillon / Phillips	127.50
		Meyers/Navarro/Flournoy/Kachmar	189.00
		Harden / Random Pool Draw	65.00
		Barron / H. Jimenez	86.50
		Almonrode / Roberson	129.00
Ervin / Thomas / Williams	129.00		
			1,019.00
086851	12/14/2018	QUINTE PLASTICS LTD	
		Litterbags for Buses/Mounting Brackets	577.00
			577.00
086852	12/14/2018	RAYNOR DOOR AUTHORITY, INC.	
		Repair to Bus Barn	897.00
		Repair to Doors on Bus Barn	279.00
			1,176.00
086853	12/14/2018	JUNIOR RODRIGUEZ	
		Cell Phone Reimbursement	45.00
			45.00
086854	12/14/2018	ROTHBERG LOGAN & WARSCO LLP	
		Liability Matters	340.00
		Liability Matters	1,790.00
		General Legal Matters/ Workers Comp Matt	41,779.88
		Liability Matters	1,394.00
			45,303.88
086855	12/14/2018	RUSSETT DESIGN, INC	
		Web updates (system maps) 10/29-11/27	350.00
			350.00
086856	12/14/2018	SAFETY-KLEEN CORPORATION	
		Minimizer III - 12 Week Service	647.48
		Used Oil - Recycle	-71.00
			576.48
086857	12/14/2018	SAFETYLANE EQUIPMENT CORP.	
		Reapir parts for Shop Lifts	219.05
			219.05

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086858	12/14/2018	FLOYD SANDLIN 2018 Shoe Allowance (1 pair)	136.94
			136.94
086859	12/14/2018	PAM SCHIEBER Cell Phone Reimbursement	45.00
			45.00
086860	12/14/2018	SELECTION.COM INC Background Checks	98.95
			98.95
086861	12/14/2018	JOSEPH SHIPLEY 2017 PHP Rebate - Employee Portion	19.72
			19.72
086862	12/14/2018	PATRICK SHOVLIN 2017 PHP Rebate - Employee Portion	14.43
			14.43
086863	12/14/2018	DORSEY SIMMONS 2018 Cleaning Allowance	85.00
			85.00
086864	12/14/2018	LORRA SPENCER 2018 Cleaning Allowance	85.00
			85.00
086865	12/14/2018	SRF CONSULTING GROUP, INC. COA/TDP Consultant Fees	34,651.14
			34,651.14
086866	12/14/2018	STAR BANK Company HSA Contributions	208.34
			208.34
086867	12/14/2018	TINA STEWART 2017 PHP Rebate - Employee Portion	14.43
			14.43
086868	12/14/2018	CORY STROUSE 2017 PHP Rebate - Employee Portion	29.59
			29.59
086869	12/14/2018	SUPERIOR VAN & MOBILITY Repair on Lift - #1267 Repair on Lift # 1266	1,074.66 440.68
			1,515.34
086870	12/14/2018	RICHARD THOMAS JR. Cell Phone Reimbursement	45.00
			45.00
086871	12/14/2018	JASON TRABERT Cell Phone Reimbursement	45.00
			45.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086872	12/14/2018	UNIFIRST CORPORATION	
		Mats - Baker Street	36.00
		December Shop Uniforms	313.67
		December Shop Uniforms	392.20
		Mats - Baker Street	36.00
		November Shop Uniforms	327.33
		November Shop Uniforms	310.53
		November Shop Uniforms	421.29
			1,837.02
086873	12/14/2018	WELLS FARGO INST TRUST SERV	
		Pension Deductions/Contributions	20,405.70
			20,405.70
086874	12/18/2018	OLD NATIONAL BANK	
		HSA Company Contribution	416.68
			416.68
086875	12/18/2018	WILLIAM WEBER & ASSOCIATES INC	
		Consult EAP / Training 6/25, 10/5, 10/25	813.60
			813.60
086876	12/28/2018	WELLS FARGO INST TRUST SERV	
		Pension Deductions/Contributions	20,037.39
			20,037.39
086877	12/28/2018	FWPTC EMPLOYEE SUNSHINE CLUB	
		Sunshine Club Employee Withholdings	108.00
			108.00
086878	12/28/2018	LINCOLN NATIONAL LIFE INS D/C	
		Employee 457 Withholdings	2,300.00
			2,300.00
086879	12/28/2018	CITILINK ELITE CLUB	
		Elite Club Employees Withholdings	102.50
			102.50
086880	12/28/2018	INDIANA MICHIGAN POWER COMPANY	
		Account Number 046-220-014-0-4	4,692.25
		Account Number 047-759-400-0-2	2,186.51
			6,878.76
086881	12/28/2018	COMCAST CABLE	
		Account Number 8529 20 002 2294590	144.85
			144.85
086882	12/28/2018	SPRINT	
		Account Number 749911519	1,243.30
			1,243.30
086883	12/28/2018	MAILFINANCE	
		Postage Machine Lease # N15101637	151.72
			151.72
086884	12/28/2018	NEOFUNDS BY NEOPOST	
		Account # 7900 0440 8019 7704 Postage	500.00
			500.00

**FORT WAYNE PTC
RECORD OF TRANSMITTALS**

DATE RANGE: 12/01/2018 to 12/31/2018

Check Number	Check Date	Vendor Name/Description	Amount
086885	12/28/2018	VANESSA GIVANDS Direct Deposit Reversal Refund	1,210.84
			<u>1,210.84</u>
W00001	12/14/2018	KEN HOUSDEN Professional Services 12/01-12/15/18 Test for services	7,500.00 0.01
			<u>7,500.01</u>
W00002	12/28/2018	KEN HOUSDEN Professional Services 12/16-12/31/2018	7,500.00
			<u>7,500.00</u>
TOTAL CHECK AMOUNT			860,667.07

EFT PAYMENTS & OTHER TRANSACTIONS

PAYROLL DIRECT DEPOSIT & NET CHECKS	\$331,997.89
PAYROLL TAXES	\$137,754.70
HEALTH INSURANCE - HRA PAYMENTS/HSA Contributions	\$7,408.64
WORKER'S COMP.	\$373.27
DATA PROCESSING/ANALYSIS CHARGES	\$2,544.71
PAYROLL LIENS	\$6,861.86
CHECKES ISSUED PRIOR MONTH - VOIDED CURRENT MONTH	\$0.00

TOTAL EFT PAYMENTS & OTHER TRANSACTIONS **\$486,941.07**

TOTAL TRANSMITTALS **\$1,347,608.14**

RECORD OF TRANSMITTALS

I HEREBY ATTEST THAT I HAVE EXAMINED THE VOUCHER CHECK NUMBERS 086750-086885 AND VOUCHER CHECK NUMBERS W00001-W00002 IN THE AMOUNT OF \$860,667.07 AND EFT PAYMENTS AND OTHER TRANSACTIONS IN THE AMOUNT OF \$486,941.07 AS LISTED ON THE FORT WAYNE PUBLIC TRANSPORTATION CORPORATION RECORD OF TRANSMITTALS FOR THE MONTH OF DECEMBER 2018 AND, BY MY SIGNATURE, HAVE INDICATED APPROVAL OF SAME.

NOTE: J. NELSON COATS HAS ABSTAINED ON THE VOTE RELATING TO ALL INVOICES FROM DWD TECHNOLOGY GROUP.

Dated this 10th Day Of January, 2019.

_____	_____
_____	_____
_____	_____
